



UNIVERSITY SYSTEM
of MARYLAND

Board of Regents
Committee on Finance

March 27, 2019
Coppin State University

AGENDA FOR PUBLIC SESSION
REVISED

1. Convene to Close Statement (action)*
2. USM Enrollment Projections: 2020-2029 (action)
3. University System of Maryland: Self-Support Charges and Fees for FY 2020 (action)
4. University System of Maryland: Proposed Amendment to USM Policy VIII-2.70—Policy on Student Classification for Admission and Tuition Purposes (action)
5. Board of Regents Statement of Values and Expectations on Collaboration and Cooperative Efforts in Acquiring and Implementing New Information Technology and Upgrading Business Processes (action)
6. University of Maryland, Baltimore: Dental Student Clinics Management Contract (action)
7. University of Maryland Eastern Shore: Dining Services Contract Renewal (action)
8. Frostburg State University: Dining Services Contract Renewal (action)
9. University of Maryland, College Park: Sale and Ground Lease of Land to Gilbane Development Company to Develop Graduate Student Housing, Townhomes, and Access Roadways (action)
10. University of Maryland, College Park: Increase in Project Budget Authorization for Improvements and Approval of MEDCO Financing at Calvert Road Child Care Facility (action)
11. University of Maryland, College Park: Proposed Joint Development of City Hall Block (information)
12. University of Maryland, Baltimore: Replacement of Sanitary Drain Piping and Associated Systems on Two Floors in Bressler Research Building (action)

**Please note: the first item action occurs at 10:30 a.m., prior to the start of the closed session.*



BOARD OF REGENTS

SUMMARY OF ITEM FOR ACTION,
INFORMATION OR DISCUSSION

TOPIC: Convening Closed Session

COMMITTEE: Finance

DATE OF COMMITTEE MEETING: March 27, 2019

SUMMARY: The Open Meetings Act permits public bodies to close their meetings to the public in special circumstances outlined in §3-305 of the Act and to carry out administrative functions exempted by §3-103 of the Act. The Board of Regents Finance Committee will now vote to reconvene in closed session. As required by law, the vote on the closing of the session will be recorded. A written statement of the reason(s) for closing the meeting, including a citation of the authority under §3-305 and a listing of the topics to be discussed, is available for public review.

It is possible that an issue could arise during a closed session that the Committee determines should be discussed in open session or added to the closed session agenda for discussion. In that event, the Committee would reconvene in open session to discuss the open session topic or to vote to reconvene in closed session to discuss the additional closed session topic.

ALTERNATIVE(S): No alternative is suggested.

FISCAL IMPACT: There is no fiscal impact.

CHANCELLOR’S RECOMMENDATION: The Chancellor recommends that the Board of Regents Committee on Finance vote to reconvene in closed session.

COMMITTEE RECOMMENDATION:

DATE:

BOARD ACTION:

DATE:

SUBMITTED BY: Ellen Herbst (301) 445-1923



UNIVERSITY SYSTEM
of MARYLAND

STATEMENT REGARDING CLOSING A MEETING
OF THE COMMITTEE ON FINANCE
OF THE USM BOARD OF REGENTS

Date: March 27, 2019
Time: 10:30 a.m.
Location: Coppin State University

STATUTORY AUTHORITY TO CLOSE A SESSION

Md. Code, General Provisions Article §3-305(b):

- (1) To discuss:
 - (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.
- (7) To consult with counsel to obtain legal advice on a legal matter.
- (8) To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) To conduct collective bargaining negotiations or consider matters that relate to the negotiations.

- (10) To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
- (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter.
- (14) Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.
- (15) To discuss cybersecurity, if the public body determines that public discussion would constitute a risk to:
- (i) security assessments or deployments relating to information resources technology;
 - (ii) network security information, including information that is:
 1. related to passwords, personal identification numbers, access codes, encryption, or other components of the security system of a governmental entity;
 2. collected, assembled, or maintained by or for a governmental entity to prevent, detect, or investigate criminal activity; or
 3. related to an assessment, made by or for a governmental entity or maintained by a governmental entity, of the vulnerability of a network to criminal activity; or
 - (iii) deployments or implementation of security personnel, critical infrastructure, or security devices.

Md. Code, General Provisions Article §3-103(a)(1)(i):

- Administrative Matters

TOPICS TO BE DISCUSSED:

An administrative matter involving a regent committee assignment.

REASON FOR CLOSING:

To discuss an administrative matter involving a regent committee assignment (§3-103(a)(1)(i)).



TOPIC: USM Enrollment Projections: FY 2020-2029

COMMITTEE: Finance

DATE OF COMMITTEE MEETING: March 27, 2019

SUMMARY: The Board of Regents III-4.10—Policy on Enrollment requires the Chancellor, in consultation with the presidents, to present an enrollment plan to the Board each year. Each institution is charged with having a well-coordinated enrollment management strategy based on the short-term realities that support the operating budget request and the long-term campus plan that supports the long-term capital needs.

The USM Office works in collaboration with the institutions to insure the accuracy of these projections by sharing supporting data, sharing analyses enrollment trends, and discussing the proposed enrollment plans with the campus leadership. Any significant issues are discussed and resolved, and the projection submission is modified when necessary. In recent years, this process has helped to develop enrollment plans that are more realistic with and increasingly more accurate for most USM institutions.

Following review and any campus discussion, the USM Office aggregated all institutional submissions received to date. The USM short-term enrollment projection continues to be reasonable with increasing precision.

Highlights of this year's institutional projections include:

- Overall headcount is projected to increase in Fall 2019 by 0.6%, an increase from 176,430 to 177,554. Without UMUC, growth in Fall 2019 is expected to be approximately 0.4%. These projections reflect enrollment stabilization at some institutions and the manageable growth plans expected at other institutions.
- Overall projected headcount growth for the ten-year period is 6.6%, an increase from 176,430 to just over 188,000.
- Undergraduate enrollment is projected to expand 6.4% over ten years from 135,132 to over 142,768.
- Graduate enrollment is projected to grow by 7.3% for the ten-year period from 41,298 to 44,318.

ALTERNATIVE(S): The Committee may request changes in the projections.

FISCAL IMPACT: The fiscal impact of the projected enrollment growth will depend on many factors, including availability of facilities to accommodate increased enrollments, program of study of future students, availability of faculty, and in/out of state status. The projected enrollment and enrollment plan supports the operating budget request in the near-term and capital budget decisions in the long-term.

CHANCELLOR'S RECOMMENDATION: That the Finance Committee recommend that the Board of Regents approve the enrollment projections as submitted.

COMMITTEE RECOMMENDATION: _____ DATE: _____

BOARD ACTION: _____ DATE: _____

SUBMITTED BY: Ellen Herbst (301) 445-1923

**USM Enrollment Projections
FY 2020 (Fall 2019) through FY 2029 (Fall 2028)**



**UNIVERSITY SYSTEM
of MARYLAND**

**Submitted to the Board of Regents' Committee on Finance
March 27, 2019**

Office of the Vice Chancellor of Administration and Finance

Enrollment Projections: FY 2020 (Fall 2019) – FY 2029 (Fall 2028)

Overview

The purpose of this annual report is to provide the Board of Regents with the institutional student enrollment and full-time equivalent (FTE) enrollment projections as required in *the Board of Regents III-4.10 - Policy on Enrollment*. The aggregate and institutional enrollment projections in this report are informed by the internal campus strategies for managing enrollment to meet the institution's access mission, to provide increases in key workforce development areas, and to enhance higher education quality in Maryland. Institutions are expected to have a well-coordinated enrollment management operation that reflects near-term and long-term realities, institutional missions, demographic and economic trends, and enrollment targets required for the projected campus size.

In total, the University System of Maryland (USM) enrollment projections for the period of FY 2020 through FY 2029 is estimated to have slight enrollment growth. In the short-term, enrollment is expected to increase just over 1,100 students next year and USM will continue an incremental, steady 1,000-1,200 increase each year through Fall 2028. The long-term growth over the next ten years is expected to increase 11,600 students for a total enrollment projected to over 188,086 by Fall 2028. The aggregate enrollment plan for the USM continues an enrollment growth trajectory like plans presented in recent years while incorporating enrollment shifts as required to meet the enrollment demand in the Workforce Development Initiative.

Highlighted Findings

Tables 1 through 15 summarize the ten-year projections from FY 2020 (Fall 2019) to FY 2029 (Fall 2028) by institution, by student level, and by overall enrollment demand. The tables also provide detailed projections for each institution and for the entire System over this period.

- In the short-term, between Fall 2018 and Fall 2019, headcount enrollment will rise by 0.6%, or approximately 1,100 students. After excluding UMUC, the increase 0.4% or a +500 student increase (see Table 1 and 2).
 - UB (-233) and UMES (-61) expect declines next year as the larger cohorts graduate and are replaced by smaller cohorts.
 - Coppin and UMB are expected to maintain enrollment.
 - UMUC (+606), Towson (+207), UMCP (+175), UMBC (+151), Salisbury (+133), Bowie (+85) and Frostburg (+71) are projected to grow a combined +1,428 students next year.
- USM is projecting a one-year 1,000 FTE growth. In most instances, changes in FTE reflected changes in headcount enrollment. The exceptions were UB and UMES, where the losses in headcount are not expected to decrease FTE. UMCP projects a slight increase in headcount with the same FTE as estimated in FY 2019.

- Over the long-term, headcount enrollment for the ten-year period is projected to increase from 176,430 to 188,086, an increase of 6.6%. If UMUC is excluded, the projected growth over the ten-year period will be 4.6% (increasing from 115,827 in Fall 2018 to 121,143 in Fall 2028).
 - UMCP (-875) projects a long-term enrollment decrease for the sixth consecutive year (sustained campus size of 40,325 versus 37,300 previously planned).
 - Coppin and UMB are expecting to retain the campus size into the future.
 - All other campuses project some enrollment growth (+13,068) over the next ten years—UMUC (+6,340), UMBC (+1,702), Towson (+1,269), Salisbury (+1,122), Bowie (+949), UMES (+355), UB (+417), and Frostburg (+314).
- Most of the enrollment growth is projected at the undergraduate level. Over the ten-year period, USM is projected to expand from 135,132 to 143,768 undergraduates, a 6.4% increase by Fall 2028. During this same period, graduate enrollment is expected to increase by 7.3% from 41,298 to 44,318. (see Table 1 and 2)

Summary

The aggregate annual and ten-year enrollment plan for the USM is like plans submitted from previous years. These plans reflect the institutional success in an increasingly competitive marketplace. Unlike previous years, campuses have incorporated enrollment shifts into academic programs that meet the Workforce Development Initiative. Some of these Workforce Development programs will grow enrollment in the regional higher education centers while others will grow or shift enrollment on campus.

As USM plans for FY 2029, one-half of USM's long-term enrollment will be accounted for by UMUC's growth, especially with non-traditional students within Maryland and across the nation. The remaining growth will be achieved by moderate enrollment growth plans by Bowie, Frostburg, Salisbury, Towson, University of Baltimore, UMBC, and UMES. Two institutions, Coppin and UMB, will remain the same size, and the state's flagship, University of Maryland, College Park, projects a long-term decrease in enrollment beginning in 2020.

In summary, the aggregate enrollment plan for the University System of Maryland, accounts for the institutional missions, reflects workforce development needs, enhances the quality of higher education, and remains on track with aggregate enrollment expectations approved by the Board of Regents in recent years.

