

CUSF Executive Committee Minutes

February 6, 2012

In Attendance were: Joyce Shirazi, Jay Zimmerman (by phone), Robert Kauffman, Virletta Bryant, and Steve Mount. Not in attendance was: Irv Goldstein (guest).

CONVENING THE MEETING - 12:20 PM

The ExecCom meeting for February was convened by Joyce Shirazi at 12:20 PM in a conference room at System headquarters in Adelphi, Maryland.

APPROVAL OF CUSF EXCOM MINUTES

A motion was made to approve the January ExecCom minutes. It was seconded. The motion passed. In addition, the Secretary will place the minutes on the website.

BUSINESS ITEMS

December Senate Chairs Meeting Minutes. A motion was made to approve the December minutes of the Senate Chairs meeting. It was seconded. The motion passed.

Committee Attendance: As part of the mentoring process of members of the Executive Committee, Joyce encouraged members to attend several of the important meetings. After a discussion of dates and times the following schedule was determined:

Friday, February 17, BOR at UMCP, Virletta Bryant
Wednesday, March 20, AAAC at TU, Steve Mount
Monday, April 2, Chancellor's Council at USM, Robert Kauffman

Irv's Retirement: Irv's retirement and its implications were briefly discussed. The emphasis was on the committee formation.

CHANCELLOR'S COUNCIL MEETING: Most of the following items are part of the dissemination process of the Chancellor's Council meeting that occurs at System before this meeting.

Legislative Session: Based on the Chancellor's Council Meeting, Joyce indicated that currently there is a 3% tuition increase with varying increases for out-of-state tuition.

Adjunct Limits: According to the Comar regulations, there is a 50% rule which states that adjuncts will not comprise more than 50% of the total faculty. Two schools in the System, Towson and Salisbury are at or approaching the limit.

DLS Recommended Budget Cut to the USM: Last year the legislature gave State employees a \$750 increase. Now they are proposing taking the equivalent amount from their budgets. It was noted that other major institutions in other states are moving to self-sufficiency and no state support. Talking points on this issue were distributed and are attached at the end of these minutes (Note: See attachment).

Innovative Funds for Commercialization: There are funds in the Governor's budget to initiate commercialization. It is not known whether these funds will or won't survive the budgeting process.

HB62: The House Bill (HB62) on the faculty work load product was sent to Faculty Affairs Committee for processing.

Strategic Alliance: From the Chancellor's Council Meeting, Joyce conveyed the following points regarding the development of the Strategic Alliance initiative: 1) joint economic development, 2) a joint initiative at Shady Grove, 3) collaborations involving faculty and student scholars, 4) joint appointments, 5) simplification of the grant process, and 6) shared governance issues. The documentation should be ready by March 1st for public discussion.

OUTSTANDING ITEMS:

Telephone Motion: An outgrowth of the last General Body meeting, there was a discussion regarding the need to amend the by-laws to allow those participating on phone to vote. Toward that end Steve Mount indicated that he would craft a draft of the motion. [Secretary's Note: *The following motion was the outgrowth of this discussion and it was drafted after the formal meeting. It is provided here since it will be forwarded to the General Body as an action item.*]

Motion to change the CUSF Bylaws as indicated by the italics and red highlights:

CUSF BY-LAWS UNIVERSITY SYSTEM OF MARYLAND COUNCIL OF UNIVERSITY SYSTEM FACULTY

Article III Meetings

3.4 Rules for Procedure

3.4.a. The version of Robert's Rule of Order that shall govern the conduct of Council meetings shall be the most recent version of Robert's Rules of Order-Newly revised.

3.4.b. In full Council meetings, the Chair shall vote only to break a tie vote.

3.4.c. A quorum for meetings shall be defined as at least fifteen Council members and a majority of the Constituent Institutions *physically* represented.

3.4.d. *Members participating remotely by audio are considered to be in attendance for the purpose of voting if all members can hear one another simultaneously and the secretary is aware of their attendance, although members participating remotely are not assured secrecy on secret ballots. This provision takes precedence over Robert's Rules of Order.*

BOR Award on Collaboration: Supporting the Strategic Alliance initiative, CUSF is proposing a BOR Award on Collaboration as part of the Regent's Awards. After a discussion, it was moved and seconded *to create on collaboration award that covers all areas of the awards*. The motion passed with three yeas, and one abstention.

