



**BOARD OF REGENTS  
COMMITTEE ON AUDIT**  
Minutes from Open Session  
June 1, 2016

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Chairman Augustine called the meeting of the Committee on Audit of the University System of Maryland Board of Regents to order at approximately 10:00 a.m. at the University System of Maryland Office.

Regents in attendance included: Mr. Augustine (Chair), Mr. Bartenfelder (Phone), Mr. Brady, Ms. Gooden, and Mr. Gossett. Also present were: USM Staff -- Chancellor Caret, Mr. Brown, Ms. Denson, Ms. Doyle, Mr. Mosca, Mr. Page, Mr. Vivona, Ms. White; Office of the Attorney General -- Ms. Langrill; S.B. & Co., LLC (USM's Independent Auditor) -- Ms. Booker, Mr. Potter and Mr. Smith.

The following agenda items were discussed:

1. SB & C's Audit Plan for the FYE 2016 Independent Audit (Information):

USM's External Auditors presented its audit strategy and scope of work for its FYE 2016 independent audit of USM's Financial Statements.

2. Policy and Bylaw Review of the Board of Regents' Charge (Information, Discussion & Possible Action):

The Committee reviewed the Audit Committee's Charter and BOR Bylaws that pertain to the Committee's charge.

3. Reconciliation Status Survey (Information & Discussion) :

USM's Comptroller presented the results of a survey of the number and frequency of reconciliations that are performed at each institution.

4. Completed Office of Legislative Audit Activity (Information & Discussion) :

USM's Director of Internal Audit conveyed that, since the last Audit Committee meeting in March 2016, the Office of Legislative Audit issued its report on Frostburg State University and University of Maryland, Baltimore County.

USM's Director of Internal Audit also informed the Audit Committee that Senate Bill 116, now sets the requirement that a fiscal/compliance audit must be conducted at an interval ranging from three to four years. Based on this new requirement it is expected that UMCP and UMB will remain on a three (3) year cycle while the rest of USM's institutions will likely be on a four (4) year cycle.

5. Open Action Items from Prior Meetings (Information & Discussion) :

USM's Director of Internal Audit provided an update of action items from prior meetings.

6. Reconvene to Closed Session:

Regent Augustine read aloud and referenced the Open Meetings Act Subtitle 5, §3-305(b) which permits public bodies to close their meetings to the public in special circumstances. Mr. Gossett made a motion to move into Closed Session, was seconded by Ms. Gooden, and was unanimously approved by Regents Augustine (*chair*), Mr. Brady, Ms. Gooden, Mr. Gossett, , and Mr. Bartenfelder. The closed session commenced at approximately 11:00 a.m.