



MEMORANDUM

To: USM Board of Regents
From: William E. Kirwan, Chancellor
Date: November 27, 2013
Subject: Meeting of the Board of Regents, Friday, December 6, 2013

The Board of Regents will meet on *Friday, December 6, 2013*, at the Universities at Shady Grove in accordance with the following schedule:

8:30 a.m.	Public Session Building II – Multipurpose Room (Bethesda/Gaithersburg Rooms)
10:30 a.m.	Closed Session – Working Lunch for Regents Building III – Room 3230

Agendas, together with supporting materials where appropriate, are enclosed. In the closed sessions, the Board will consider executive function items and items exempted from consideration in open session under the Open Meetings Act. At these meetings, exempted items include various personnel matters, acquisition of real property, various matters which affect the privacy and reputation of individuals, and any item which requires consideration in closed session in order to comply with a specific statutory requirement.

Driving directions to and a map of the Universities at Shady Grove are attached.

Should you need to be reached on December 6, 2013 the telephone number is (301) 738-6029.

WEK/weo

Attachments

cc: Chancellor's Council	Asst. Attorney General Faulk
Comptroller Peter Franchot	Secretary Danette Howard
Treasurer Nancy Kopp	Mr. John R. Griffin
Secretary T. Eloise Foster	Ms. Rachel Hise
Ms. Lynda Cunningham	Mr. Jordan Butler