Table 1
UNIVERSITY SYSTEM OF MARYLAND
ENROLLMENT PROJECTIONS
 University System of Maryland

FALL SEMESTER													
Fall Student Data	Actual	Fall Headcount Projections										Change From Fall 2018 - Fall 2028	
	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Number	Percent
Headcount Total	176,430	177,554	178,652	179,535	180,578	181,869	183,129	184,392	185,611	186,823	188,086	11,656	6.6%
Undergraduate Total	135,132	136,100	136,841	137,424	138,133	139,112	140,049	141,000	141,930	142,829	143,768	8,636	6.4%
Full-time	86,685	87,336	87,618	87,757	88,026	88,519	89,005	89,476	89,918	90,337	90,811	4,126	4.8%
Part-time	48,447	48,764	49,223	49,667	50,107	50,594	51,044	51,524	52,013	52,492	52,957	4,510	9.3%
Grad./First Prof. Total	41,298	41,454	41,811	42,111	42,446	42,757	43,080	43,393	43,681	43,994	44,318	3,020	7.3%
Full-time	17,653	17,717	17,751	17,787	17,811	17,842	17,867	17,901	17,908	17,945	17,988	335	1.9%
Part-time	23,645	23,736	24,060	24,324	24,634	24,915	25,213	25,492	25,772	26,049	26,330	2,685	11.4%
FTDE or FTNE Students	52,431	52,614	53,087	53,539	54,026	54,451	54,868	55,247	55,608	55,987	56,370	3,940	7.5%

FISCAL YEAR Full-Time Equivalent (FTE)													
Total University FTE Students	Est.	Fiscal Year FTE Projections										Change From FY 2019 - FY 2029	
	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Number	Percent
Total University FTE Students	133,753	134,754	135,330	136,047	136,696	137,593	138,488	139,323	140,136	140,967	141,774	8,021	6.0%

Table 2
UNIVERSITY SYSTEM OF MARYLAND
ENROLLMENT PROJECTIONS
 University System of Maryland without UMUC

FALL SEMESTER													
Fall Student Data	Actual	Fall Headcount Projections										Change From Fall 2018 - Fall 2028	
	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Number	Percent
Headcount Total	115,827	116,345	116,831	117,096	117,514	118,175	118,797	119,418	119,986	120,543	121,143	5,316	4.6%
Undergraduate Total	87,879	88,375	88,639	88,739	88,961	89,449	89,889	90,338	90,762	91,149	91,571	3,692	4.2%
Full-time	77,078	77,633	77,818	77,859	78,029	78,422	78,807	79,176	79,515	79,830	80,199	3,121	4.0%
Part-time	10,801	10,742	10,821	10,880	10,932	11,027	11,082	11,162	11,247	11,319	11,373	572	5.3%
Grad./First Prof. Total	27,948	27,970	28,193	28,357	28,554	28,726	28,909	29,080	29,224	29,394	29,571	1,623	5.8%
Full-time	17,556	17,619	17,652	17,687	17,711	17,740	17,764	17,797	17,803	17,839	17,881	325	1.9%
Part-time	10,392	10,351	10,541	10,669	10,843	10,986	11,145	11,283	11,421	11,555	11,690	1,298	12.5%
FTDE or FTNE Students	52,431	52,614	53,087	53,539	54,026	54,451	54,868	55,247	55,608	55,987	56,370	3,940	7.5%

FISCAL YEAR Full-Time Equivalent (FTE)													
Total University FTE Students	Est.	Fiscal Year FTE Projections										Change From FY 2019 - FY 2029	
	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Number	Percent
Total University FTE Students	97,114	97,745	97,951	98,294	98,565	99,081	99,591	100,037	100,457	100,891	101,298	4,184	4.3%

**Table 3
UNIVERSITY SYSTEM OF MARYLAND
ENROLLMENT PROJECTIONS
Bowie State University**

FALL SEMESTER													
Fall Student Data	Actual	Fall Headcount Projections										Change From Fall 2018 - Fall 2028	
	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Number	Percent
Headcount Total	6,321	6,406	6,511	6,613	6,715	6,818	6,923	7,029	7,105	7,182	7,270	949	15.0%
Undergraduate Total	5,308	5,376	5,451	5,528	5,605	5,683	5,763	5,844	5,905	5,975	6,040	732	13.8%
Full-time	4,421	4,516	4,579	4,643	4,708	4,774	4,841	4,909	4,960	5,019	5,074	653	14.8%
Part-time	887	860	872	884	897	909	922	935	945	956	966	79	9.0%
Grad./First Prof. Total	1,013	1,030	1,060	1,085	1,110	1,135	1,160	1,185	1,200	1,207	1,230	217	21.4%
Full-time	463	448	461	472	483	494	505	515	522	525	535	72	15.6%
Part-time	550	582	599	613	627	641	655	670	678	682	695	145	26.4%
FTDE or FTNE Students	4,604	4,654	4,728	4,800	4,872	4,946	5,020	5,095	5,150	5,207	5,269	665	14.4%

FISCAL YEAR Full-Time Equivalent (FTE)

	Est.	Fiscal Year FTE Projections										Change From FY 2019 - FY 2029	
	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Number	Percent
Total University FTE Student	5,185	5,289	5,373	5,454	5,537	5,620	5,705	5,790	5,853	5,917	5,988	803	15.5%

**Table 4
UNIVERSITY SYSTEM OF MARYLAND
ENROLLMENT PROJECTIONS
COPPIN STATE UNIVERSITY**

FALL SEMESTER													
Fall Student Data	Actual	Fall Headcount Projections										Change From Fall 2018 - Fall 2028	
	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Number	Percent
Headcount Total	2,738	2,741	2,743	2,746	2,749	2,752	2,754	2,757	2,760	2,763	2,766	28	1.0%
Undergraduate Total	2,362	2,364	2,367	2,369	2,371	2,374	2,376	2,379	2,381	2,383	2,386	24	1.0%
Full-time	1,765	1,767	1,769	1,770	1,772	1,774	1,776	1,777	1,779	1,781	1,783	18	1.0%
Part-time	597	598	598	599	599	600	601	601	602	602	603	6	1.0%
Grad./First Prof. Total	376	376	377	377	378	378	378	379	379	379	380	4	1.0%
Full-time	121	121	121	121	121	122	122	122	122	122	122	1	1.0%
Part-time	255	255	256	256	256	256	257	257	257	257	258	3	1.0%
FTDE or FTNE Students	1,605	1,607	1,609	1,611	1,614	1,616	1,619	1,622	1,626	1,629	1,631	26	1.6%

FISCAL YEAR Full-Time Equivalent (FTE)

	Est.	Fiscal Year FTE Projections										Change From FY 2019 - FY 2029	
	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Number	Percent
Total University FTE Students	2,180	2,181	2,183	2,186	2,188	2,190	2,192	2,194	2,197	2,199	2,201	21	1.0%

**Table 5
UNIVERSITY SYSTEM OF MARYLAND
ENROLLMENT PROJECTIONS
Frostburg State University**

FALL SEMESTER													
Fall Student Data	Actual	Fall Headcount Projections										Change From Fall 2018 - Fall 2028	
	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Number	Percent
Headcount Total	5,294	5,365	5,450	5,499	5,518	5,533	5,548	5,563	5,578	5,593	5,608	314	5.9%
Undergraduate Total	4,638	4,675	4,733	4,779	4,795	4,807	4,819	4,831	4,843	4,856	4,868	230	5.0%
Full-time	3,805	3,840	3,896	3,940	3,954	3,964	3,974	3,984	3,994	4,004	4,014	209	5.5%
Part-time	833	835	837	839	841	843	846	848	850	852	854	21	2.5%
Grad./First Prof. Total	656	690	717	720	723	726	729	732	735	738	741	85	12.9%
Full-time	205	230	255	255	256	256	257	258	258	259	259	54	26.6%
Part-time	451	460	462	465	467	469	472	474	476	479	481	30	6.7%
FTDE or FTNE Students	3,696	3,706	3,715	3,724	3,733	3,743	3,752	3,761	3,771	3,780	3,790	93	2.5%

FISCAL YEAR Full-Time Equivalent (FTE)

Total University FTE Students	Est.	Fiscal Year FTE Projections										Change From FY 2019 - FY 2029	
	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Number	Percent
Total University FTE Students	4,298	4,309	4,320	4,330	4,341	4,352	4,363	4,374	4,385	4,396	4,407	109	2.5%

Table 6
UNIVERSITY SYSTEM OF MARYLAND
ENROLLMENT PROJECTIONS
Salisbury University

FALL SEMESTER													
Fall Student Data	Actual	Fall Headcount Projections										Change From Fall 2018 - Fall 2028	
	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Number	Percent
Headcount Total	8,567	8,700	8,809	8,952	9,065	9,153	9,250	9,349	9,455	9,572	9,689	1,122	13%
Undergraduate Total	7,650	7,744	7,824	7,924	7,994	8,071	8,155	8,242	8,334	8,436	8,538	888	12%
Full-time	7,081	7,155	7,229	7,321	7,386	7,457	7,535	7,615	7,700	7,794	7,888	807	11%
Part-time	569	589	595	603	608	614	620	627	634	642	650	81	14%
Grad./First Prof. Total	917	956	985	1,028	1,071	1,082	1,095	1,107	1,121	1,136	1,151	234	25%
Full-time	516	533	549	573	597	603	610	617	625	633	641	125	24%
Part-time	401	423	436	455	474	479	485	490	496	503	509	108	27%
FTDE or FTNE Students	6,810	6,951	7,038	7,153	7,243	7,314	7,391	7,470	7,555	7,648	7,741	932	14%

FISCAL YEAR Full-Time Equivalent (FTE)

Total University FTE Students	Est.	Fiscal Year FTE Projections										Change From FY 2019 - FY 2029	
	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Number	Percent
Total University FTE Students	7,743	7,842	7,940	8,069	8,171	8,251	8,338	8,428	8,523	8,628	8,733	990	13%

**Table 7
UNIVERSITY SYSTEM OF MARYLAND
ENROLLMENT PROJECTIONS
TOWSON UNIVERSITY**

FALL SEMESTER													
Fall Student Data	Actual	Fall Headcount Projections										Change From Fall 2018 - Fall 2028	
	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Number	Percent
Headcount Total	22,923	23,130	23,246	23,362	23,479	23,596	23,714	23,833	23,952	24,072	24,192	1,269	5.5%
Undergraduate Total	19,818	20,009	20,109	20,210	20,311	20,413	20,515	20,617	20,721	20,824	20,928	1,110	5.6%
Full-time	17,350	17,528	17,616	17,704	17,792	17,881	17,971	18,061	18,151	18,241	18,333	983	5.7%
Part-time	2,468	2,481	2,494	2,506	2,519	2,531	2,544	2,557	2,569	2,582	2,595	127	5.1%
Grad./First Prof. Total	3,105	3,121	3,136	3,152	3,168	3,183	3,199	3,216	3,231	3,248	3,264	159	5.1%
Full-time	1,035	1,036	1,036	1,041	1,046	1,051	1,056	1,061	1,066	1,071	1,076	41	4.0%
Part-time	2,070	2,085	2,100	2,110	2,122	2,132	2,143	2,154	2,165	2,177	2,188	118	5.7%
FTDE or FTNE Students	14,767	14,900	14,975	15,050	15,125	15,201	15,277	15,353	15,430	15,507	15,584	817	5.5%

FISCAL YEAR Full-Time Equivalent (FTE)

	Est.	Fiscal Year FTE Projections										Change From FY 2019 - FY 2029	
	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Number	Percent
Total University FTE Students	19,050	19,145	19,241	19,337	19,434	19,531	19,629	19,727	19,825	19,925	20,024	974	5.1%

**Table 8
UNIVERSITY SYSTEM OF MARYLAND
ENROLLMENT PROJECTIONS
University of Baltimore**

FALL SEMESTER													
Fall Student Data	Actual	Fall Headcount Projections										Change From Fall 2018 - Fall 2028	
	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Number	Percent
Headcount Total	5,041	4,808	4,900	4,951	5,048	5,151	5,243	5,313	5,369	5,419	5,458	417	8.3%
Undergraduate Total	2,569	2,418	2,448	2,468	2,524	2,589	2,646	2,692	2,725	2,752	2,767	198	7.7%
Full-time	1,470	1,384	1,395	1,394	1,426	1,450	1,482	1,495	1,512	1,514	1,522	52	3.5%
Part-time	1,099	1,034	1,053	1,074	1,098	1,139	1,164	1,197	1,213	1,238	1,245	146	13.3%
Grad./First Prof. Total	2,472	2,390	2,452	2,483	2,524	2,562	2,597	2,621	2,644	2,667	2,691	219	8.9%
Full-time	1,039	1,004	1,030	1,043	1,035	1,050	1,052	1,062	1,058	1,067	1,076	37	3.6%
Part-time	1,433	1,386	1,422	1,440	1,489	1,512	1,545	1,559	1,586	1,600	1,615	182	12.7%
FTDE or FTNE Students	1,337	1,275	1,300	1,313	1,339	1,366	1,391	1,409	1,424	1,437	1,445	108	8.1%

FISCAL YEAR Full-Time Equivalent (FTE)													
Total University FTE Students ¹	Est.	Fiscal Year FTE Projections										Change From FY 2019 - FY 2029	
	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Number	Percent
Total University FTE Students¹	3,310	3,399	3,381	3,391	3,433	3,503	3,548	3,576	3,587	3,593	3,570	260	7.9%

**Table 9
UNIVERSITY SYSTEM OF MARYLAND
ENROLLMENT PROJECTIONS
University of Maryland, Baltimore**

FALL SEMESTER													
Fall Student Data	Actual	Fall Headcount Projections										Change From Fall 2018 - Fall 2028	
	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Number	Percent
Headcount Total	6,777	6,764	6,775	6,754	6,764	6,758	6,762	6,762	6,769	6,779	6,779	2	0.0%
Undergraduate Total	909	931	922	922	922	922	922	922	922	922	922	13	1.4%
Full-time	702	729	721	721	721	721	721	721	721	721	721	19	2.7%
Part-time	207	202	201	201	201	201	201	201	201	201	201	-6	-2.9%
Grad./First Prof. Total	5,868	5,833	5,853	5,832	5,842	5,836	5,840	5,840	5,847	5,857	5,857	-11	-0.2%
Full-time	4,500	4,639	4,606	4,578	4,573	4,555	4,543	4,533	4,528	4,528	4,528	28	0.6%
Part-time	1,368	1,194	1,247	1,254	1,269	1,281	1,297	1,307	1,319	1,329	1,329	-39	-2.9%
FTDE or FTNE Students	6,781	6,738	6,748	6,720	6,772	6,777	6,766	6,764	6,760	6,763	6,770	-11	-0.2%

FISCAL YEAR Full-Time Equivalent (FTE)

	Est.	Fiscal Year FTE Projections										Change From FY 2019 - FY 2029	
	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Number	Percent
Total University FTE Students	6,832	6,842	6,808	6,850	6,855	6,844	6,842	6,838	6,841	6,848	6,848	16	0.2%

Table 10
UNIVERSITY SYSTEM OF MARYLAND
ENROLLMENT PROJECTIONS
 University of Maryland, Baltimore County

