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OFFICE OF THE CHANCELLOR

MEMORANDUM

To: USM Board of Regents
From: Robert L. Caret, Chancellor
Date: October 11, 2018
Subject: Meeting of the Board of Regents, Friday, October 19, 2018

The Board of Regents will meet on *Friday, October 19, 2018* at the University System of Maryland at Hagerstown in accordance with the following schedule:

- | | |
|----------------------------|--|
| 8:30 a.m. | Public Session
Atrium – 32 West Washington Street
Hagerstown, MD |
| 11:00 a.m. (approximately) | Closed Session – Working Lunch for Regents
Rooms 124 and 125
32 West Washington Street
Hagerstown, MD |

Agendas, together with supporting materials where appropriate, are enclosed. In the closed sessions, the Board will consider executive function items and items exempted from consideration in open session under the Open Meetings Act. At these meetings, exempted items include various personnel matters, acquisition of real property, various matters which affect the privacy and reputation of individuals, and any item which requires consideration in closed session to comply with a specific statutory requirement.

Driving directions, map, and parking instructions are enclosed. Should you need to be reached on October 19, 2018 the telephone number is 240-527-2729.

RLC/weo

Attachments

cc: Chancellor's Council	Asst. Attorney General Katherine Bainbridge
Comptroller Peter Franchot	Secretary James D. Fielder, Jr.
Treasurer Nancy Kopp	Mr. Matthew A. Clark
Secretary David Brinkley	Ms. Rachel Hise
Ms. Lynda Cunningham	Ms. Beth McCoy