



**BOARD OF REGENTS**  
**COMMITTEE ON FINANCE**  
Minutes of the Public Session  
October 6, 2011  
Hilton Baltimore BWI Airport

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Senator Kelly called the meeting of the Finance Committee of the University System of Maryland Board of Regents to order in public session at 11:20 a.m. Those Regents participating included: Mr. Attman, Dr. Florestano, Ms. Gooden, Mr. Gossett, Mr. Kinkopf, and Mr. Wojciechowski. Mr. McMillen participated by telephone. Also present were: Dr. Kirwan, Mr. Vivona, Dr. Burnim, Dr. Boesch, Mr. Behm, Mr. Brockenbrough, Ms. Byington, Ms. Crockett, Mr. Rose, Ms. Schaefer, Ms. Kropp, Mr. Lockett, Mr. Shoenberger, Ms. Doyle, Ms. Ryan, Mr. Hogan, Mr. Short, Mr. Beck, Mr. Page, Ms. McMann, and other members of the USM community and the public.

1. Bowie State University: Facilities Master Plan Update (presentation and discussion)

President Burnim gave an overview presentation on the update to the facilities master plan. Established in 1865, Bowie State is the oldest of the four HBI's in the State of Maryland. The campus occupies 342 acres and contains over 1.3 million square feet of space. The University's annual operating budget is approximately \$100 million with an enrollment of 5,600 this fall. Bowie State intends to grow its student population by 35% during the 10-year period from fall 2010 through fall 2020. This planned growth of the institution is aligned with the State's and System's goals of a 55% college completion rate for those 25 and older. Dr. Burnim indicated that this projected growth is dependent on four major factors—improving economic conditions; approval of new programs; enrollment growth funding; and construction of planned facilities. An analysis of the major categories of space shows deficits in classrooms, labs, study areas and lounges, and physical education facilities. Site development recommendations include the continued development within Loop Road; retaining woodlands and safeguarding wetlands; encouraging dense development; uniform signage; and improving pedestrian ways including connections to the MARC station. Dr. Burnim reviewed several building development recommendations, including:

- Increasing on-campus student housing
- Future renovation and new construction design standards (e.g., larger classrooms, incorporate similar building materials, LEED silver rating)
- Smart technology in all classrooms, labs, studios and wireless reception
- Upgrading lighting and controls

The Plan Update recommends the demolition of the MLK Communications & Arts Center, Crawford Science Building, and maintenance building to allow for new academic building and student housing. Renovations to the James Physical Education Complex, Thurgood Marshall Library, and Henry Administration Building are also envisioned. Importantly, renovations to

student housing must continue and student lounges must be re-claimed and furnished. Dr. Burnim explained that the Plan fully supports the University's commitment to sustainability. Some strategies that have been incorporated into the master plan include:

- Building on previously developed areas
- Encouraging multi-story buildings to minimize footprints
- Retaining and improving existing athletic fields instead of re-configuring
- Providing storm water management consistent with new State regulations

Senator Kelly thanked Dr. Burnim for his presentation and asked if there were any questions. Regent Gooden asked how the plan would be impacted if Bowie State did not realize the projected enrollment growth. Dr. Burnim responded that the impact to the plan would be only slight, as the campus is in great need of updated and improved facilities for its students. He added that the new residential facilities would still be needed because there is a waitlist of students seeking on-campus housing. Regent Attman commented that he had recently ridden the MARC train and thought it presented a wonderful opportunity for the campus. He asked if the planned development around the station was part of the master plan. Dr. Burnim indicated that it was not, stating that the land is currently owned by the County. He added that there had been discussions in the past regarding the transfer of the parcel of land to the University, but that transaction had never taken place. Regents Attman and Florestano encouraged the president to be pro-active and pursue talks with the new county executive team on this matter. Regent Gossett inquired about the likelihood of the projected enrollment growth. Dr. Burnim indicated that he believed it was achievable, with the combination of enrollment growth funding and the right facilities.

**The Bowie State University Facilities Master Plan will be on the November 17 agenda for consideration of approval by the Finance Committee.**

2. Frostburg State University: Facilities Master Plan Update (action)

Senator Kelly indicated that President Gibraltar gave a great overview presentation on the update to the facilities master plan at the September 1<sup>st</sup> meeting of the committee.

**The Finance Committee recommended that the Board of Regents approve the Frostburg State University Facilities Master Plan Update and materials as presented in September. Approval of the Plan does not imply approval of capital projects or funding. These items will be reviewed through the normal procedures of the capital and operating budget processes.**

(Regent Attman moved recommendation, Regent Florestano seconded, unanimously approved)

3. University System of Maryland: Review of Capital Improvement Projects (information)

Vice Chancellor Vivona summarized the item. He stated that there were no outliers. He noted that if any of the projects were going over the authorized budget that we would return to the Board and seek an adjustment as appropriate.

**The report was accepted for information purposes.**

4. University System of Maryland: Report on FY 2010 Procurement Contracts  
(information)

Ms. McMann reported on the item. The report consists of procurement contracts in the \$1 - \$5 million range. There were not any emergency or expedited contracts during the reporting period. Ms. McMann explained that the columns on the right hand side of the report detail whether the awards were made to either in-state or out-of-state firms and the percentage of MDOT-certified MBE participation. She added that Maryland does not provide an in-state preference to Maryland firms. Mr. Attman asked if any other states had a state preference that would impact us. Ms. McMann responded that she did not have the information in hand, but would certainly check and report to the members of the committee.

**The report was accepted for information purposes.**

5. Adjourn and Reconvene in Executive Session (action)

Senator Kelly moved and Regent Florestano seconded to convene in closed session. At noon, the Committee voted unanimously to go into closed session under State Government Article Section 10-508(a) to discuss financial strategies and matters. The session adjourned at 12:40 p.m.

Respectfully submitted,

Senator Frank X. Kelly  
Chairman, Committee on Finance