FALL SEMESTER													
Fall Student Data	Actual	Fall Headcount Projections										Change From Fall 2018 to Fall 2028	
	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Number	Percent
Headcount Total	13,767	13,918	14,140	14,365	14,549	14,736	14,926	15,059	15,193	15,330	15,469	1,702	12.4%
Undergraduate Total	11,260	11,329	11,499	11,672	11,789	11,906	12,025	12,086	12,146	12,207	12,268	1,008	9.0%
Full-time	9,623	9,675	9,820	9,967	10,067	10,167	10,269	10,320	10,372	10,424	10,476	853	8.9%
Part-time	1,637	1,655	1,680	1,705	1,722	1,739	1,757	1,765	1,774	1,783	1,792	155	9.5%
Grad./First Prof. Total	2,507	2,589	2,641	2,693	2,761	2,830	2,901	2,973	3,047	3,124	3,202	695	27.7%
Full-time	1,205	1,245	1,248	1,251	1,254	1,256	1,258	1,260	1,262	1,263	1,264	59	4.9%
Part-time	1,302	1,343	1,392	1,442	1,506	1,573	1,642	1,713	1,785	1,860	1,937	635	48.8%
FTDE or FTNE Students	10,044	10,050	10,207	10,367	10,491	10,617	10,744	10,827	10,911	10,997	11,083	1,039	10.3%

FISCAL YEAR Full-Time Equivalent (FTE)													
	Est.	Fiscal Year FTE Projections										Change From FY 2019 to FY 2029	
	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Number	Percent
Total University FTE Students	11,324	11,509	11,690	11,873	12,015	12,159	12,306	12,401	12,498	12,596	12,695	1,372	12.1%

**Table 11
UNIVERSITY SYSTEM OF MARYLAND
ENROLLMENT PROJECTIONS
University of Maryland, College Park**

FALL SEMESTER													
Fall Student Data	Actual	Fall Headcount Projections										Change From Fall 2018 - Fall 2028	
	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Number	Percent
Headcount Total	41,200	41,375	41,075	40,625	40,350	40,350	40,300	40,325	40,325	40,300	40,325	-875	-2.1%
Undergraduate Total	30,762	30,975	30,700	30,250	30,000	30,000	29,950	29,975	30,000	29,975	30,000	-762	-2.5%
Full-time	28,501	28,725	28,450	28,025	27,800	27,800	27,775	27,800	27,800	27,775	27,800	-701	-2.5%
Part-time	2,261	2,250	2,250	2,225	2,200	2,200	2,175	2,175	2,200	2,200	2,200	-61	-2.7%
Grad./First Prof. Total	10,438	10,400	10,375	10,375	10,350	10,350	10,350	10,350	10,325	10,325	10,325	-113	-1.1%
Full-time	7,977	7,880	7,855	7,855	7,840	7,840	7,840	7,840	7,825	7,825	7,825	-152	-1.9%
Part-time	2,336	2,400	2,400	2,400	2,390	2,390	2,390	2,390	2,380	2,380	2,380	44	1.9%
Vet Med	125	120	120	120	120	120	120	120	120	120	120	-5	-4.0%
FTDE or FTNE Students													

FISCAL YEAR Full-Time Equivalent (FTE)

	Est.	Fiscal Year FTE Projections										Change From FY 2019 - FY 2029	
	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Number	Percent
Total University FTE Students	34,250	34,250	34,000	33,750	33,500	33,500	33,500	33,500	33,500	33,500	33,500	-750	-2.2%

**Table 12
UNIVERSITY SYSTEM OF MARYLAND
ENROLLMENT PROJECTIONS
University of Maryland Eastern Shore**

FALL SEMESTER													
Fall Student Data	Actual	Fall Headcount Projections										Change From Fall 2018 - Fall 2028	
	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Number	Percent
Headcount Total	3,199	3,138	3,182	3,226	3,271	3,316	3,362	3,409	3,457	3,505	3,554	355	11.1%
Undergraduate Total	2,603	2,553	2,585	2,617	2,650	2,683	2,717	2,751	2,785	2,820	2,855	252	9.7%
Full-time	2,360	2,315	2,344	2,373	2,403	2,433	2,463	2,494	2,525	2,557	2,589	229	9.7%
Part-time	243	238	241	244	247	250	253	256	260	263	266	23	9.5%
Grad./First Prof. Total	596	585	597	609	621	633	646	659	672	685	699	103	17.3%
Full-time	370	363	370	378	385	393	401	409	417	425	434	64	17.2%
Part-time	226	222	226	234	243	251	260	269	278	288	298	72	31.9%
FTDE or FTNE Students	2,786	2,733	2,767	2,802	2,837	2,872	2,908	2,944	2,981	3,019	3,056	270	9.7%

FISCAL YEAR Full-Time Equivalent (FTE)

	Est.	Fiscal Year FTE Projections										Change From FY 2019 - FY 2029	
	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Number	Percent
Total University FTE Students	2,942	2,979	3,016	3,054	3,092	3,131	3,170	3,209	3,249	3,290	3,331	389	13.2%

**Table 13
UNIVERSITY SYSTEM OF MARYLAND
ENROLLMENT PROJECTIONS
University of Maryland University College**

FALL SEMESTER													
Fall Student Data	Actual	Fall Headcount Projections										Change From Fall 2018 - Fall 2028	
	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	Number	Percent
Headcount Total	60,603	61,209	61,821	62,439	63,064	63,694	64,331	64,975	65,624	66,281	66,943	6,340	10.5%
Undergraduate Total	47,253	47,726	48,203	48,685	49,172	49,663	50,160	50,662	51,168	51,680	52,197	4,944	10.5%
Full-time	9,607	9,703	9,800	9,898	9,997	10,097	10,198	10,300	10,403	10,507	10,612	1,005	10.5%
Part-time	37,646	38,022	38,403	38,787	39,175	39,566	39,962	40,362	40,765	41,173	41,585	3,939	10.5%
Grad./First Prof. Total	13,350	13,484	13,618	13,755	13,892	14,031	14,171	14,313	14,456	14,601	14,747	1,397	10.5%
Full-time	97	98	99	100	101	102	103	104	105	106	107	10	10.5%
Part-time	13,253	13,386	13,519	13,655	13,791	13,929	14,068	14,209	14,351	14,495	14,640	1,387	10.5%
FTDE or FTNE Students	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		

FISCAL YEAR Full-Time Equivalent (FTE)

	Est.	Fiscal Year FTE Projections										Change From FY 2019 - FY 2029	
	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	Number	Percent
Total University FTE Students	36,639	37,009	37,379	37,753	38,131	38,512	38,897	39,286	39,679	40,076	40,476	3,837	10.5%



TOPIC: University System of Maryland: Self-Support Charges and Fees for FY 2020

COMMITTEE: Finance Committee

DATE OF COMMITTEE MEETING: March 27, 2019

SUMMARY: The procedure for approving student-related tuition, fees, and charges is a two part process. This item involves the approval of room, board, and parking rates.

Proposed increases in the typical annual dormitory charge are listed below:

\$7,425 to \$7,755	4.4%	University of Maryland, College Park
\$5,590 to \$5,758	3.0%	Bowie State University
\$7,264 to \$7,446	2.5%	Towson University
\$5,405 to \$5,514	2.0%	University of Maryland Eastern Shore
\$4,882 to \$5,274	8.0%	Frostburg State University
\$5,985 to \$5,985	0.0%	Coppin State University
\$6,880 to \$6,950	1.0%	Salisbury University
\$7,050 to \$7,234	2.6%	UMBC

To accommodate the variation in the beginning dates of its academic programs, University of Maryland, Baltimore charges a daily rate. Their FY 2020 rate for a one bedroom apartment will be \$38.52 (no increase is proposed). Frostburg’s increase is due to a multi-year plan to provide upgrades to the residence halls that have not yet been renovated and the construction of a new Residence Hall.

The percent increases for board range from an increase of 2.5% at University of Maryland, College Park to an increase of 6.0% at Coppin State University (CSU). The increase at CSU is related to the estimated cost increase from a new dining services contract.

ALTERNATIVE(S): The expenditures planned for each self-supported activity are based on the revenue produced from the schedule of charges. A decrease in the charge structure would require a corresponding decrease in planned expenditures

FISCAL IMPACT: The proposed charges and fees are determined to be the amount required to produce the revenue for the individual activities to operate on a viable fiscal basis without accumulating a deficit or postponing required expenditures to a future year.

CHANCELLOR’S RECOMMENDATION: That Finance Committee recommend that the Board of Regents approve the proposed self-support charges and fees for FY 2020 as set forth in the attachment.

COMMITTEE RECOMMENDATION:

DATE:

BOARD ACTION:

DATE:

SUBMITTED BY: Ellen Herbst (301) 445-1923

"NOTE: Notwithstanding any other provision of this or any other University System of Maryland publication, the University System of Maryland reserves the right to make changes in tuition, fees, and other charges at any time such changes are deemed necessary by the University System of Maryland institutions and the University System of Maryland Board of Regents."

C:\Users\lmcman\Documents\HOME\LEM\BOR\2019 - 032719\FY 2020 Self Support fees.docx

**UNIVERSITY SYSTEM OF MARYLAND
ADJUSTMENTS TO SELF-SUPPORT CHARGES AND FEES FOR FY 2020**

	<u>FY 2019</u>	<u>FY 2020</u>	<u>Change</u>	
			<u>\$</u>	<u>%</u>
<u>UMB</u>				
<u>ROOM AND BOARD</u>				
HOUSING PER APARTMENT*				
PASCAULT ROW (Daily - includes utilities & fully furnished)				
EFFICIENCY	32.22	32.22	0.00	0.0%
1 BEDROOM	38.52	38.52	0.00	0.0%
2 BEDROOM-TOTAL	54.69	54.69	0.00	0.0%
2 BEDROOM-per person	27.34	27.34	0.00	0.0%
NEW RENOVATED PASCAULT ROW (Daily - includes utilities & fully furnished)				
EFFICIENCY	33.80	33.80	0.00	0.0%
1 BEDROOM	40.10	40.10	0.00	0.0%
2 BEDROOM-TOTAL	56.27	56.27	0.00	0.0%
2 BEDROOM-per person	28.92	28.92	0.00	0.0%
SPOUSE/DOMESTIC PARTNER (Flat Monthly Rate - includes utilities & fully furnished)**				
EFFICIENCY	200.00	200.00	0.00	0.0%
1 BEDROOM	200.00	200.00	0.00	0.0%
2 BEDROOM-TOTAL	200.00	200.00	0.00	0.0%
2 BEDROOM-per person	200.00	200.00	0.00	0.0%
DAILY STORAGE RATE	9.20	9.20	0.00	0.0%
 <u>PARKING</u>				
STUDENTS				
DAILY LEXINGTON GARAGE	5.00	6.00	1.00	20.0%
LEXINGTON MARKET ROOF-MONTHLY	33.00	45.00	12.00	36.4%
MARKET CENTER PER SEMESTER	175.00	180.00	5.00	2.9%
MARKET CENTER - YEARLY	350.00	360.00	10.00	2.9%

*A daily-only rate is to accommodate the variation in the beginning dates of the academic programs.
Resident contracts are still for the semester or the year.

<u>UMCP</u>				
<u>ROOM AND BOARD</u>				
ROOM*	7,425	7,755	330	4.4%
BOARD (POINT PLAN)	4,645	4,760	115	2.5%
 <u>PARKING FEE</u>				
STUDENT - RESIDENT	607	649	42	6.9%
STUDENT - COMMUTER	314	336	22	7.0%

*The rate for a standard double room is \$7,755. A surcharge may be applied for such items as a single room, a room with air conditioning, room with a private bath. A discount may apply for triple or quad rooms, double room without air conditioning or structural triple. See Appendix A for detail.

