MEMORANDUM

To: USM Board of Regents
From: William E. Kirwan, Chancellor
Date: November 29, 2012
Subject: Meeting of the Board of Regents, Friday, December 7, 2012

The Board of Regents will meet on Friday, December 7, 2012 at Coppin State University in accordance with the following schedule:

8:30 a.m. Public Session
          Coppin State University
          Physical Education Complex - Concourse

10:00 a.m. (approximately) Executive Session – Working Lunch for Regents
           Coppin State University
           Physical Education Complex – Room 102

Agendas, together with supporting materials where appropriate, are enclosed. In the closed sessions, the Board will consider executive function items and items exempted from consideration in open session under the Open Meetings Act. At these meetings, exempted items include various personnel matters, acquisition of real property, various matters which affect the privacy and reputation of individuals, and any item which requires consideration in closed session in order to comply with a specific statutory requirement.

Driving directions and a map of Coppin State University are enclosed.

Should you need to be reached on December 7, 2012 the telephone number is 410-951-3838.

WEK/weo

Enclosures

cc: Chancellor’s Council, Comptroller Peter Franchot, Treasurer Nancy Kopp, Secretary T. Eloise Foster, Ms. Lynda Cunningham, Asst. Attorneys General Faulk and Short, Secretary Danette Howard, Mr. Matt Gallagher, Ms. Rachel Hise, Mr. Jordan Butler