TOPIC: University of Maryland, Baltimore: School of Medicine – Institute for Human Virology
Support Staff Services in Africa and the Caribbean

COMMITTEE: Finance

DATE OF COMMITTEE MEETING: November 18, 2010

SUMMARY: The University of Maryland, Baltimore (UMB) requests approval to exercise the
third of four one-year renewal options with Metrica, Inc. for support staff services in Africa and
the Caribbean for the School of Medicine Institute for Human Virology Division. The contract is
expected to commence on March 13, 2011 with an estimated annual dollar value of $6 million.

This request for approval is made pursuant to University System of Maryland Procurement
Policies and Procedures: Section VII.C.2 for procurements exceeding $5 million.

The services include hiring support staff personnel which include salary, benefits, travel,
transportation and logistical support (relocation packages, security and temporary housing).

ALTERNATIVE(S): UMB has established the Maryland Global Initiatives Corporation (MGIC)
which is fully operational in Kenya, a country which was formally supported by Metrica, Inc
under this contract. The next country to be converted from Metrica support to MGIC will be
Tanzania. MGIC anticipates expanding into the other countries in which the University operates.

FISCAL IMPACT: If all renewal options are exercised, total expenditures under this contract will
likely exceed $30 million. The funding source is Catholic Relief Services–Rapid Expansion for
HIV Persons in Africa PEPFAR grant.

CHANCELLOR’S RECOMMENDATION: That the Finance Committee recommend that the
Board of Regents approve for the University of Maryland, Baltimore, the exercising of the third
renewal option with Metrica, Inc. for one year beginning March 13, 2011, consistent with the
University System of Maryland Procurement Policies and Procedures; Section VII.C.2.

COMMITTEE RECOMMENDATION: ________________________________
DATE: ________________________________

BOARD ACTION: ________________________________
DATE: ________________________________

SUBMITTED BY: Joseph F. Vivona (301) 445-1923