<u>Bowie</u>				
<u>ROOM AND BOARD</u>				
ROOM				
TOWERS				
DOUBLE	5,590	5,758	168	3.0%
SINGLE	6,015	6,195	180	3.0%
ALEX HALEY				
DOUBLE	6,578	6,775	197	3.0%
SINGLE	7,395	7,617	222	3.0%
QUAD	5,858	6,034	176	3.0%

UNIVERSITY SYSTEM OF MARYLAND
ADJUSTMENTS TO SELF-SUPPORT CHARGES AND FEES FOR FY 2020

	<u>FY 2019</u>	<u>FY 2020</u>	<u>Change</u>	<u>%</u>
			<u>\$</u>	
<u>Bowie (cont.)</u>				
ROOM				
TUBMAN & HOLMES				
DOUBLE	5,350	5,510	160	3.0%
SINGLE	5,807	5,981	174	3.0%
TRIPLE	4,801	4,945	144	3.0%
KENNARD				
DOUBLE	5,432	5,595	163	3.0%
SINGLE	5,889	6,065	176	3.0%
TRIPLE	4,870	5,016	146	3.0%
GOODLOE				
DOUBLE	6,345	6,535	190	3.0%
SINGLE	6,843	7,049	206	3.0%
ENCLAVE Apartments (Temporary)*	11,112	11,445	333	3.0%
BOARD				
GOLD 19 MEAL PLAN W/\$175 FLEX**	4,326	0	N/A	N/A
GOLD 14 MEAL PLAN W/\$200 FLEX**	4,326	0	N/A	N/A
GOLD 10 MEAL PLAN W/\$225 FLEX**	3,796	0	N/A	N/A
GOLD 19 MEAL PLAN W/\$200 FLEX**	0	4,700	N/A	N/A
GOLD 14 MEAL PLAN W/\$225 FLEX**	0	4,700	N/A	N/A
GOLD 10 MEAL PLAN W/\$275 FLEX**	0	3,850	N/A	N/A
CMRC 5 MEAL PLAN W/NO FLEX (CMRC Only)	0	1,680	N/A	N/A
CMRC 5 MEAL PLAN W/\$100 FLEX (CMRC Only)	0	1,880	N/A	N/A
CMRC 7 MEAL PLAN W/NO FLEX (CMRC Only)	2,142	2,300	158	7.4%
CMRC 7 MEAL PLAN W/\$50 FLEX (CMRC Only)**	2,242	0	N/A	N/A
CMRC 7 MEAL PLAN W/\$150 FLEX (CMRC Only)**	0	2,600	N/A	N/A
COMMUTER 100 PLAN W/\$200 FLEX	2,210	2,380	170	7.7%
COMMUTER 50 PLAN W/\$300 FLEX**	1,540	0	N/A	N/A
COMMUTER 25 PLAN W/\$175 FLEX**	850	0	N/A	N/A
COMMUTER 50 PLAN W/\$175 FLEX**	0	1,360	N/A	N/A
COMMUTER 25 PLAN W/\$140 FLEX**	0	790	N/A	N/A
SUMMER BLOCK 60 W/NO FLEX	494	535	41	8.3%
SUMMER BLOCK 30 W/NO FLEX	261	283	22	8.4%
<u>PARKING FEE</u>				
RESIDENT STUDENT	69	80	11	15.9%
FULL-TIME COMMUTER	68	73	5	7.4%
ONE SEMESTER ONLY	46	50	4	8.7%
TEMPORARY (per month)	29	35	6	20.7%

*Rate includes transportation from/to College Park and Bowie State University

** FLEX amounts changed based on student input

Notes:

1. CMRC stands for the Christa McAuliffe Residential Community
2. Bowie State current dining services contract ends June 30, 2019. Bowie is in the midst of revamping its dining services component.

Towson

ROOM AND BOARD

ROOM

DOUBLE	7,264	7,446	182	2.5%
SINGLE	8,542	8,756	214	2.5%
TOWER C 3 person room*	N/A	5,956	N/A	N/A
9 month HOUSING MULTIPLE*	N/A	7,910	N/A	N/A
9 month HOUSING SINGLE*	N/A	9,302	N/A	N/A
PREMIUM HOUSING - BARTON & DOUGLASS	8,440	8,652	212	2.5%
TOWSON RUN				
EFFICIENCIES - 1 BEDROOM	8,988	9,212	224	2.5%
EFFICIENCIES - 2 BEDROOM	8,496	8,708	212	2.5%
EFFICIENCIES - 4 BEDROOM	7,158	7,336	178	2.5%

**UNIVERSITY SYSTEM OF MARYLAND
ADJUSTMENTS TO SELF-SUPPORT CHARGES AND FEES FOR FY 2020**

	<u>FY 2019</u>	<u>FY 2020</u>	<u>Change</u>	
			<u>\$</u>	<u>%</u>
<u>Towson (cont.)</u>				
<u>ROOM AND BOARD</u>				
APARTMENT - CARROLL & MARSHALL				
2 BEDROOM	10,352	10,610	258	2.5%
4 BEDROOM	10,148	10,402	254	2.5%
APARTMENT - MARRIOTT CONVERSION to 10 WEST**				
Tier One, Floors 2 - 5, convenience kitchen, meal plan required	8,988	8,708	-280	-3.1%
Tier Two, Floors 6 - 15 with full kitchen	10,664	9,706	-958	-9.0%
Tier Three (apartments 1409 & 1509)	10,770	9,886	-884	-8.2%
BOARD				
FLEXIBLE 5 MEAL PLAN WITH \$400 ANNUAL FOOD POINTS	2,550	2,650	100	3.9%
FLEXIBLE 10 MEAL PLAN WITH \$100 ANNUAL FOOD POINTS	4,710	4,900	190	4.0%
FLEXIBLE 14 MEAL PLAN WITH \$100 ANNUAL FOOD POINTS	5,200	5,400	200	3.8%
FLEXIBLE 19 MEAL PLAN WITH \$100 ANNUAL FOOD POINTS	5,770	6,000	230	4.0%
FLEXIBLE UNLIMITED MEAL PLAN WITH \$100 ANNUAL FOOD POINTS	6,190	6,400	210	3.4%
BOARD				
BLOCK 25 MEAL PACKAGE WITH \$75 IN FOOD POINTS	380	395	15	3.9%
BLOCK 50 MEAL PACKAGE WITH \$75 IN FOOD POINTS	625	650	25	4.0%
BLOCK 75 MEAL PACKAGE WITH \$75 IN FOOD POINTS	855	885	30	3.5%
BLOCK 100 MEAL PACKAGE WITH \$75 IN FOOD POINTS	1,060	1,100	40	3.8%
<u>PARKING FEE</u>				
STUDENTS	356	370	14	3.9%
SEMESTER/STUDENT	204	212	8	3.9%

*Additional housing options are being proposed in response to student requests.

**Apartments in 10 West are being converted to multiple occupancy so the rate structure has been revised.

<u>UMES</u>				
<u>ROOM AND BOARD</u>				
ROOM				
TRADITIONAL DOUBLE	5,405	5,514	109	2.0%
TRADITIONAL SINGLE	6,296	6,422	126	2.0%
APARTMENT SINGLE (Non-Efficiency)	6,354	6,482	128	2.0%
TRADITIONAL DOUBLE (Semi-Private Bath)	5,558	5,670	112	2.0%
APARTMENT DOUBLE (Efficiency)*	6,163	N/A	N/A	N/A
APARTMENT SINGLE (Efficiency)	6,563	6,695	132	2.0%
APARTMENT SINGLE PRIVATE BATH (Efficiency)	6,748	6,883	135	2.0%
APARTMENT SINGLE LEASE (Efficiency & Laundry)	6,932	7,071	139	2.0%
HAWK PLAZA - APARTMENT EFFICIENCY SINGLE	7,117	7,260	143	2.0%
BOARD				
19 MEAL PLAN WITH \$150 ANNUAL FOOD POINTS	4,459	4,571	112	2.5%
14 MEAL PLAN WITH \$150 ANNUAL FOOD POINTS	4,235	4,341	106	2.5%
10 MEAL PLAN WITH \$150 ANNUAL FOOD POINTS	3,455	3,542	87	2.5%
5 MEAL PLAN (COMMUTERS ONLY)	1,760	1,805	45	2.6%
<u>PARKING FEE</u>				
STUDENTS	60	60	0	0.0%

*Option is no longer offered

UNIVERSITY SYSTEM OF MARYLAND
ADJUSTMENTS TO SELF-SUPPORT CHARGES AND FEES FOR FY 2020

	<u>FY 2019</u>	<u>FY 2020</u>	<u>Change</u>	
			<u>\$</u>	<u>%</u>
<u>Frostburg</u>				
<u>ROOM AND BOARD</u>				
ROOM				
DOUBLE				
PLAN 1 (OLDER DORMS)	4,882	5,274	392	8.0%
PLAN 2 (NEWER DORMS)	5,002	5,404	402	8.0%
SINGLE				
PLAN 1 (OLDER DORMS)	6,460	6,978	518	8.0%
PLAN 2 (NEWER DORMS)	7,012	7,574	562	8.0%
BOARD				
15 MEALS WITH \$50 FLEX	5,200	5,384	184	3.5%
GOLD PLAN WITH \$200 BONUS BUCKS	4,846	5,018	172	3.5%
SILVER PLAN WITH \$100 BONUS BUCKS	4,516	4,676	160	3.5%
14 MEALS WITH \$125 FLEX	5,200	5,384	184	3.5%
14 MEALS PER WEEK, \$100 BONUS BUCKS	4,330	4,482	152	3.5%
12 MEALS PER WEEK, \$250 BONUS BUCKS	4,494	4,652	158	3.5%
<u>PARKING FEE</u>				
STUDENTS - COMMUTER	40	40	0	0.0%
<u>Coppin</u>				
<u>ROOM AND BOARD</u>				
ROOM				
TRIPLE	4,596	4,596	0	0.0%
DOUBLE	5,985	5,985	0	0.0%
SINGLE	6,274	6,274	0	0.0%
BOARD*				
BRONZE ANYTIME DINING PLAN (\$75 DINING \$s)	4,116	4,364	248	6.0%
SILVER ANYTIME DINING PLAN (\$150 DINING \$s)	4,288	4,546	258	6.0%
GOLD ANYTIME DINING PLAN (\$200 DINING \$s)	4,405	4,670	265	6.0%
<u>PARKING FEE</u>				
STUDENTS	90	68	-22	-24.4%
*Coppin is currently reviewing RFP's for its dining services contract for the coming year. The final award is expected in May. The 6% increase is an estimate. Coppin will return to the Board if necessary for further approval.				
<u>University of Baltimore</u>				
<u>PARKING FEE</u>				
STUDENTS - semester - unlimited parking	299	299	0	0.0%

**UNIVERSITY SYSTEM OF MARYLAND
ADJUSTMENTS TO SELF-SUPPORT CHARGES AND FEES FOR FY 2020**

	<u>FY 2019</u>	<u>FY 2020</u>	<u>Change</u>	
			<u>\$</u>	<u>%</u>
Salisbury				
<u>ROOM AND BOARD</u>				
ROOM (9 month)				
SINGLE				
APARTMENT STYLE (DV, CP)	7,420	7,420	0	0.0%
APARTMENT STYLE (SG 4x2)*	0	8,100	N/A	N/A
SUITE (NA, MK, PO, WI,CR, CK, SV)	7,720	8,020	300	3.9%
SUITE (St. Martin)	7,130	7,200	70	1.0%
DOUBLE				
APARTMENT STYLE (CP)	6,880	6,950	70	1.0%
SUITE (NA, MK, PO, WI, CR, CK, SV)	6,950	7,160	210	3.0%
SUITE (St. Martin)	6,430	6,500	70	1.1%
TRIPLE				
SUITE (CR, CK, SV)**	5,290	5,800	510	9.6%
ROOM (12 month)				
1 BEDROOMS & 1 BATHROOMS	8,930	9,020	90	1.0%
2 BEDROOMS & 2 BATHROOMS	8,880	8,970	90	1.0%
4 BEDROOMS & 4 BATHROOMS	8,820	8,910	90	1.0%
4 BEDROOMS & 2 BATHROOMS	8,450	8,530	80	0.9%
2 BEDROOMS & 1 BATHROOMS	8,490	8,580	90	1.1%
BOARD				
EVERYTHING (includes \$250 dining dollars per semester)	5,000	5,200	200	4.0%
200 MEALS PLUS (200 meals+\$500 dining dollars per semester)***	4,800	0	N/A	N/A
200 MEALS PLUS (200 meals+\$400 dining dollars per semester)***	0	4,800	N/A	N/A
125 MEALS PLUS (125 meals+\$350 dining dollars per semester)	3,350	3,400	50	1.5%
75 MEALS PLUS (75 meals+\$300 dining dollars per semester)	2,200	2,300	100	4.5%
45 MEALS PLUS (45 meals+\$100 dining dollars per semester)	1,200	1,250	50	4.2%
 <u>PARKING FEE</u>				
STUDENTS	75-110	75-110	0	0.0%

* Pilot Program: Sea Gull Square 9-month 4 bedroom/2 bathroom apartment for freshman

** The triple room rate has not increased significantly in the past, but has become a sought after option for students based on the large size of the room and the dedicated bathroom. There are only 45 beds (15 rooms) in this configuration.

*** This meal plan is not increasing in price. Based on FY19 fall data, it was determined that reducing the dining dollars to \$400 per semester would not adversely affect students and would allow the price for the plan to stay the same for FY20. This is SU's most popular plan with over 30% of students choosing this meal plan option.

