

OFFICE OF THE CHANCELLOR

MEMORANDUM

To: USM Board of Regents
From: Robert L. Caret, Chancellor
Date: December 7, 2017
Subject: Meeting of the Board of Regents, Friday, December 15, 2017

The Board of Regents will meet on *Friday, December 15, 2017* at Coppin State University in accordance with the following schedule:

8:30 a.m.	Public Session Coppin State University Physical Education Complex – Rm. 108
11:00 a.m. (approximately)	Closed Session – Working Lunch for Regents Coppin State University Physical Education Complex – Rm. 102

Agendas, together with supporting materials where appropriate, are enclosed. In the closed sessions, the Board will consider executive function items and items exempted from consideration in open session under the Open Meetings Act. At these meetings, exempted items include various personnel matters, acquisition of real property, various matters which affect the privacy and reputation of individuals, and any item which requires consideration in closed session to comply with a specific statutory requirement.

Driving directions, map, and parking instructions are enclosed. Should you need to be reached on December 15, 2017 the telephone number is 410-951-3838.

RLC/weo

Attachments

cc: Chancellor's Council	Asst. Attorney General Bainbridge
Comptroller Peter Franchot	Secretary James D. Fielder, Jr.
Treasurer Nancy Kopp	Mr. Matthew A. Clark
Secretary David Brinkley	Ms. Rachel Hise
Ms. Lynda Cunningham	Ms. Beth McCoy