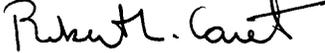


MEMORANDUM**TO:** USM Presidents**FROM:** Robert L. Caret, Chancellor **DATE:** Thursday, July 13, 2017**SUBJECT:** 2018 Regents' Faculty Award Nominations

Each spring, the Regents recognize outstanding faculty in a special awards presentation. There are five categories of activity for award nominations:

- Teaching (presented to individual faculty members)
- Scholarship, Research, or Creative Activity (presented to individual faculty members)
- Public Service (presented to individual faculty members)
- Mentoring (presented to individual faculty members)
- Innovation (presented to individual faculty members)

A nominated faculty member's accomplishments must clearly exceed ordinary obligations. Nominees must meet all of the following criteria:

- The faculty member(s) being nominated must be currently employed by a USM institution as a tenure-track or non-tenure track faculty member.
- The nominated faculty member must have been a USM faculty member for at least five years.
- A USM institution must have employed the faculty member during the course of the contributions for which the faculty member is being nominated.
- The period of performance is the three-year period ending June 30 of the year in which a USM institution nominates a faculty member.
- A faculty member who has won a Regents' Faculty Award within the past three years is not eligible for the same award.

Each institution shall designate an Institutional Faculty Nominating Committee (IFNC) that solicits nominees for the 2018 Regents' Faculty Awards. Each institution may nominate up to one candidate per 200 eligible faculty members for each award category. The IFNC shall forward all nominations to the President, who will make the final decision about the institutional nominations sent forward. The President of each institution shall submit faculty nominees to the USM Office of Academic and Student Affairs.

This year, the nominations are due on Wednesday, November 1, 2017. The forms and requirements for nominations are on the Academic and Student Affairs website <http://www.usmd.edu/usm/academicaffairs/regfac.txt>.

We look forward to receiving your nominations of the outstanding faculty whose efforts have fueled exceptional teaching, research, service, and innovation.

cc: Provosts
CUSF Chair
USM Academic and Student Affairs