UMBC				
<u>ROOM AND BOARD</u>				
ROOM				
RESIDENCE HALLS	7,050	7,234	184	2.6%
RESIDENCE APARTMENTS AND SUITES (9 MONTH)	7,310	7,500	190	2.6%
RESIDENCE HALLS (9 MONTH)	7,310	7,500	190	2.6%
RESIDENCE HALLS TRIPLE/QUAD	4,968	5,092	124	2.5%
BOARD				
UNLIMITED MEAL PLAN	4,646	4,766	120	2.6%
SAVVY 16	4,648	4,766	118	2.5%
TERRIFIC 12	4,014	4,116	102	2.5%
SUPER 225	4,204	4,310	106	2.5%
FLEXIBLE 14 MEAL PLAN	5,078	5,208	130	2.6%
FLEXIBLE 10 MEAL PLAN	4,262	4,370	108	2.5%
 <u>OTHER AUXILIARY FEES</u>				
NETWORK AND COMMUNICATION FEE				
ALL COMMUNITIES	350	350	0	0.0%

**UMCP
Room Fee Structure Detail**
(in \$ unless noted)

	Traditional w/out AC		Traditional with AC		New Traditional		Semi-Suite		Suite		Apartment	
	<u>FY 19</u>	<u>FY 20</u>	<u>FY 19</u>	<u>FY 20</u>	<u>FY 19</u>	<u>FY 20</u>	<u>FY 19</u>	<u>FY 20</u>	<u>FY 19</u>	<u>FY 20</u>	<u>FY 19</u>	<u>FY 20</u>
	Singe w/Bath	n/a	n/a	9,245	10,500	9,561	10,404	n/a	n/a	9,635	10,520	10,136
Double As Single - new rate		8,653	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Single	8,112	8,653	8,335	8,905	8,651	9,254	n/a	n/a	8,725	9,370	9,226	9,913
Double w/Bath	n/a	n/a	8,335	8,905	8,651	9,254	7,963	8,337	8,725	9,370	9,226	9,913
Double	7,202	7,503	7,425	7,755	7,741	8,104	n/a	n/a	7,815	8,220	8,316	8,763
Double requires Bunked Beds	6,302	6,565	6,497	6,786	n/a	n/a	n/a	n/a	6,838	7,193	7,277	7,668
Structural Triple/Quad w/Bath	7,392	7,903	7,593	8,130	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Structural Triple/Quad	6,482	6,753	6,683	6,980	n/a	n/a	n/a	n/a	7,033	7,398	7,484	7,887
Flex Triple/Quad	6,122	6,378	6,311	6,592	n/a	n/a	n/a	n/a	6,643	6,987	7,069	7,449

Notes:

Standard Room Rate = \$ 7,755

Premiums:

Single Room	\$ 1,150
Private Bath	\$ 1,150
New Double	4.50%
Semi-Suite	7.50%
Suite	6.00%
Apartment	13.00%

Discounts:

Structural Triple	10.0%
Double requires Bunked Beds	12.5%
Flex Triple/Quad	15.0%

AC = air conditioning



UNIVERSITY SYSTEM
of MARYLAND

**Student Involvement Process
FY 2020 Self-Support Fees and Charges**

University of Maryland, Baltimore

Ms. Laura Bozzi, Chair on behalf of the Student Fees Advisory Board and Stakeholders met with the Members of the Student Advisory Board on September 24, 2018. The current rate and changes were discussed and proposed increases were provided to the students.

Student were advised that proposed rate changes were based on increased maintenance costs, renovations, operating costs and would contribute towards lease and parking contractors cost increase.

Student Attendees: Ms. Jenny Afkinich, Ms. Marisa Booth, Ms. Laura Bozzi, Ms. Sammy Gurman, Ms. Kathryn Meader, Ms. Bella Onwumbiko, Ms. Julia Thayer, Ms. Deborah Woolford.

University of Maryland College Park

1. Room Rates

The Directors of Resident Life and Residential Facilities engage the Residence Hall Association (RHA) and their respective advisory groups (ReLATE and ReFAB) in a review of the student fee proposal annually. The Directors present the fee request to the 54-member RHA Senate normally in the month of January and respond to any questions or concerns at that meeting. The Directors will then meet with ReLATE and ReFAB to further discuss the fee request and gain feedback. The advisory groups will develop a resolution for the RHA Senate meeting normally scheduled in the month of February. The membership of the RHA Senate can be found at <http://marylandrha.umd.edu/RHA/Senate.aspx>

The two advisory groups, ReLATE and ReFAB, develop a resolution for RHA regarding the proposed fee increase. The RHA Senate then votes on whether they endorse the fee request. Adjustments to the fees can be made at any time during the process.

2. Board Rates

The first step of the budget vetting process begins with the Dining Services Advisory Board (DSAB). DSAB is the Resident Hall Association's (RHA) standing committee on dining issues. During one of the regularly scheduled fall semester meetings, observations about general market conditions are shared by Dining Services and there is a review of the general trends in revenue and expenses for the department. During this meeting, Dining Services shares its preliminary estimate of the expected increase in the board rate.

The second step of the budget vetting process occurs when the Director of Dining Services presents the proposed budget to the 54-member RHA Senate and responds to the questions and concerns raised. The membership of the Senate can be found at <http://marylandrha.umd.edu/RHA/Senate.aspx>

The third and final step in the process is for the Director to meet with DSAB again in the spring semester to answer any additional questions about the proposal. The advisory board then develops a resolution for RHA regarding the fee increase and the RHA Senate then votes on whether they endorse the fee request or not. Adjustments to the fees can be made at any time during this process.



UNIVERSITY SYSTEM
of MARYLAND

3. Parking Fees

The first step of the Department of Transportation Services (DOTS) budget vetting process is an ad hoc student leadership information session in order for DOTS and the student leaders to begin a dialog of concerns and issues related to the DOTS budget. These student leaders include members of the Student Government Association, Graduate Student Government and the Residence Hall Association.

The next step is to bring a draft of the proposed budget to the Campus Transportation Advisory Committee (CTAC). This is a Campus Senate appointed committee with representation from all members of the campus community. CTAC reviews the budget and ultimately makes their final recommendations to DOTS and the Vice President for Student Affairs.

Bowie State University

On December 6, 2018, the Vice President for Administration and Finance, Assistant Vice President, Vice President for Student Affairs, Assistant Budget Director and representatives from each of the various divisions met with the executive board members of Student Government Association (SGA) and Graduate Student Association (GSA) to discuss the proposed FY 2020 Tuition, Mandatory and Self-Supporting fee increases. During the meeting, students were able to review, pose questions and comment on the propose fees prior to the upcoming University Council meeting.

On December 11, 2018, the FY 2020 proposed Tuition, Mandatory and Self-Supporting fees were shared and discussed in detail with University Council, a shared-governance advisory board to the President. This group is comprised of membership from students, faculty and staff. The student leaders included on the University Council are the presidents and vice presidents of SGA, GSA and/or his/her designee. The University Council considered the input from each of the shared-governance groups and submitted the proposed fees along with any revisions to the President for final review and approval, prior to submission to USM for BOR approval.

Towson University

The Vice Presidents for Student Affairs and Administration and Finance, the Athletic Director, the Associate Vice Presidents for Auxiliary Services and Financial Affairs, the Interim Assistant Vice President for Housing and Residence Life, and the Director of Client Services for the Office of Technology Services presented to the SGA and the campus community, the reasons for the rate increases for the proposed tuition and student related fees for FY 20. The students asked questions about the rates and what they covered.

University of Maryland Eastern Shore

Name of student fee – Room and Board

Mr. Lester Primus, Vice President for Administration and Finance met with the Executive Members of the Student Government to discuss Room and Board Fees for FY 2020 on Monday, February 25, 2019. The current room and board charges were discussed and the proposed increases were provided to the students.

The students expressed their concerns regarding the room and board fees increases. The board plan was a particular issue. They agreed to working with the food service committee to address the concerns and issues of the students. The students were in support of the increases in the room and board fees, acknowledging that it would allow for improved services to the students.

Attendees: Mr. Lester Primus, Ms. Michelle Martin, Ms. Beatrice Wright, Mr. Valentino Anamelechi, Ms. Aja Harris, Mr. Jonathan Mitchell, Mr. Owanamie Davies



UNIVERSITY SYSTEM
of MARYLAND

Frostburg State University

SGA's president and vice president are members of the University Advisory Council that meets monthly to discuss issues, including tuition/fees and room/board. Room and board rates for FY2020 were discussed during the March 1st UAC meeting.

Coppin State University

Dr. Michael Freeman, Vice President for Enrollment & Student Affairs, Reginald Love from Business Services, and Thomas Dawson, AVP Procurement & Business Services met with CSU's Student Government Association in late February to discuss the proposed Student Fee changes for fiscal year 2020.

Recommending no increase in room rates. Proposed increase for the board rates due to the possibility of a new food service vendor. Currently a committee is involved in the selection process for a food service provider. And they are looking into extending hours of operation for the dining hall. Lastly, recommending no increase in parking for FY2020. Student concerns with not enough student parking. Recommending space for 24hr student parking spaces. Meetings are being held with Business Services / Parking & Transportation to add additional student spaces and reducing faculty and staff reserved spaces (overflow lot for students).

Salisbury University

On February 19th, the Vice President of Administration and Finance, Marvin Pyles, attended the SGA Executive Committee Meeting to meet with the entire SGA Board to discuss the upcoming FY20 tuition and fees schedule. The Vice President of Student Affairs, Dane Foust, was also in attendance. The students were presented with a detailed overview of the entire proposed schedule, which included a 2% increase in undergraduate in-state tuition and a 3% increase in undergraduate out-of-state tuition. The overview also covered other self-support fees, such as room and board rates.

SGA members were provided the opportunity for questions and comments on the overall budget and rate proposals for next year. A question, and subsequent discussion about Student Activity Fees resulted in an adjustment of the proposed rates (the originally proposed \$4 increase was reduced to a \$2 increase, changing the fee from \$128 to \$130). No other specific concerns were expressed by the members in attendance regarding the proposed increases to tuition, mandatory fees and self-support fees.

The SGA asked for a similar presentation of the new schedule at the March 10 SGA Forum, which includes the broader group of students from all campus RSOs (Registered Student organizations). The SGA Forum consists of approximately 100 student leaders from across a broad spectrum of student led groups, including the SGA Executive Committee, the SGA Student Senate, and all student club/organization presidents and representatives. We will do so on March 10.

University of Maryland Baltimore County

Residential Life leadership met with the Resident Student Association (RSA) on February 13, 2019 to explain proposed increases in room and board rates. Approximately 25 students attended the meeting, including RSA officers, individual hall representatives, and other students. Students were advised that the proposed room rates were based on wage increases, maintenance project increases and building reserve funds. The proposed board rates are tied to an increase in the Consumer Price Index for "food away from home." The RSA members and others attending the meeting offered comments, asked questions and provided feedback. Feedback was shared with stakeholders. Overall, students did not express objections to the proposed increases.



TOPIC: University System of Maryland: Proposed Amendment to USM Policy VIII-2.70—Policy on Student Classification for Admission and Tuition Purposes

COMMITTEE: Finance Committee

DATE OF COMMITTEE MEETING: March 27, 2019

SUMMARY: The Maryland Higher Education Commission (MHEC) as the State Approving Agency (SSA) for Veterans Education and Training is requesting that public institutions of higher education verify compliance with the requirements of the Department of Veterans Affairs Expiring Authorities Act of 2018, PL 115-251, Section 301.

PL 115-251, Section 301 requires the approval of courses of education provided by public institutions of higher education for purposes of training and rehabilitation for veterans with service-connected disabilities conditional on in-state tuition rate for veterans. After internal discussions and review by the OAG Educational Affairs Division regarding USM policy compliance with the Department of Veterans Affairs Expiring Authorities Act of 2018, it is determined that administrative revisions to the USM VIII-2.70 —Policy on Student Classification for Admission and Tuition Purposes are in order.

The proposed administrative revisions to the USM Policy VIII-2.70, found in **Section IV (Criteria for Temporary Qualification of Non-Residents for In-State Status, Subsection F: Anyone who lives in Maryland)**, are the addition of a number 4 that states *“Is entitled to rehabilitation under Chapter 38 U.S.C §3102(a),”* the removal of the language *“enrolled prior to the expiration of the three-year period following the veteran’s discharge, is,”* and the addition of chapters *“30 and 31.”*

A red-lined and a revised copy of the policy are attached and below for your reference are links to the aforementioned federal statutes.

- Department of Veterans Affairs (VA) Expiring Authorities Act of 2018, PL 115-251, Section 301: <https://www.congress.gov/bill/115th-congress/senate-bill/3479/text?format=xml>
- Chapter 38 U.S.C §3102(a): [http://uscode.house.gov/view.xhtml?req=\(title:38%20section:3102%20edition:prelim](http://uscode.house.gov/view.xhtml?req=(title:38%20section:3102%20edition:prelim)

ALTERNATIVE(S): The Committee could choose to recommend that the Board not approve the proposed policy amendments or could recommend alternatives to the proposed amendments.

FISCAL IMPACT: There is no estimated fiscal impact.

CHANCELLOR’S RECOMMENDATION: That the Finance Committee recommend that the Board of Regents approve the proposed policy amendment.

COMMITTEE RECOMMENDATION: _____ DATE: _____

BOARD ACTION: _____ DATE: _____

SUBMITTED BY: Ellen Herbst (301) 445-1923

USM Bylaws, Policies and Procedures of the Board of Regents

VIII-2.70—POLICY ON STUDENT CLASSIFICATION FOR ADMISSION AND TUITION PURPOSES

(Approved by the Board of Regents August 28, 1990; Amended July 10, 1998; Amended November 27, 2000; Amended April 11, 2003; Amended June 23, 2006, Amended February 15, 2008, Amended October 24, 2014, Amended April 10, 2015, Amended February 17, 2017, Amended June 16, 2017, Amended_____)

I. POLICY

A. Purpose

To extend the benefits of its system of higher education while encouraging the economical use of the State's resources,¹ it is the policy of the Board of Regents of the University System of Maryland (USM) to recognize the categories of in-state and out-of-state residency for the purpose of admission and assessing tuition at USM institutions.

B. Qualification for In-State Status

Generally, in order to qualify for in-state status, a prospective, returning, or current student must demonstrate that he or she is a permanent Maryland resident. Under certain circumstances, as set forth in this Policy, students who are not permanent Maryland residents may qualify temporarily for in-state status. Students who do not qualify for in-state status under this Policy shall be assigned out-of-state status for admission and tuition purposes.

C. Standard of Proof

The student seeking in-state status shall have the burden of proving by clear and convincing evidence that he or she satisfies the requirements and standards set forth in this Policy. Assignment of in-state or out-of-state status will be made by each USM institution upon a review of the totality of facts known or presented to it.

