

March 6, 2026

I. SUMMARY

The University System of Maryland (USM) is contracting with nine (9) highly qualified contractors to provide Title IX services and support, including but not limited to the following services:

- Interim Title IX Coordinator Services
- Title IX consulting/coordinating, party advisor services, and policy review
- Investigative services
- Hearing officer/decision-making services (including initial decision and/or appeal)
- Informal resolution facilitation services
- Title IX and Clery Act Training services (in-person, and/or virtual, and/or online modules/toolkits, and/or workshops, and/or seminars, etc.)
- Administrative support
- Value-added services

Note: The Contractors will not provide legal advice or representation to the USM or any Institution. This procurement is limited to services relating to handling, adjudication, and resolution of allegations of violation of Institution policies.

The awarded contractors are:

CONTRACTORS	SERVICES PROVIDED
Clark Hill	All services
Distinct Consulting	All services
Evergreen Education Solutions	All services
Grand River Solutions, Inc.	All services
Institutional Compliance Solutions, LLC	All services
JAMS	Hearing officer/decision making services and Informal resolution facilitation services
Terry-Todd Consulting, LLC (Certified small business)	All services
Title IX Solutions, LLC	All services
The NCHERM Group (TNG)	Interim Title IX Coordinator Services (remote and on-site). All other services (remote only).

See Attachment A- Award Summary Matrix

USM's Strategic Sourcing and Procurement Center (SSPC) will manage the resulting master contract; however, resulting task orders will be managed by the appropriate institution.

II. INTERGOVERNMENTAL COOPERATIVE PURCHASING

USM reserves the right to extend the terms, conditions, and prices of the contract awarded pursuant to this solicitation to USM institutions and to other State of Maryland higher educational institutions (St. Mary's College of Maryland, Morgan State University, and Baltimore City Community College) and public agencies with similar requirements. Each such entity will issue its own purchasing documents; USM assumes no contractual obligations on behalf of other users of its contracts. The foregoing applicability of terms, covenants, and conditions to future contracts is intended to provide consistency in contracts among contractors. It is not intended to preclude an institution from negotiating terms unique to its specific needs or circumstances.

III. MASTER CONTRACT AWARD/CONTRACT USE:

Institutions may contact two or more Master Contractors. Institutions, at their sole discretion, may also contact a single Master Contractor if:

- a. The institution's procurement policies permit; and/or
 - b. If it is determined by the institution to be in its best interest.
1. Contractor is expected to respond to the Institution within 24 to 48 hours of initial request of services.
 2. Institutions will issue purchase orders (or any other mechanism the institution utilizes) to authorize the commencement of services. A Contractor may not proceed with services until formal authorization is received from the institution.
 3. Once a purchase order is issued, the Contractor will deal directly with the Institution regarding specific Title IX service needs in accordance with the resulting contract. By utilizing the Master Contract, the Contractor accepts the terms and conditions of the Master Contract.

IV. CONTRACT TERM

The term of the contract is **March 6, 2026 to March 5, 2029** with one (1) two-year renewal option at the sole discretion of USM. Should USM elect to renew the contract, all prices, terms and conditions will remain in effect.

V. AWARDED CONTRACTORS CONTACT INFORMATION

Refer to “**Attachment B – Awarded Contractors Contact Information,**” spreadsheet for contact information for the Account Representative and the Executive Manager.

Account Representative(s): Responsible for handling the USM institutions’ Task Order Requests. This is the person (or persons) that the USM institutions will directly contact for Task Order Requests for Proposals and utilization of the contract.

Executive Manager: This is the primary point of contact for the USM SSPC Procurement Officer or his/her representative. This is the person to whom the Account Representative reports and is the executive responsible for ensuring that sufficient resources are provided to USM and USM institutions during the Term or Terms of the Contract. This person would be the first point of escalation to resolve issues between USM and the Contractor(s).

VI. MINORITY BUSINESS ENTERPRISE UTILIZATION

There is no MBE goal.

VII. PRICING

Refer to “**Attachment C - USM-2601 Title IX Contract Rates.**” **This information is CONFIDENTIAL AND MAY NOT BE SHARED.**

Contractors may offer pricing below the established contract rates; however, under no circumstances may proposed rates exceed the contract rates.

VIII. CONTRACT QUESTIONS

For contractual questions, please reach out to Joselyn M. Johnson, USMO SSPC Procurement Director at jmjohnson@usmd.edu or sspc@usmd.edu or (301) 445-2774 or Wendy Childs, Sr. Buyer at wchilds@usmd.edu or (301) 445-2776.

Attached as reference

Attachment A: Award Summary Matrix

Attachment B: Awarded Contractors Contact Information

Attachment C: USM-2601 Title IX Services Contract Rates- **CONFIDENTIAL**