



COUNCIL of UNIVERSITY  
SYSTEM FACULTY

**CUSF Executive Committee Meeting  
in person  
Monday, November 7, 2022  
12:00 Noon**

**MINUTES**

<b>Attendee</b>	<b>Attendance</b>
Holly Brewer – Chair (UMCP)	In person
Elizabeth Brunn – Past Chair (UMGC)	In person
Jo Boughman – (USM)	Zoom
Zakiya Lee – (USM)	In person
Erica Kennedy – Member at Large (FSU)	Zoom
Lorenda Naylor – Secretary (UB)	In person
Atma Sahu – Member at Large (CSU)	In person
Heather Haverback – Vice Chair (TU)	In person

**12:05 PM Call to order by Holly Brewer**

**12:10 PM Approval of September 2022 CUSF Executive Committee minutes**

Holly Brewer asked for a motion to approve the minutes. Atma Sahu made motion to accept September 2022 ExCom minutes. Heather Haverback seconded the motion. Elizabeth Brunn, Lore Naylor, Erica Kennedy, Atma Sahu, and Holly Brewer voted yes to approve the minutes. Minutes were approved.

**12:15 Holly Brewer**

**Join Council Meeting** – will be held on November 16, 2022 and will utilize the Zoom webinar format. CUSS will host the meeting. The chancellor is scheduled to speak. Holly reviewed the agenda for the joint council meeting, discussed the multiple breakout rooms and topics.

**CUSF AY23 Committees** – there are five committees and include the following: 1) Rules, chaired by Heather Haverback; 2) Education Policy, chaired by Mary Crowley-Farrell; 3) Legislative Affairs, chaired by David Gray; 4) Awards, chaired by Ben Arah; and 5) Faculty Concerns co-chaired by Doris Santamayor and Ellen Schaefer-Salins. Lore Naylor advised there are two subcommittees in the Faculty Concerns committee: 1) Mental Health & Covid-19, chair Erica Kennedy; and 2) Diversity chaired by Lore Naylor. Currently there is no chair for the Technology subcommittee.

Faculty Petitions – Holly shared two issues that she received from faculty (labeled faculty petitions): 1) prescription drugs for retirees. USM advised that the issue of concern pertains to state laws around prescription drugs for retirees. USM is reluctant to address this due to upcoming federal laws and rules and the fact that the law was passed many years ago and reversal is unlikely and would be disruptive and costly. Jay Zimmerman was asked to prepare a white paper on this subject; 2) TIAA retirement funding. A faculty member reported that TIAA retirement accounts were funded at lower rates than the state retirement option. David Gray (attorney) reported that compared to other states, Maryland has a higher rate of contributions for TIAA. Holly will refer these items to the appropriate CUSF Committees.

CUSF Budget – Holly advised that the CUSF Constitution and Bylaws state that CUSF has a budget. Zakiya Lee shared that historically CUSF has not had a budget but that USM has provided resources for speakers, etc., in the past.

1:12 PM Discussion of Faculty Member being appointed to Board of Regents. Holly reported that other boards of state university systems have faculty representation and wanted to know if USM would grant faculty representation as part of shared governance. She was advised that it is reasonable to pursue it, but Jo cannot speak to such a change that would require a lot of vetting and, ultimately, a change of state law.

1:15 PM Meeting Modality (Zoom versus In Person)

There was a good discussion about meeting modalities and the advantages and disadvantages of each modality. Heather Haverback reported that the CUSF Rules and Membership committee has reviewed the two modalities as well as the bylaws and the constitution. CUSF recognizes that it is important to be sensitive to faculty in rural areas (Frostburg and the Eastern Shore) who have to drive 3 hours one way for meetings in central Maryland, to faculty teaching schedules, and the need for flexibility in general. Elizabeth pointed out that currently the CUSF general body and Excom meeting should be in-person per Roberts Rules of Order. The CUSF committees are not required to meet in person. Heather discussed the report by the Rules Committee outlining electronic meetings and a voting process to be adopted by the CUSF general meeting. It is being suggested that if a faculty member cannot attend the CUSF meeting, an alternate can vote in their place. Lore Naylor suggested that in addition to voting via Zoom and in person that faculty participating by phone need to have their vote and attendance recorded as well. Elizabeth advised that any changes to the bylaws must come in the form of an adoption and not an amendment, because none of these issues are covered by

the bylaws yet. Heather will incorporate these edits into a draft, amended bylaws document. Holly and Heather will present at the next CUSF general meeting in December and call a vote to adopt electronic meetings in the bylaws. Lore made the motion to move forward on electronic voting. Atma seconded the motion. Elizabeth abstained. Vote carried, motion approved.

**1:50 PM Report from USM – Jo Boughman and Zakiya Lee.**

**Academic Integrity.** Zakiya reported that USM’s presidents reviewed the proposed academic integrity policy and advised that one sentence was too prescriptive and suggested changing the language from “all members of the community shall have the responsibility to report the act of academic misconduct” to “should report.” Joann recommended we accept the change in language. ExCom members agreed with the change in language. Zakiya also advised that the academic integrity policy addresses student integrity, it does not address research related integrity issues. This will be on the next agenda for the Committee on Education Policy and Student Life.

2:02 PM New Business – no new business reported

2:03 PM Adjourned. Lore Naylor made the motion to adjourn the meeting. Atma seconded the motion. Meeting adjourned.

<b>Schedule of CUSF Executive Committee Meetings for 2022-2023 Academic Year MEETING TIME 12:00 PM to 2:00 PM Via zoom (unless otherwise determined)</b>	
September	September 12, 2022
October	October 3, 2022
November	November 7, 2022
December	December 5, 2022
January	January 9, 2023
February	February 6, 2023
March	March 6, 2023
April	April 10, 2023
May	May 1, 2023
June	June 5, 2023