II. DETERMINATION OF RESIDENCY STATUS

A. Criteria for Determination of Residency Status

An initial determination of residency status will be made at the time of admission and readmission based upon information provided by the student with the signed application certifying that the information provided is complete and correct. Additional information may be requested by the institution, to clarify facts presented. To qualify for in-state status, the student must demonstrate that for at least 12 consecutive months immediately prior to and including the last date available to register for courses for the semester/term for which the student seeks in-state status, the student had the continuous intent to reside in Maryland indefinitely and for a primary purpose other than that of attending an educational institution in Maryland. The student will demonstrate the requisite intent by satisfying all of the following requirements for the 12-month period (or shorter period indicated):

¹ Annotated Code of Maryland, Education Article, §12-101. 1

- 1) Has continuously maintained his or her primary living quarters in Maryland.
- 2) Has substantially all personal property, such as household effects, furniture, and pets, in Maryland.
- 3) Has paid Maryland income tax on all taxable income, including all taxable income earned outside of Maryland, and has filed a Maryland Resident Tax Return.
- 4) Has registered all owned or leased motor vehicles in Maryland for at least 12 consecutive months, if previously registered in another state. Students who have lived in Maryland for at least 12 consecutive months but who have had their motor vehicle(s) registered in Maryland for less than 12 months will be deemed to have satisfied this requirement if they can show evidence that their owned or leased motor vehicle(s) was (were) registered in Maryland within 60 days after moving to the state.
- 5) Has possessed a valid Maryland driver's license for at least 12 consecutive months, if previously licensed to drive in another state. Students who have lived in Maryland for at least 12 consecutive months but who have held a Maryland driver's license for less than 12 months will be deemed to have satisfied this requirement if they can show evidence that their driver's license was issued in Maryland within 60 days after moving to the state.
- 6) Is currently registered to vote in Maryland, if previously registered to vote in another state (no time requirement).
- 7) Receives no public assistance from a state other than the State of Maryland or from a city, county, or municipal agency other than one in Maryland.
- 8) Has a legal ability under Federal and Maryland law to live permanently and without interruption in Maryland.

B. Presumption of Out-of-State Status

Either of the following circumstances raises a presumption that the student is residing in the State of Maryland primarily for the purpose of attending an educational institution and, therefore, does not qualify for in-state status under this Policy:

- 1) A student is attending school or living outside Maryland at the time of application for admission to a USM institution, or
- 2) A student is Financially Dependent on a person who is not a resident of Maryland. A student will be considered financially independent if the student provides 50% or more of his or her own living and educational expenses and has not been claimed as a dependent on another person's most recent tax returns.

III. CHANGE IN CLASSIFICATION FOR TUITION PURPOSES

A. Petition for Change in Classification for Tuition Purposes

After the initial determination is made, a student seeking a change to in-state tuition status must submit a Petition for Change in Classification for Tuition Purposes that includes all of the information the student wishes the institution to consider. All information must be submitted by the institution's deadline for submitting a petition for the semester for which the student seeks reclassification. Only one Petition may be filed per semester.

B. Criteria for Change in Tuition Status

A student seeking reclassification from out-of-state to in-state tuition status must demonstrate, by clear and convincing evidence, that for at least twelve (12) consecutive months immediately prior to and including the last date available to register for courses for the semester/term for which the student seeks in-state tuition status, the student had the continuous intent to 1) make Maryland his or her permanent home; 2) abandon his or her former home state; 3) reside in Maryland indefinitely; and reside in Maryland primarily for a purpose other than that of attending an educational institution in Maryland.

A student will demonstrate the requisite intent by satisfying all of the following requirements for a period of at least twelve (12) consecutive months (or for the shorter period of time indicated) immediately prior to and including the last date available to register for courses in the semester/term for which the student seeks in-state tuition status. Evidence of intent must be clear and convincing and will be evaluated not only by the amount presented but also based upon the reliability, authenticity, credibility and relevance of the evidence and the totality of facts known to the institution. The student must demonstrate (providing appropriate documentation as necessary) that for the relevant period he or she:

- 1) Continuously maintained his or her primary living quarters in Maryland.
- 2) Has substantially all of his or her personal property, such as household effects, furniture and pets, in Maryland.
- 3) Has paid Maryland income tax on all taxable income including all taxable income earned outside the State and has filed a Maryland Resident Tax Return.
- 4) Has registered all owned or leased motor vehicles in Maryland for at least 12 consecutive months, if previously registered in another state. Students who have lived in Maryland for at least 12 consecutive months but who have had their motor vehicle(s) registered in Maryland for less than 12 months will be deemed to have satisfied this requirement if they can show evidence that their owned or leased motor vehicle(s) was (were) registered in Maryland within 60 days after moving to the state.
- 5) Has held a valid Maryland driver's license, if licensed, for at least 12 consecutive months, if a driver's license was previously held in another state. Has possessed a valid Maryland driver's license for at least 12 consecutive months, if previously licensed to drive in another state. Students who have lived in Maryland for at least 12 consecutive months but who have held a Maryland driver's license for less than 12 months will be deemed to have satisfied this requirement if they can show evidence that their driver's license was issued in Maryland within 60 days after moving to the state.
- 6) Is currently registered to vote in Maryland, if previously registered to vote in another state (no time requirement).
- 7) Receives no public assistance from a state other than the State of Maryland or from a city, county or municipal agency other than one in Maryland.
- 8) Has a legal ability under Federal and Maryland law to live permanently without interruption in Maryland.
- 9) Has either not raised the presumption set forth in Section II.B above; or alternatively, if the student's circumstances have raised the presumption set forth in Section II.B above, the student has rebutted that presumption.

C. Rebuttal Evidence

If the information received by the institution about the student has raised the presumption set forth in Section II.B, the student bears the burden of rebutting the presumption set forth in Section II.B by presenting additional evidence of objectively verifiable conduct to rebut the presumption and show the requisite intent. Rebuttal evidence of intent must be clear and convincing and will be evaluated not only by the amount presented but also based upon the reliability, authenticity, credibility and relevance of the evidence and the totality of facts known to the institution. Evidence that does not document a period of at least twelve (12) consecutive months immediately prior to and including the last date available to register for courses in the semester/term for which the student seeks in-state tuition status is generally considered an unfavorable factor under this Policy. The absence of objective, relevant evidence is generally considered an unfavorable factor. A student's statement of intent to remain in Maryland in the future is generally not considered to be objective evidence under this Policy.

For purposes of rebutting the presumption, additional evidence that will be considered includes, but is not limited to:

- 1) Source of financial support:
 - a. Maryland employment and earnings history through sources beyond those incident to enrollment as a student in an educational institution e.g., beyond support provided by work study, scholarships, grants, stipends, aid, student loans, etc. (Tuition costs will be considered as a student expense only to the extent tuition exceeds the amount of any educational scholarships, grants, student loans, etc.), or
 - b. Evidence the student is Financially Dependent, for the previous 12 months, upon a person who is a resident of Maryland.
- 2) Substantial participation as a member of a professional, social, community, civic, political, athletic or religious organization in Maryland, including professionally related school activities that demonstrate a commitment to the student's community or to the State of Maryland.
- 3) Registration as a Maryland resident with the Selective Service, if applicable.
- 4) Evidence that the student is married to a Maryland resident.
- 5) Evidence that the student attended schools in Maryland for grades K-12.
- 6) Evidence showing the student uses his or her Maryland address as his or her sole address of record for all purposes including on health and auto insurance records, bank accounts, tax records, loan and scholarship records, school records, military records, leases, etc.
- 7) An affidavit from a person unrelated to the student that provides objective, relevant evidence of a student's conduct demonstrating the student's intent to reside in Maryland primarily for a purpose other than that of attending an educational institution in Maryland.
- 8) Evidence of life and employment changes that caused the student to relocate to Maryland for reasons other than primarily educational purposes (e.g. divorce, family relocation, taking care of a sick family member, etc.)

D. Appeal

A student may appeal an adverse decision on a Petition for Change in Classification.

E. Change in Circumstances Altering In-State Status

The student shall notify the USM institution in writing within fifteen (15) days of any change in circumstances which may alter in-state status. Failure to do so could result in retroactive charges for each semester/term affected.

F. Incomplete, Untimely, False or Misleading Information

If necessary information is not provided by the institution's deadline, the USM institution may, at its discretion, deny or revoke in-state status. In the event incomplete, false, or misleading information is presented, the USM institution may, at its discretion, revoke in-state status and take disciplinary action provided for by the institution's policies. Such action may include suspension or expulsion. In such cases, the institution reserves the right to retroactively assess all out-of-state charges for each semester/term affected.

IV. CRITERIA FOR TEMPORARY QUALIFICATION OF NON-RESIDENTS FOR IN-STATE STATUS

Non-residents with the following status shall be accorded the benefits of in-state status for the period in which they hold such status, if they provide clear and convincing evidence through documentation, by the institution's deadline for the semester for which they seek in-state status, showing that they fall within one of the following categories:

- A. A full-time or part-time (at least 50 percent) regular employee of USM or a USM institution.
- B. The spouse or Financially Dependent child of a full-time or part-time (at least 50 percent) regular employee of USM or a USM institution.
- C. An active duty member of the Armed Forces of the United States as defined in 38 U.S.C.A. § 101(10) as the United States Army, Navy, Marine Corps, Air Force, and Coast Guard, including the reserve components thereof, who is stationed in Maryland, resides in Maryland, or is domiciled in Maryland, or his/her spouse or a financially dependent child of that active duty member. Spouses and children who qualify for exemptions under this provision will retain in-state status for tuition purposes as long as they are continuously enrolled, regardless of whether the active duty member's station assignment, residence, or domicile remains in Maryland.²
- D. A veteran of the Armed Forces of the United States who provides documentation that he or she was honorably discharged and currently resides or is domiciled in Maryland.³

² Annotated Code of Maryland, Education Article § 15-106.4. 5

³ Id.

- E. A veteran who lives in Maryland and was discharged from a period of at least 90 days of service in the active military, naval, or air service less than three years before the date of the veteran's enrollment and is pursuing a course of education with educational assistance under the Montgomery G.I. Bill (38 U.S.C. §3001) or the Post-9/11 G.I. Bill (38 U.S.C. §3301).⁴ A veteran so described will continue to retain in-state status if the veteran is enrolled prior to the expiration of the three-year period following discharge, is using educational benefits under either chapter 30 or chapter 33, of title 38, United States Code, and remains continuously enrolled (other than during regularly scheduled breaks between courses, semesters, or terms) at the same school.
- F. Anyone who lives in Maryland, and:
- 1) Is using transferred Post-9/11 G.I. Bill benefits (38 U.S.C. §3319) and enrolls within three years of the transferor's discharge or release from a period of at least 90 days of service in the active military, naval or air service; or
 - 2) Is using transferred Post-9/11 G.I. Bill benefits (38 U.S.C. §3319) and the transferor is a member of the uniformed services who is serving on active duty; ~~or~~
 - 3) Is using benefits under the Marine Gunnery Sergeant John David Fry Scholarship (38 U.S.C. §3311(b)(9))⁵; or
 - 4) Is entitled to rehabilitation under 38 U.S.C. §3102 (a).

An individual as described in this Section IV F-(1) will continue to retain in-state status if the individual is ~~enrolled prior to the expiration of the three-year period following the veteran's discharge, is~~ using educational benefits under chapter 30, 31 or 33, of title 38, United States Code, and remains continuously enrolled (other than during regularly scheduled breaks between courses, semesters, or terms) at the same school.

- G. A member of the Maryland National Guard, as defined in the Public Safety Article of the Maryland Annotated Code, who joined or subsequently serves in the Maryland National Guard to: (i) provide a critical military occupational skill; or (ii) be a member of the Air Force Critical Specialty Code as determined by the National Guard.
- H. For UMUC, only, a full-time active member of the Armed Forces of the United States on active duty, or his/her spouse.
- I. A graduate assistant appointed through a USM institution for the semester/term of the appointment. Except through prior arrangement, this benefit is available only for enrollment at the institution awarding the assistantship.

⁴ 38 U.S.C.A. § 3679(c).

⁵ Id.

V. ADDITIONAL PROCEDURES

Each USM institution shall develop and publish additional procedures to implement this Policy. Procedures shall provide that on request the institution President or designee has the authority to waive any requirement set forth in Section II if it is determined that the application of the requirements creates an unjust result. These procedures shall be filed with the Office of the Chancellor.

VI. DEFINITIONS

- A. Financially Dependent: For the purposes of this Policy, a financially dependent student is one who has been claimed as a dependent on another person's prior year tax returns or is a ward of the State of Maryland.
- B. Financially Independent: For the purposes of this Policy, a financially independent student is one who provides 50% or more of his or her own living and educational expenses and has not been claimed as a dependent on another person's most recent tax returns.
- C. Parent: A parent may be a natural parent, or, if established by a court order recognized under the law of the State of Maryland, an adoptive parent.
- D. Guardian: A guardian is a person so appointed by a court order recognized under the laws of the State of Maryland.
- E. Spouse: A spouse is a partner in a legally contracted marriage.
- F. Child: A child is a natural child or a child legally adopted pursuant to a court order recognized under the law of Maryland.
- G. Regular Employee: A regular employee is a person employed by USM or a USM institution who is assigned to a State budget line or who is otherwise eligible to enroll in a State retirement system. Examples of categories NOT considered regular employees are graduate students, contingent employees, and independent contractors.
- H. Continuous Enrollment:
 - 1) Undergraduate Student - An undergraduate student who is enrolled at a USM institution for consecutive fall and spring semesters, until completion of the student's current degree program or unless on an approved leave of absence or participating in an approved program off-campus.
 - 2) Graduate and Professional - Continuous enrollment for a graduate or professional student is defined by the institution in accordance with program requirements.
- I. Armed Forces of the United States: As defined in 38 U.S.C.A. § 101(10) as the United States Army, Navy, Marine Corps, Air Force, and Coast Guard, including the reserve components thereof.

