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TO: Louise Michaux Gonzales, Chair
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FROM: Joann A. Boughman, Senior Vice Chancellor

DATE: Tuesday, April 22, 2014

RE: Wednesday, April 30, 2014 Meeting of the Committee on Education Policy and Student Life

The Committee on Education Policy and Student Life of the Board of Regents will meet in a day-long public session on Wednesday, April 30, 2014, to review and discuss the proposed mission statements of the USM institutions and regional centers. The meeting will begin promptly at 9:00 a.m. in the Chancellor's Conference Room of the Wilson H. Elkins Building at 3300 Metzerott Road, Adelphi, Maryland (<http://www.usmd.edu/usm/directions>). Continental breakfast will be provided. The Committee will break for lunch at noon and will reconvene at 1:00 p.m. We anticipate that the Committee will adjourn by 5:00 p.m.

USM institutions and regional centers prepared mission statements following guidelines and format specifications promulgated by the Maryland Higher Education Commission (MHEC) in November 2013. During the meeting, institution presidents and executive directors or their designees will make presentations of the statements and will be available to respond to questions from the Committee. Following the April 30th presentation of those statements, institutions and regional centers will have another opportunity to revise their statements for clarity and to respond to questions raised by the Board. The Committee on Education Policy and Student Life will make a recommendation on the statements when it meets on June 3, 2014. During its June 27, 2014 meeting, the full Board of Regents will consider the statements for final adoption. The USM will submit the statements to MHEC by the June 30, 2014 deadline.

Once submitted, MHEC staff will review mission statements for consistency with the 2013 State Plan and will contact institutions within 30 days of receipt if there are questions or concerns. In the event that inconsistencies are found, the Commission and institution will work together to resolve any issues. Revised mission statements will be recommended for approval at the September 2014 MHEC meeting.

The agenda and supporting materials, including an overview of the mission statements and each institution's draft mission statement, are enclosed for all members of the Committee. Meeting materials are also posted on the USM website. Those who are not members of the Committee are encouraged to attend the presentations should their schedules permit.

Please let us know if you have any questions. I look forward to seeing you next week.

Enclosures

cc: Chairperson James Shea
Other Members, USM Board of Regents
Members of the Chancellor's Council
Office of the Attorney General
Academic Affairs Advisory Council
Vice Presidents of Student Affairs

Jay Zimmerman, CUSF
Bill Crockett, CUSS
Jesse Fox, USMSC
Office of Communications
Academic Affairs Staff