

OFFICE OF THE CHANCELLOR

MEMORANDUM

To: USM Board of Regents
From: Robert L. Caret, Chancellor
Date: December 1, 2016
Subject: Meeting of the Board of Regents, Friday, December 9, 2016

The Board of Regents will meet on *Friday, December 9, 2016* at Bowie State University, in accordance with the following schedule:

8:30 a.m.	Public Session Bowie State University The Student Center – Ballrooms A, B, & C
11:00 a.m. (approximately)	Closed Session – Working Lunch for Regents Bowie State University The Student Center – The Baltimore Room -- #1029

Agendas, together with supporting materials where appropriate, are enclosed. In the closed sessions, the Board will consider executive function items and items exempted from consideration in open session under the Open Meetings Act. At these meetings, exempted items include various personnel matters, acquisition of real property, various matters which affect the privacy and reputation of individuals, and any item which requires consideration in closed session in order to comply with a specific statutory requirement.

Driving directions, map, and parking instructions are enclosed. Should you need to be reached on December 9, 2016 the telephone number is 301-860-3555.

RLC/weo

Attachments

cc: Chancellor's Council	Asst. Attorney General Bainbridge
Comptroller Peter Franchot	Secretary James D. Fielder, Jr.
Treasurer Nancy Kopp	Mr. Sam Malhotra
Secretary David Brinkley	Ms. Rachel Hise
Ms. Lynda Cunningham	Ms. Beth McCoy