~~VI. IMPLEMENTATION~~

~~This Policy as amended by the Board of Regents on February 17, 2017 and also on June 16, 2017 shall be applied to all student tuition classification decisions effective Spring semester 2018 and thereafter.~~

REVISED

USM Bylaws, Policies and Procedures of the Board of Regents

VIII-2.70—POLICY ON STUDENT CLASSIFICATION FOR ADMISSION AND TUITION PURPOSES

(Approved by the Board of Regents August 28, 1990; Amended July 10, 1998; Amended November 27, 2000; Amended April 11, 2003; Amended June 23, 2006, Amended February 15, 2008, Amended October 24, 2014, Amended April 10, 2015, Amended February 17, 2017, Amended June 16, 2017, Amended _____)

I. POLICY

A. Purpose

To extend the benefits of its system of higher education while encouraging the economical use of the State's resources,¹ it is the policy of the Board of Regents of the University System of Maryland (USM) to recognize the categories of in-state and out-of-state residency for the purpose of admission and assessing tuition at USM institutions.

B. Qualification for In-State Status

Generally, in order to qualify for in-state status, a prospective, returning, or current student must demonstrate that he or she is a permanent Maryland resident. Under certain circumstances, as set forth in this Policy, students who are not permanent Maryland residents may qualify temporarily for in-state status. Students who do not qualify for in-state status under this Policy shall be assigned out-of-state status for admission and tuition purposes.

C. Standard of Proof

The student seeking in-state status shall have the burden of proving by clear and convincing evidence that he or she satisfies the requirements and standards set forth in this Policy. Assignment of in-state or out-of-state status will be made by each USM institution upon a review of the totality of facts known or presented to it.

II. DETERMINATION OF RESIDENCY STATUS

A. Criteria for Determination of Residency Status

An initial determination of residency status will be made at the time of admission and readmission based upon information provided by the student with the signed application certifying that the information provided is complete and correct. Additional information may be requested by the institution, to clarify facts presented. To qualify for in-state status, the student must demonstrate that for at least 12 consecutive months immediately prior to and including the last date available to register for courses for the semester/term for which the student seeks in-state status, the student had the continuous intent to reside in Maryland indefinitely and for a primary purpose other than that of attending an educational institution in Maryland. The student will demonstrate the requisite intent by satisfying all of the following requirements for the 12-month period (or shorter period indicated):

¹ Annotated Code of Maryland, Education Article, §12-101.

- 1) Has continuously maintained his or her primary living quarters in Maryland.
- 2) Has substantially all personal property, such as household effects, furniture, and pets, in Maryland.
- 3) Has paid Maryland income tax on all taxable income, including all taxable income earned outside of Maryland, and has filed a Maryland Resident Tax Return.
- 4) Has registered all owned or leased motor vehicles in Maryland for at least 12 consecutive months, if previously registered in another state. Students who have lived in Maryland for at least 12 consecutive months but who have had their motor vehicle(s) registered in Maryland for less than 12 months will be deemed to have satisfied this requirement if they can show evidence that their owned or leased motor vehicle(s) was (were) registered in Maryland within 60 days after moving to the state.
- 5) Has possessed a valid Maryland driver's license for at least 12 consecutive months, if previously licensed to drive in another state. Students who have lived in Maryland for at least 12 consecutive months but who have held a Maryland driver's license for less than 12 months will be deemed to have satisfied this requirement if they can show evidence that their driver's license was issued in Maryland within 60 days after moving to the state.
- 6) Is currently registered to vote in Maryland, if previously registered to vote in another state (no time requirement).
- 7) Receives no public assistance from a state other than the State of Maryland or from a city, county, or municipal agency other than one in Maryland.
- 8) Has a legal ability under Federal and Maryland law to live permanently and without interruption in Maryland.

B. Presumption of Out-of-State Status

Either of the following circumstances raises a presumption that the student is residing in the State of Maryland primarily for the purpose of attending an educational institution and, therefore, does not qualify for in-state status under this Policy:

- 1) A student is attending school or living outside Maryland at the time of application for admission to a USM institution, or
- 2) A student is Financially Dependent on a person who is not a resident of Maryland. A student will be considered financially independent if the student provides 50% or more of his or her own living and educational expenses and has not been claimed as a dependent on another person's most recent tax returns.

III. CHANGE IN CLASSIFICATION FOR TUITION PURPOSES

A. Petition for Change in Classification for Tuition Purposes

After the initial determination is made, a student seeking a change to in-state tuition status must submit a Petition for Change in Classification for Tuition Purposes that includes all of the information the student wishes the institution to consider. All information must be submitted by the institution's deadline for submitting a petition for the semester for which the student seeks reclassification. Only one Petition may be filed per semester.

B. Criteria for Change in Tuition Status

A student seeking reclassification from out-of-state to in-state tuition status must demonstrate, by clear and convincing evidence, that for at least twelve (12) consecutive months immediately prior to and including the last date available to register for courses for the semester/term for which the student seeks in-state tuition status, the student had the continuous intent to 1) make Maryland his or her permanent home; 2) abandon his or her former home state; 3) reside in Maryland indefinitely; and reside in Maryland primarily for a purpose other than that of attending an educational institution in Maryland.

A student will demonstrate the requisite intent by satisfying all of the following requirements for a period of at least twelve (12) consecutive months (or for the shorter period of time indicated) immediately prior to and including the last date available to register for courses in the semester/term for which the student seeks in-state tuition status. Evidence of intent must be clear and convincing and will be evaluated not only by the amount presented but also based upon the reliability, authenticity, credibility and relevance of the evidence and the totality of facts known to the institution. The student must demonstrate (providing appropriate documentation as necessary) that for the relevant period he or she:

- 1) Continuously maintained his or her primary living quarters in Maryland.
- 2) Has substantially all of his or her personal property, such as household effects, furniture and pets, in Maryland.
- 3) Has paid Maryland income tax on all taxable income including all taxable income earned outside the State and has filed a Maryland Resident Tax Return.
- 4) Has registered all owned or leased motor vehicles in Maryland for at least 12 consecutive months, if previously registered in another state. Students who have lived in Maryland for at least 12 consecutive months but who have had their motor vehicle(s) registered in Maryland for less than 12 months will be deemed to have satisfied this requirement if they can show evidence that their owned or leased motor vehicle(s) was (were) registered in Maryland within 60 days after moving to the state.
- 5) Has held a valid Maryland driver's license, if licensed, for at least 12 consecutive months, if a driver's license was previously held in another state. Has possessed a valid Maryland driver's license for at least 12 consecutive months, if previously licensed to drive in another state. Students who have lived in Maryland for at least 12 consecutive months but who have held a Maryland driver's license for less than 12 months will be deemed to have satisfied this requirement if they can show evidence that their driver's license was issued in Maryland within 60 days after moving to the state.
- 6) Is currently registered to vote in Maryland, if previously registered to vote in another state (no time requirement).
- 7) Receives no public assistance from a state other than the State of Maryland or from a city, county or municipal agency other than one in Maryland.

- 8) Has a legal ability under Federal and Maryland law to live permanently without interruption in Maryland.
- 9) Has either not raised the presumption set forth in Section II.B above; or alternatively, if the student's circumstances have raised the presumption set forth in Section II.B above, the student has rebutted that presumption.

C. Rebuttal Evidence

If the information received by the institution about the student has raised the presumption set forth in Section II.B, the student bears the burden of rebutting the presumption set forth in Section II.B by presenting additional evidence of objectively verifiable conduct to rebut the presumption and show the requisite intent. Rebuttal evidence of intent must be clear and convincing and will be evaluated not only by the amount presented but also based upon the reliability, authenticity, credibility and relevance of the evidence and the totality of facts known to the institution. Evidence that does not document a period of at least twelve (12) consecutive months immediately prior to and including the last date available to register for courses in the semester/term for which the student seeks in-state tuition status is generally considered an unfavorable factor under this Policy. The absence of objective, relevant evidence is generally considered an unfavorable factor. A student's statement of intent to remain in Maryland in the future is generally not considered to be objective evidence under this Policy.

For purposes of rebutting the presumption, additional evidence that will be considered includes, but is not limited to:

- 1) Source of financial support:
 - a. Maryland employment and earnings history through sources beyond those incident to enrollment as a student in an educational institution e.g., beyond support provided by work study, scholarships, grants, stipends, aid, student loans, etc. (Tuition costs will be considered as a student expense only to the extent tuition exceeds the amount of any educational scholarships, grants, student loans, etc.), or
 - b. Evidence the student is Financially Dependent, for the previous 12 months, upon a person who is a resident of Maryland.
- 2) Substantial participation as a member of a professional, social, community, civic, political, athletic or religious organization in Maryland, including professionally related school activities that demonstrate a commitment to the student's community or to the State of Maryland.
- 3) Registration as a Maryland resident with the Selective Service, if applicable.
- 4) Evidence that the student is married to a Maryland resident.
- 5) Evidence that the student attended schools in Maryland for grades K-12.
- 6) Evidence showing the student uses his or her Maryland address as his or her sole address of record for all purposes including on health and auto insurance records, bank accounts, tax records, loan and scholarship records, school records, military records, leases, etc.

- 7) An affidavit from a person unrelated to the student that provides objective, relevant evidence of a student's conduct demonstrating the student's intent to reside in Maryland primarily for a purpose other than that of attending an educational institution in Maryland.
- 8) Evidence of life and employment changes that caused the student to relocate to Maryland for reasons other than primarily educational purposes (e.g. divorce, family relocation, taking care of a sick family member, etc.)

D. Appeal

A student may appeal an adverse decision on a Petition for Change in Classification.

E. Change in Circumstances Altering In-State Status

The student shall notify the USM institution in writing within fifteen (15) days of any change in circumstances which may alter in-state status. Failure to do so could result in retroactive charges for each semester/term affected.

F. Incomplete, Untimely, False or Misleading Information

If necessary information is not provided by the institution's deadline, the USM institution may, at its discretion, deny or revoke in-state status. In the event incomplete, false, or misleading information is presented, the USM institution may, at its discretion, revoke in-state status and take disciplinary action provided for by the institution's policies. Such action may include suspension or expulsion. In such cases, the institution reserves the right to retroactively assess all out-of-state charges for each semester/term affected.

IV. CRITERIA FOR TEMPORARY QUALIFICATION OF NON-RESIDENTS FOR IN-STATE STATUS

Non-residents with the following status shall be accorded the benefits of in-state status for the period in which they hold such status, if they provide clear and convincing evidence through documentation, by the institution's deadline for the semester for which they seek in-state status, showing that they fall within one of the following categories:

- A. A full-time or part-time (at least 50 percent) regular employee of USM or a USM institution.
- B. The spouse or Financially Dependent child of a full-time or part-time (at least 50 percent) regular employee of USM or a USM institution.
- C. An active duty member of the Armed Forces of the United States as defined in 38 U.S.C.A. § 101(10) as the United States Army, Navy, Marine Corps, Air Force, and Coast Guard, including the reserve components thereof, who is stationed in Maryland, resides in Maryland, or is domiciled in Maryland, or his/her spouse or a financially dependent child of that active duty member. Spouses and children who qualify for exemptions under this provision will retain in-state status for tuition purposes as long as they are continuously enrolled, regardless of whether the active duty member's station assignment, residence, or domicile remains in Maryland.²

² Annotated Code of Maryland, Education Article § 15-106.4.

- D. A veteran of the Armed Forces of the United States who provides documentation that he or she was honorably discharged and currently resides or is domiciled in Maryland.³
- E. A veteran who lives in Maryland and was discharged from a period of at least 90 days of service in the active military, naval, or air service less than three years before the date of the veteran's enrollment and is pursuing a course of education with educational assistance under the Montgomery G.I. Bill (38 U.S.C. §3001) or the Post-9/11 G.I. Bill (38 U.S.C. §3301).⁴ A veteran so described will continue to retain in-state status if the veteran is enrolled prior to the expiration of the three-year period following discharge, is using educational benefits under either chapter 30 or chapter 33, of title 38, United States Code, and remains continuously enrolled (other than during regularly scheduled breaks between courses, semesters, or terms) at the same school.
- F. Anyone who lives in Maryland, and:
 - 1) Is using transferred Post-9/11 G.I. Bill benefits (38 U.S.C. §3319) and enrolls within three years of the transferor's discharge or release from a period of at least 90 days of service in the active military, naval or air service; or
 - 2) Is using transferred Post-9/11 G.I. Bill benefits (38 U.S.C. §3319) and the transferor is a member of the uniformed services who is serving on active duty;
 - 3) Is using benefits under the Marine Gunnery Sergeant John David Fry Scholarship (38 U.S.C. §3311(b)(9))⁵; or
 - 4) Is entitled to rehabilitation under 38 U.S.C. §3102(a).An individual as described in this Section IV.F will continue to retain in-state status if the individual is using educational benefits under chapter 30, 31, or 33, of title 38, United States Code, and remains continuously enrolled (other than during regularly scheduled breaks between courses, semesters, or terms) at the same school.
- G. A member of the Maryland National Guard, as defined in the Public Safety Article of the Maryland Annotated Code, who joined or subsequently serves in the Maryland National Guard to: (i) provide a critical military occupational skill; or (ii) be a member of the Air Force Critical Specialty Code as determined by the National Guard.
- H. For UMUC, only, a full-time active member of the Armed Forces of the United States on active duty, or his/her spouse.
- I. A graduate assistant appointed through a USM institution for the semester/term of the appointment. Except through prior arrangement, this benefit is available only for enrollment at the institution awarding the assistantship.

