



MEMORANDUM

To: USM Board of Regents
From: William E. Kirwan, Chancellor
Date: September 20, 2012
Subject: Meeting of the Board of Regents, Friday, September 28, 2012

The Board of Regents will meet on *Friday, September 28, 2012* at Bowie State University in accordance with the following schedule:

7:45 a.m.	Board of Regents Staff Awards Ceremony Wiseman Student Center – Room 102
9:00 a.m.	Public Session Thurgood Marshall Library Special Collections Room
10:30 a.m. (approximately)	Executive Session – Working Lunch for Regents Thurgood Marshall Library Library Conference Room

Agendas, together with supporting materials where appropriate, are enclosed. In the closed session, the Board will consider executive function items and items exempted from consideration in open session under the Open Meetings Act. At these meetings, exempted items include various personnel matters, acquisition of real property, various matters which affect the privacy and reputation of individuals, and any item which requires consideration in closed session in order to comply with a specific statutory requirement.

Included in this package are driving directions along with a map to help you navigate Bowie State University's campus. Please note that Henry Circle has been reserved for the Regents and Lot E has been reserved for all other parking (there will be security guards on duty to direct you).

Should you need to be reached on June 28, 2012 the telephone number is 301-860-3555.

WEK/weo

Enclosures

cc: Chancellor's Council	Asst. Attorneys General Faulk and Short
Comptroller Peter Franchot	Secretary Danette Howard
Treasurer Nancy Kopp	Mr. Matt Gallagher
Secretary T. Eloise Foster	Ms. Rachel Hise
Ms. Lynda Cunningham	Mr. Jordan Butler