



**BOARD OF REGENTS**

SUMMARY OF ITEM FOR ACTION,  
INFORMATION OR DISCUSSION

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**TOPIC:** Amendments to Board Policy VIII-2.50—Policy on Student Tuition, Fees, and Charges

**COMMITTEE:** Finance Committee

**DATE OF COMMITTEE MEETING:** June 19, 2012

**SUMMARY:** Each spring the University System of Maryland Board of Regents approves a fee schedule for each USM institution. The process by which each institution analyzes and sets its fees varies by institution. Information, such as the participants on each campus involved in setting these fees and the internal/external factors that are considered in the process, would be helpful to the Board in its consideration of the fee proposals. The Board of Regents has always had a strong commitment towards shared governance. Having students more involved in the actual determination of the fees would allow for a student perspective on how the fees can best address campus and student needs. Many institutions across the USM already have committees such as this in place. However, the goal of the amended policy is to ensure that every campus has student representation as part of its process of setting student fees.

**ALTERNATIVE(S):** The Board may elect to amend the proposed revisions to the policy.

**FISCAL IMPACT:** No fiscal impact.

**CHANCELLOR'S RECOMMENDATION:** That the Finance Committee recommend that the Board of Regents approve the amended Policy on Student Tuition, Fees, and Charges as presented.

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COMMITTEE RECOMMENDATION:

DATE:

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BOARD ACTION:

DATE:

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SUBMITTED BY: Joseph F. Vivona (301) 445-1923

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260.0 VIII-2.50 - POLICY ON STUDENT TUITION, FEES, AND CHARGES

(Approved by the Board of Regents, June 21, 1990)

I. Tuition and Mandatory Fees

1. The Chancellor, following consultation with the Presidents, shall propose guidelines for tuition and mandatory fees to the Finance Committee for recommendation to the Board of Regents.
2. As part of the formulation of the annual operating budget request, each President shall recommend tuition and fees within the guidelines established by the Board.
3. Tuition and mandatory fees shall be specifically identified in the proposed consolidated operating budget presented by the Chancellor to the Finance Committee. After the Board approves the consolidated operating budget request, tuition and mandatory fees may be altered only by agreement of the Board.
4. Tuition and mandatory fees approved by the Board shall be included in the detailed annual operating budget request for the University of Maryland System submitted by the Chancellor to the Governor and the Commission on Higher Education.
5. Mandatory fees include fees and charges applicable to a specific category of student according to enrollment status during the standard academic year. They include fees and charges for Health Services, Graduate Programs, and Auxiliary Services such as Athletics, Shuttle Bus, Student Union and Recreational, Student Activities, Supporting Facilities, and Auxiliary Facilities.
  - i. In the interest of giving the Board as much information as possible to make the best and most transparent decision regarding student fee schedules, each campus will ensure that an advisory committee--or other appropriate committee(s) involved in the processes of setting student fees is established--and is comprised of appropriate numbers of students and stakeholders representing each area supported by a student fee.
    - The advisory or similar committee(s) will be consulted in the establishment or change of student fees during the determination process.
    - The process by which these advisory committees are involved in the determination of student fees as well as the names of the students and stakeholders who make up the advisory committee will be submitted to the Board of Regents along with the proposed fee schedule.

II. Room and Board Charges.

1. Each President shall submit proposed annual room and board charges to the Chancellor according to a timetable and instructions recommended by the Chancellor and established by the Board.
2. The Chancellor, following consultation with the Presidents, shall present the proposed charges to the Finance Committee for recommendation to the Board.
3. Room charges include room, dormitory, and apartment charges for all university residence hall facilities based on a standard academic year rate.
4. Board charges include charges based on a standard academic year rate.

III. Other fees and charges.

1. Each President may establish fees and charges not included in sections I and II, subject to the provisions in the following paragraphs.
2. The Chancellor may submit to the Finance Committee for recommendation to the Board fees and charges that may significantly affect student costs, that may be considered for consistency among the institutions, or that may substantially differ among the institutions.

3. Student advisory committee(s) participation as described in I.5.i. for mandatory fees will be required for non-mandatory fee establishment also.

Replacement for: BOR V - 9.00; BOR V - 14.00; BOT XII - C.