



MEMORANDUM

To: USM Board of Regents
From: William E. Kirwan, Chancellor
Date: December 4, 2014
Subject: Meeting of the Board of Regents, Friday, December 12, 2014

The Board of Regents will meet on *Friday, December 12, 2014*, at the University System of Maryland at Hagerstown in accordance with the following schedule:

8:30 a.m. (approximately) Public Session
Atrium – 32 West Washington Street
Hagerstown, MD

11:00 a.m. (approximately) Closed Session – Working Lunch for Regents
Rooms 124 and 125

Agendas, together with supporting materials where appropriate, are enclosed. In the closed sessions, the Board will consider executive function items and items exempted from consideration in open session under the Open Meetings Act. At these meetings, exempted items include various personnel matters, acquisition of real property, various matters which affect the privacy and reputation of individuals, and any item which requires consideration in closed session in order to comply with a specific statutory requirement.

Driving directions and parking instructions are enclosed.

Should you need to be reached on December 12, 2014 the telephone number is 240-527-2729.

WEK/weo

Enclosures

cc: Chancellor's Council	Asst. Attorneys General Bainbridge and Motsko
Comptroller Peter Franchot	Acting Secretary Catherine McCullough Shultz
Treasurer Nancy Kopp	Mr. John R. Griffin
Secretary T. Eloise Foster	Ms. Rachel Hise
Ms. Lynda Cunningham	Mr. Jordan Butler