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TO: Thomas G. Slater, *Chair* Frank M. Reid, III
Barry P Gosset, *Vice Chair* Paul Vance
Louise Michaux Gonzales

FROM: Joann A. Boughman, Senior Vice Chancellor
Joseph Vivona, COO/Vice Chancellor for Administration and Finance

DATE: October 10, 2012

RE: October 17, 2012 Meeting of the Committee on Effectiveness and Efficiency

The Committee on Effectiveness and Efficiency of the Board of Regents will meet in public session on Wednesday, October 17, 2012, in the Atrium of the Wilson H. Elkins Building (USM Office), 3300 Metzerott Road, Adelphi, Maryland, beginning at 12:30 p.m.

Directions to the Elkins Building are available on line at <http://www.usmd.edu/usm/directions>. Please note that, if you plan to input the address into your GPS system, you should use "College Park" rather than "Adelphi" as the city location.

The agenda and supporting materials for the meeting are enclosed. I look forward to seeing you next week.

Enclosures

cc: Chairperson James L. Shea Dr. Jay Zimmerman, CUSF
Other Members, USM Board of Regents Gynene Sullivan, CUSS
Office of the Attorney General Zachary Cohen, USMSC
Members of the Chancellor's Council Office of Communications
Academic Affairs Advisory Council VCAA Senior Staff
Vice Presidents for Administration and Finance Secretary of Higher Education