Add representative from CASA del Maryland (Dream Act Advocate): Joyce indicated that we should

to add representation for CASA del Maryland.

MARCH CUSF MEETING AGENDA

Citation Award: The final version of CUSF's Citation Award was read and approved.

Nomination Committee: Since Steve Mount is not running again for office, he has volunteered to run the nominating committee. CUSF elections need to be completed by the April meeting. This means that nominations need to be complete by the March meeting. Other members of the nominating committee need to be identified at the February meeting.

Committee Actions: Joyce provided a brief update of committee action.

Panel Discussion: Steve will work on this panel discussion for the upcoming February meeting. [Secretary's Note: *For a fuller discussion of this item, review Item 4 in the November 9 2011 ExecCom minutes.*]. There was a brief discussion on the status of the panel discussion. Steve noted that Deborah Stanley had confirmed attending. Three other potential presenters were explored (Tim Sullivan (TU), Ed Hersh (TU), and John Organ (Bowie State)).

ADJOURNMENT - 2:20 PM

With no further business, it was moved, seconded, and passed to adjourn the meeting at 2:20 PM.

Respectfully Submitted,

Robert B. Kauffman

Robert B. Kauffman
Secretary, CUSF

Attachments: DLS Recommended Budget Cut to the USM

DLS Recommended Budget Cut to the USM

“New State funds, totaling \$33.6 million, include \$11.6 million from the one-time \$750 bonus that was added to USM’s base appropriation and \$12.9 million to fund the State portion of the COLA. The one-time \$750 bonus, totaling \$11.6 million, was not deducted from the fiscal 2013 allowance as it was for other State agencies. Since this was a one-time, temporary increase to salaries in fiscal 2012, it should not have been incorporated into the agency’s base appropriation. Therefore, the Department of Legislative Services (DLS) recommends that USM’s fiscal 2013 general fund appropriation be reduced by \$11,638,639, the amount of the one-time bonus.”

Arguments against this proposed cut.

1. False statement-The \$11.6 mil provided in FY12 for one time bonuses was deducted and removed from the USM budget for FY13. (Confirmed and corroborated by DBM)
2. The FY13 USM budget was constructed by the Department of Budget and Management based on the USM Current Services Budget and to allow for increases in mandatory costs and minimize tuition increases.
3. Given the rise in mandatory costs-healthcare, retirement, debt service, new facility operating costs, increased financial aid costs, etc.-the increase in state support to recognize mandatory costs plus the funding that will come from the modest tuition increases will only enable the USM to stay level next fiscal year. **There are no “enhancement funds” included in the Governor’s Allowance.**
4. The major differences from DLS’s list of mandatory costs relate to three items. USM projects higher costs for student financial aid. DLS is only recognizing a 3% or \$4.9 million increase in institutional aid. The USM is proposing an increase of \$11 million in order to increase need based aid and other financial aid categories for students. In fact, the USM has increased need based aid by 47% from FY 2008 to FY 2013. These increases are in response to unprecedented financial aid appeals and general student need.
5. Institutions have identified use of tuition for libraries, faculty and academic programs. With the historic growth in enrolment and increased demands for accreditation, student support, etc. funding for these items are critical to student success.
6. Institutions must invest modest amounts in technology transfer related to research. Institutions have been directed to move forward with the USM and State strategic goals relating to economic competitiveness and innovation. Technology commercialization (resulting from research) initiatives cannot be funded from restricted research grants as implied by DLS.
7. In the past year, thousands of qualified freshmen and transfer students have been denied admission, and our first-time full-time freshmen class has continued to decline. In fact, the USM freshman class is its lowest point since 2005. As we stated above, financial aid support must be increased to respond to appeals and student success, especially for economically disadvantaged students. Further reductions will

also result in increased reliance on adjunct faculty and lengthen time to degree. The DLS recommendation to reduce the allowance by \$11.6M will mean further erosion in access and quality as well as slow any movement in the USM and State Strategic goals.