

USM Bylaws, Policies and Procedures of the Board of Regents

USM HR Policy Review Sheet

Policy Number: VII – 4.40

New Policy Title:

Old Policy Title: Policy on Payment of Moving Expenses

1. Policy Application: Nonexempt Staff Exempt Staff Faculty Contingent Staff
 All Other: _____

2. Proposed Revisions

Terminology outdated

Re-Formatting

Title Change

Obsolete provisions deleted

Merge with other policy: _____

Clarifications: _____

Transfer to another policy or chapter Move to Section VIII – Fiscal & Business Affairs

Updates to reflect changes in law

Incorporate USM-wide existing practice into policy

Incorporated Pre-USM Policy:

Fills gap in policy:

Added definitions

Other revisions: _____

USM Bylaws, Policies and Procedures of the Board of Regents

PROPOSE MOVE TO SECTION VIII OF BOR POLICIES – FISCAL AND BUSINESS AFFAIRS – November 3, 2011 SHRC Mtg

VII-4.40 - POLICY ON PAYMENT OF MOVING EXPENSES

(Approved by the Board of Regents, June 21, 1990)

1. The ~~President Chief Executive Officer~~ of a constituent Institution ~~or component~~ may authorize the payment of moving expenses for ~~employees personnel~~ when it is deemed to be in the interest of the Institution. ~~or component to do so.~~
2. The Chancellor may authorize the payment of moving expenses for ~~Presidents Chief Executive Officers~~ of constituent Institutions. ~~and components.~~
3. The payment may include moving expenses of normal household goods, including reasonable packing and unpacking charges.
4. Moving expenses may be authorized only when the distance between the former residence and the University System of Maryland location is in excess of 35 miles one way.
5. Exceptions to the 35 mile limitation may be made for payment of relocation expenses when the relocation is for the convenience of the Institution. ~~or component.~~
6. Nothing in this Policy requires the payment of moving expenses.
7. Each ~~President or designee Chief Executive Officer~~ shall develop procedures to ~~implementing~~ this Policy.

Replacement for: BOR V - 2.20; moved from USM-BOR VII – 4.40