



TOPIC: University of Maryland, Baltimore: School of Medicine – Institute for Human Virology Support Staff Services in Africa and the Caribbean

COMMITTEE: Finance

DATE OF COMMITTEE MEETING: November 18, 2010

SUMMARY: The University of Maryland, Baltimore (UMB) requests approval to exercise the third of four one-year renewal options with Metrica, Inc. for support staff services in Africa and the Caribbean for the School of Medicine Institute for Human Virology Division. The contract is expected to commence on March 13, 2011 with an estimated annual dollar value of \$6 million.

This request for approval is made pursuant to University System of Maryland Procurement Policies and Procedures: Section VII.C.2 for procurements exceeding \$5 million.

The services include hiring support staff personnel which include salary, benefits, travel, transportation and logistical support (relocation packages, security and temporary housing).

ALTERNATIVE(S): UMB has established the Maryland Global Initiatives Corporation (MGIC) which is fully operational in Kenya, a country which was formally supported by Metrica, Inc under this contract. The next country to be converted from Metrica support to MGIC will be Tanzania. MGIC anticipates expanding into the other countries in which the University operates.

FISCAL IMPACT: If all renewal options are exercised, total expenditures under this contract will likely exceed \$30 million. The funding source is Catholic Relief Services–Rapid Expansion for HIV Persons in Africa PEPFAR grant.

CHANCELLOR’S RECOMMENDATION: That the Finance Committee recommend that the Board of Regents approve for the University of Maryland, Baltimore, the exercising of the third renewal option with Metrica, Inc. for one year beginning March 13, 2011, consistent with the University System of Maryland Procurement Policies and Procedures; Section VII.C.2.

COMMITTEE RECOMMENDATION: Recommend approval. DATE: 11/18/10

BOARD ACTION: DATE:

SUBMITTED BY: Joseph F. Vivona (301) 445-1923
