



## MEMORANDUM

To: USM Board of Regents  
From: Robert L. Caret, Chancellor  
Date: December 3, 2015  
Subject: Meeting of the Board of Regents, Friday, December 11, 2015

The Board of Regents will meet on *Friday, December 11, 2015*, at the University of Maryland, College Park in accordance with the following schedule:

8:30 a.m. (approximately) Public Session  
Adele Stamp Student Union – Atrium Room 1107  
College Park, MD 20742

10:30 a.m. (approximately) Closed Session – Working Lunch for Regents  
Adele Stamp Student Union  
Margaret Brent Rm. 2112  
College Park, MD 20742

Agendas, together with supporting materials where appropriate, are enclosed. In the closed sessions, the Board will consider executive function items and items exempted from consideration in open session under the Open Meetings Act. At these meetings, exempted items include various personnel matters, acquisition of real property, various matters which affect the privacy and reputation of individuals, and any item which requires consideration in closed session in order to comply with a specific statutory requirement.

Driving directions, map, and parking instructions are enclosed. Should you need to be reached on December 11, 2015 the telephone number is 301-405-5803.

RLC/weo

### Enclosures

cc: Chancellor's Council	Asst. Attorney General Bainbridge
Comptroller Peter Franchot	Acting Secretary Jennie Hunter-Cevera
Treasurer Nancy Kopp	Mr. Craig Williams
Secretary David Brinkley	Ms. Rachel Hise
Ms. Lynda Cunningham	Mr. Jordan Butler