

Minutes  
Executive Committee  
CUSF

August 16, 2011

In Attendance: Joyce Shirazi, Jay Zimmerman, Robert Kauffman, Virletta Bryant (12:06 PM), Steve Mount

Not in Attendance: na

The Executive Committee of CUSF meeting was convened at 11:30 AM by Joyce Shirazi. The main focus of the meeting were operational issues and bringing the new committee up to speed in terms of the issues facing CUSF.

First, the committee discussed the meeting dates of the Executive Committee. Normally, the Executive Committee meets on the first Monday of the Month after the Chancellor's Council. This puts the meeting at roughly 12:30 PM. There was some discussion regarding the posted schedule and adjusting individual teaching schedules to conform or adapt to this schedule (see attachment at end).

Second, there was a brief discussion regarding potential topics for the September meeting. Several suggestions were made.

Third, Joyce briefed the committee on some of the items discussed at the August 8<sup>th</sup> Chancellor's Council. It included many of the expected budget related items including: 1) delaying construction of buildings, 2) examination of the budget with different percentage reductions, and 3) developing contingency plans.

Joyce discussed the UMCP and UMB merger study. She suggested that Steve might consider being the CUSF representative. Also, she noted that there are 12 questions asked and we were requested to address three of them.

Joyce noted that there will be an environmental education symposium in September.

Next, she discussed the Towson University parental leave policy. She noted that there was a movement to make a system wide policy. Discussion at the Chancellor's Council indicated that parental leave should not be sick days and it should not affect tenure.

Joyce indicated that there was a hearing on September 7<sup>th</sup> on the State Retirement Plan regarding the issue that faculty receive full-health benefits after 16 years of service, but spouses don't receive full-benefits until 25 years of service.

Virletta joined the conference call at 12:06 PM.

Joyce indicated that we needed a cell phone list of the executive committee and that everyone should send their cell phone numbers to Joyce.

There was a discussion of CUSF representation on the BOR Finance Committee, the Education Policy Committee, and the MHEC FAC Meetings. Jay was the most likely representative for the Educational Policy Committee.

Since the time was 12:15 and the next meeting began at 12:30, business was concluded and the meeting was adjourned.

Respectfully Submitted,

*Robert B. Kauffman*

Robert B. Kauffman  
Secretary

2011-2012 CUSF Executive Meeting Schedule  
12:30pm to 1:30pm

September 6	<b>Tuesday</b>	USM
October 3	<b>Monday</b>	USM
November 8	<b>Tuesday</b>	USM
December 5	<b>Monday</b>	USM
January 9	<b>Monday</b>	USM
February 6	<b>Monday</b>	USM
March 5	<b>Monday</b>	USM
April 2	<b>Monday</b>	USM
May 7	<b>Monday</b>	USM
June 4	<b>Monday</b>	USM