

ANALYSIS OF KEY PROVISIONS OF CURRENT BOR POLICY FOR EMERGENCY PREPAREDNESS (VI-13.00) AND PROPOSED REVISED POLICY	
CURRENT BOR POLICY	PROPOSED REVISED POLICY
Each institution must have a comprehensive <i>Emergency Preparedness Plan (EPP)</i>	Each institution must have a comprehensive <i>Emergency Operations Plan (EOP)</i>
Should have Individual designated as lead	Should have Individual designated as lead
Establish clear lines of authority for oversight and management	Establish clear lines of authority for oversight and management
Based on principles of Incident Command Systems and National Incident Management Systems	Based on principles of Incident Command Systems and National Incident Management Systems
Creation of permanent Emergency Preparedness Committee	Creation of a permanent Emergency Preparedness Committee <i>which meets regularly</i>
Coordination with local and state emergency responders	Coordination with local, state <i>and federal</i> emergency responders <i>including communications systems</i>
Creation of permanent behavioral assessment team	Creation of permanent behavioral assessment team
Conduct an annual risk assessment	Conduct an annual risk assessment
Mitigation plan should identify top threats and include mitigation action plans	Mitigation plan should identify top threats and include mitigation action plans
Action plan to achieve accreditation for police	If police force is not accredited, have action plan to achieve accreditation
Plan should include continuation of IT services, communications and critical business functions	Plan should include continuation of IT services, communications and critical business functions
Conduct regular testing and evaluation of campus emergency plans	Conduct regular testing and evaluation of campus emergency plans
Provide regular and appropriate training for campus community	Provide regular and appropriate training for campus community
Have a comprehensive communication plan for emergency warnings/alerts for campus community and the public	Have a comprehensive communication plan for emergency warnings/alerts for campus community and the public
Have a comprehensive communication plan for campus community in the event of an emergency	Have a comprehensive communication plan for campus community in the event of an emergency
Have programs to advise, involve and solicit feedback from students on campus safety & security and emergency preparedness	Have programs to advise, involve and solicit feedback from students on campus safety & security and emergency preparedness
Training for BAT on information sharing and privacy issues	
Have redundant and varied warning and communication systems	Have redundant and varied warning and communication systems
An Emergency Operations Center (EOC) for use in response to specified emergencies	Have an emergency operations center (EOC) to collect and analyze data, coordinate resources, and have situational awareness. EOC staff should be well trained, have appropriate authority and be equipped with appropriate resources

Include local and state emergency organizations in plan	Include local, state and <i>federal</i> emergency planning
Establish MOUs with other USM institutions and organizations	Establish <i>and maintain current cooperative relationships which may include MOUs and mutual aid agreements (MAAs), and other agreements</i> with other USM institutions and organizations
COOP plan in place for continuation of essential services	COOP plan in place for continuation of essential services
Testing should include a variety of tabletop exercises, drill and full-scale exercises based on top hazards	Testing should include a variety of tabletop exercises, drill and full-scale exercises based on top hazards
Accreditation of police force	Strive to achieve and maintain accreditation of police force
Utilization of facility coordinators or building response teams	Utilization of facility coordinators or building response teams
Use of satellite phones and emergency network radios	
Each institution is required to submit its EPP to the USM office by January 12, 2009, for review and approval in accordance with the basic standards specified in Section I.A. above.	Each institution should maintain an updated campus emergency operation plan in accordance with BOR Policy VI-13.00 and the plan should be available for review by USM or USM Internal Audit on request.
USM Internal Audit reviews will include an assessment of campus emergency management plans to (1) determine if the basic standards in I.A. are met and (2) the status of the campus in meeting the best practice standards in I.B. of this policy to ensure the plans are in compliance with BOR policy	USM Internal Audit review will include an assessment of the institution's <i>EOPs</i> to ensure the plans are in compliance with BOR Policy VI -13.00 assess.
Campus plans should be updated annually and any major revisions submitted to the USM office	
	Additional Areas Identified
	<i>EOP should follow federal guidance: The Guide for Developing High-Quality Emergency Operations Plan for Institutions of Higher Education (2013)</i>
	<i>Senior leadership must meet as needed to review program and incidents and set priorities, strategies and actions.</i>
	<i>Establish program based on standards set by professional emergency management organizations</i>
	<i>Have a recovery plan that will address capacity building, economic function and infrastructure necessary to restore the mission of the institution</i>
Note: These are best practices but not mandated	