	Type	Contact	Survey	Season	Due to USM
☐	USM		**AIS** Additions (see email from Chad Muntz sent June 11, 2018)		7/15/18
☐	MAC2		**DIS**-Degree Information System	Annual, FY18	7/27/18
☐	MAC2		**ECS**-External Credit System	Annual, FY18	8/3/18
☐	USM	Foster	**MFR** Due to USM for DBM & MHEC	Annual, FY18	8/24/18
☐	USM		Regional Centers-Courses	Summer, FY19	8/31/18
☐	USM		Regional Centers-Registrations	Summer, FY19	8/31/18
☐	MAC2		**CIS**-Course Information System [1]	Spring, FY18	9/7/18
☐	MAC2		**CIS**-Course Information System [1]	Winter, FY18	9/7/18
☐	MAC2		**SRS**-Student Registration System [1]	Spring, FY18	9/7/18
☐	MAC2		**SRS**-Student Registration System [1]	Winter, FY18	9/7/18
☐	USM	Muntz	**JCR** Faculty Workload	Annual, FY18	9/14/18
☐	USM		Credit Hours & FTE by Level [2]	Fall, FY19	9/21/18
☐	USM		Credit Hours & FTE by Level [2]	Summer, FY19	9/21/18
☐	USM		Regional Centers-Courses	Fall, FY19	9/28/18
☐	USM		Regional Centers-Registrations	Fall, FY19	9/28/18
☐	MAC2		**EOTS**-End-of-Term System [3]	Spring, FY18	10/5/18
☐	MAC2		**EOTS**-End-of-Term System [3]	Winter, FY18	10/5/18
☐	MAC		**S7**-Opening Fall Enrollment	Fall, FY19	10/12/18
☐	MAC		**S11**-Institutional SAT Profile [5]	Annual, FY18	10/19/18
☐	MAC2		**S3-AIS**-Application, Acceptance and Enrollment Information System	Annual, FY18	10/26/18
☐	MAC		**S6**-Credit Hours of Enrollment	Annual, FY18	10/26/18
☐	MAC2		**EIS**-Enrollment Information System	Fall, FY19	11/2/18
☐	MAC2		**EIS**-Enrollment Information System	Summer, FY19	11/2/18
☐	MAC		**S15**-First-Time Undergraduate Student Cohort SSN Changes	Annual, FY18	11/2/18
☐	MAC2		**FAIS**-Financial Aid Information System [4]	Annual, FY18	11/9/18
☐	MAC		**MAPCS**-Maryland Approved Program Completers System	Annual, FY18	11/23/18
☐	MAC2		**EDS**-Employee Data System	Annual, FY18	12/7/18
☐	MAC		**DE**-Distance Education	Annual, FY18	1/4/19
☐	USM		Dashboard Data	Annual, FY18	1/4/19
☐	USM		Regional Centers-Courses	Winter, FY19	2/1/19
☐	USM		Regional Centers-Registrations	Winter, FY19	2/1/19
☐	USM	Muntz	Enrollment Projections	Annual, FY18	2/1/19
☐	USM		Credit Hours & FTE by Level [2]	Spring, FY19	2/22/19
☐	USM		Credit Hours & FTE by Level [2]	Winter, FY19	2/22/19
☐	USM		Regional Centers-Courses	Spring, FY19	2/22/19
☐	USM		Regional Centers-Registrations	Spring, FY19	2/22/19
☐	MAC		**S25**-Report on Students Receiving Disabilities	Annual, FY18	2/22/19

USM requests additional fields or data included and strips them out before submitting to MHEC for the following:
1. CIS & SRS: Include 0 credit hour registrations and courses (labs and other academic courses, not personal development courses).
3. EOTS: Include +/-'s for First Math & English Grades.
4. FAIS: Include Student Classification and Residency.
2. Download link: http://www.usmd.edu/usm/adminfinance/IR/USM_CH_FTE_4TermWorkbook_082615.xlsx
5. Excluding UMB and UMUC

Office of Institutional Research
2018-2019 Reporting Calendar
Updated: August 13, 2018

	Type	Contact	Survey	Season	Due to USM
☐	MAC		**S7**-Opening Spring Enrollment	Spring, FY19	3/1/19
☐	MAC2		**CIS**-Course Information System [1]	Fall, FY19	3/8/19
☐	MAC2		**CIS**-Course Information System [1]	Summer, FY19	3/8/19
☐	MAC2		**SRS**-Student Registration System [1]	Fall, FY19	3/8/19
☐	MAC2		**SRS**-Student Registration System [1]	Summer, FY19	3/8/19
☐	MAC2		**EIS**-Enrollment Information System	Spring, FY19	3/8/19
☐	MAC2		**EIS**-Enrollment Information System	Winter, FY19	3/22/19
☐	USM	Lee	Achievement Gap Report	Annual, FY18	3/29/19
☐	USM	Lee	Cultural Diversity Reports	Annual, FY18	3/29/19
☐	MAC2		**EOTS**-End-of-Term System [3]	Fall, FY19	4/5/19
☐	MAC2		**EOTS**-End-of-Term System [3]	Summer, FY19	4/5/19
☐	MAC		**S30**-Foster Care and Unaccompanied Homeless Youth Tuition Waiver	Annual, FY18	5/24/19
☐	MAC		**S20**-Dream Act	Annual, FY18	6/7/19

Contact Information: http://www.usmd.edu/usm/adminfinance/IR/

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Unless another contacted is listed regarding these reports, please contact Laura Walker.

USM File Transfer Site: https://warehouse.usmd.edu/InstRsch/: DO NOT EMAIL FILES WITH SSNs OR OTHER PERSONALLY-IDENTIFIABLE INFORMATION. Reports and Forms should be uploaded under the General File Upload. When requested, files can be securely sent from USM using the "Download Files from USM" feature on the Warehouse site.

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