V. ADDITIONAL PROCEDURES

Each USM institution shall develop and publish additional procedures to implement this Policy. Procedures shall provide that on request the institution President or designee has the authority to waive any requirement set forth in Section II if it is determined that the application of the requirements creates an unjust result. These procedures shall be filed with the Office of the Chancellor.

³ Id.

⁴ 38 U.S.C.A. § 3679(c).

⁵ Id.

VI. DEFINITIONS

- A. Financially Dependent: For the purposes of this Policy, a financially dependent student is one who has been claimed as a dependent on another person's prior year tax returns or is a ward of the State of Maryland.
- B. Financially Independent: For the purposes of this Policy, a financially independent student is one who provides 50% or more of his or her own living and educational expenses and has not been claimed as a dependent on another person's most recent tax returns.
- C. Parent: A parent may be a natural parent, or, if established by a court order recognized under the law of the State of Maryland, an adoptive parent.
- D. Guardian: A guardian is a person so appointed by a court order recognized under the laws of the State of Maryland.
- E. Spouse: A spouse is a partner in a legally contracted marriage.
- F. Child: A child is a natural child or a child legally adopted pursuant to a court order recognized under the law of Maryland.
- G. Regular Employee: A regular employee is a person employed by USM or a USM institution who is assigned to a State budget line or who is otherwise eligible to enroll in a State retirement system. Examples of categories NOT considered regular employees are graduate students, contingent employees, and independent contractors.
- H. Continuous Enrollment:
 - 1) Undergraduate Student - An undergraduate student who is enrolled at a USM institution for consecutive fall and spring semesters, until completion of the student's current degree program or unless on an approved leave of absence or participating in an approved program off-campus.
 - 2) Graduate and Professional - Continuous enrollment for a graduate or professional student is defined by the institution in accordance with program requirements.
- I. Armed Forces of the United States: As defined in 38 U.S.C.A. § 101(10) as the United States Army, Navy, Marine Corps, Air Force, and Coast Guard, including the reserve components thereof.



BOARD OF REGENTS

SUMMARY OF ITEM FOR ACTION,
INFORMATION OR DISCUSSION

TOPIC: Board of Regents Statement of Values and Expectations on Collaboration and Cooperative Efforts in Acquiring and Implementing New Information Technology and Upgrading Business Processes

COMMITTEE: Finance

DATE OF COMMITTEE MEETING: March 27, 2019

SUMMARY: Each USM institution is either contemplating long-term strategy and plans for upgrading business processes, in many cases utilizing enhancements and efficiencies afforded by new information technology solutions or has a future information technology plan and strategy for improving business processes underway. The aggregate cost of such endeavors is likely to exceed \$300M over the coming decade and represents a significant opportunity to minimize cost and improve business processes and services provided students.

In 2000, ten of the eleven institutions contracted with and implemented different modules of PeopleSoft for financial accounting and general ledger, human capital, and student information systems. These products were implemented at each institution largely independently of other institutions, and in some instances without changing existing business processes. Oracle, which bought Peoplesoft and currently supports these applications, is no longer selling on-premise Peoplesoft applications but will support the existing base for several years. Most vendors are now promoting Software as a Service (cloud) versions of these applications with new functionality. This is prompting institutions to consider the marketplace opportunities, the institutions’ needs, and the development of an information technology “roadmap.”

The attached statement of values and expectations is intended to express the *Board’s expectation* that institutions pursue the next information technology investment as an opportunity to both improve business processes and control life-cycle costs of a major investment.

ALTERNATIVE(S): The Committee could offer alternatives to the proposed language.

FISCAL IMPACT: There is no direct financial impact.

CHANCELLOR’S RECOMMENDATION: That the Finance Committee recommend that the Board of Regents adopt the Statement of Values and Expectations on Collaboration and Cooperative Efforts in Acquiring and Implementing new Information Technology and Upgrading Business Processes.

COMMITTEE RECOMMENDATION:	DATE:
BOARD ACTION:	DATE:
SUBMITTED BY: Ellen Herbst (301) 445-1923	



Board of Regents
Statement of Values and Expectations on Collaboration and
Cooperative Efforts in Acquiring and Implementing New Information
Technology and Upgrading Business Processes
Spring 2019

Whereas, the institutions of the University System of Maryland (USM) are considering making major investments in the software used to run those institutions; and

Whereas, the quality of services provided students, and the costs associated with business processes and information technology as impacts or drivers of tuition rates, both have a significant impact on the student experience; and

Whereas, this technology transition offers a significant opportunity for the USM and its institutions to rethink back-office operations and business processes; and

Whereas, there is the prospect for the USM to take advantage of System-ness opportunities in an area that maintains the uniqueness of the USM institutions while creating possibilities for improved effectiveness and efficiency in their operations;

The Board of Regents instructs the Presidents of the USM institutions and the USM Office to explore alternatives and opportunities, and work together to develop a plan to:

- pursue opportunities to cooperate, collaborate, and establish common solutions to business process needs that utilize or depend upon information technology assets, and that
- the USM institutions consider not only the unique needs of their own institution, but alternatives that will assist other institutions in improving business process outcomes as well as improve the effectiveness and efficiency of business, administrative and operational processes across the entire University System of Maryland

The range of possibilities for cooperation, collaboration, or the establishment of common solutions include, but are not limited to:

- System-wide procurement and contracting opportunities,
- shared training and change management services,
- sharing information technology resources across similar-scope or, if advantageous, geographically-close institutions,
- one or more System institutions, or other organization, providing services, either information technology, or business process provision, to others on a fee-for service basis,
- several institutions developing a governance and change management structure that enables them to partner and operate in a shared, vendor-supported ERP system,
- several institutions developing a governance and operating structure to provide services, whether information technology, or business process, through a commonly-governed and operated center.

As the window of opportunity for enacting the provisions of such a plan is fast approaching, the Board of Regents requests that a report on this topic be submitted by the end of calendar year 2019.



BOARD OF REGENTS

SUMMARY OF ITEM FOR ACTION,
INFORMATION OR DISCUSSION

TOPIC: University of Maryland, Baltimore: Dental Student Clinics Management Contract

COMMITTEE: Finance

DATE OF COMMITTEE MEETING: March 27, 2019

SUMMARY: The University of Maryland, Baltimore (UMB) requests approval to exercise the third of five one-year renewal options with U.M. FDSP Associates, P.A (FDSP) for the day-to-day operations of the student dental clinics at the Dental School at UMB. Daily operations include activities such as providing non-faculty support, scheduling patient visits and collecting fees charged to patients for clinical services and operations materials provided by the clinics.

The request for approval is made pursuant to University of Maryland Procurement Policies and Procedures: Section VII.C.2 for procurements exceeding \$5 million.

The term of the renewal is June 1, 2019 to May 31, 2020. The estimated value of the renewal is \$11,813,640.

VENDOR(S): U.M. FDSP Associates, P.A. (FDSP)

ALTERNATIVE(S): FDSP was organized as a tax exempt Maryland Corporation in order to implement a Faculty Dental Service Plan approved by the USM Board of Regents in August of 1985. The University undertook a study of private sector dental clinics and practices to determine if the costs for management and operation of the dental clinics by FDSP were competitive. The University found that a for-profit commercial entity could not perform the required services more economically since FDSP receives no compensation other than transfer funds from the University to support FDSP’s direct costs. The contract renewal will not exceed generated revenues.

FISCAL IMPACT: The contract renewal provides a positive fiscal impact in that FDSP receives no compensation other than reimbursement for personnel expenses and reasonable out-of-pocket expenses that are documented in periodic statements of income and expense to the Dental School.

CHANCELLOR’S RECOMMENDATION: That the Finance Committee recommend that the Board of Regents approve this request to exercise the third one-year renewal option with U.M. FDSP Associates, P.A. as described above.

COMMITTEE RECOMMENDATION:

DATE:

BOARD ACTION:

DATE:

SUBMITTED BY: Ellen Herbst (301) 445-1923



TOPIC: University of Maryland Eastern Shore: Dining Services Contract Renewal

COMMITTEE: Finance

DATE OF MEETING: March 27, 2019

SUMMARY: University of Maryland Eastern Shore (UMES) requests approval from the Board of Regents to renew its dining services contract with Thompson Hospitality Services LLC, for student meal plans, retail sales, catering services and concessions. The current contract end of term is June, 30, 2019. The request for approval is made pursuant to University System of Maryland procurement policies and procedures: section VII.C.2 for procurements exceeding \$5 million.

There are five one-year renewal options available. UMES is seeking authority from the Board of Regents to exercise all options at their discretions to commence on July 1, 2019 and continue to June 30, 2024, if all option years are exercised. This renewal represents years six through ten of the current Thompson Hospitality contract. The estimated gross sales are \$32 million and expenditures of \$24 million over the five-year renewal term.

CONTRACTOR(S): Thompson Hospitality Services LLC, Reston, VA

ALTERNATIVE(S): The current contract would have to be extended until an award could be made as a result of a new competitive procurement.

FISCAL IMPACT: The contract is projected to generate approximately \$8 million in additional net auxiliary revenue over the five-year renewal term, if all five years are exercised. The initial five-year term of the contract has provided capital investments of over \$4.2 million. These renovations and upgrades include the cafeteria, new campus area cafés, a food truck, dining system upgrades and equipment purchases. The contractor’s investment is amortized on a straight-line basis over the potential ten-year contract that commenced on July 1, 2014. Should the contract not be renewed, the University would have to pay the contractor for the remaining unamortized investment. UMES would also forgo additional capital investments and contributions of \$1.7 million.

If the contract is renewed, the University is guaranteed annual commissions of 11.7% on gross sales from retail, franchise, concessions and catering operations. In addition, the University will receive a \$500,000 unrestricted gift and up to \$400,000 in catering allowances, for the offices of the President, Vice President of Administration and Finance, Vice President of Enrollment Management and Student Experience, Athletics, and Student Government Association if all five renewals are exercised.

CHANCELLOR’S RECOMMENDATION: That the Finance Committee recommend the Board of Regents approve for the University of Maryland Eastern Shore to renew the contract with Thompson Hospitality, and to exercise any annual renewal option at their sole-discretion, with a total contract amount of approximately \$32 million if all options are exercised.

COMMITTEE RECOMMENDATION:

DATE:

BOARD ACTION:

DATE:

SUBMITTED BY: Ellen Herbst (301) 445-1923

C:\Users\lmcman\Documents\HOME\LEM\BOR\2019 - 032719\umes dining.docx



TOPIC: Frostburg State University: Dining Services Contract Renewal

COMMITTEE: Finance

DATE OF COMMITTEE MEETING: March 27, 2019

SUMMARY: Frostburg State University (FSU) requests approval from the Board of Regents to renew its dining services contract with Compass Group USA, by and through its Chartwells Division, for student meal plans, retail dining, and catering services. This request for approval is made pursuant to University System of Maryland Procurement Policies and Procedures: Section VII.C.2 for procurements exceeding \$5 million.

The term of the contract renewal is for five years to commence on May 23, 2019, and continue through May 22, 2024. With estimated gross sales of \$74 million and expenses of \$62 million, the contract is expected to generate \$12 million in revenue during the five-year renewal term. This renewal represents years six through ten of the contract with Chartwells.

CONTRACTOR(S): Compass Group USA, Inc. – Chartwells Division, Rye Brook, NY

ALTERNATIVE(S): The current contract would have to be extended until an award could be made as a result of a new competitive procurement.

FISCAL IMPACT: The Contractor has made a capital investment commitment of \$7.3 million over the potential ten-year term of the contract. Of this, \$6.5 million was invested during the initial five-year term of the contract for renovations and upgrades that included Chick-Fil-A, Starbucks, Grill Nation, Moe’s, Subway, and improvements to the Chesapeake Dining Hall. The contractor is committed to a capital investment of \$750,000 over the five-year renewal term. The contractor’s investment is amortized on a straight-line basis over a ten-year period through May 22, 2024. Should the contract not be renewed, the University would be required to pay the contractor \$3.3 million for the remaining five years of the unamortized investments and would not receive an additional \$750,000 in refresh funds.

If the contract is renewed, the University will continue to receive commissions of 18% on franchise sales, 18% on non-franchise sales, 18% on general catering and summer conferences, 18% on external catering and 18% on concessions.

CHANCELLOR’S RECOMMENDATION: That the Finance Committee recommend that the Board of Regents approve for Frostburg State University to renew the contract with Compass Group USA, Inc. by and through its Chartwells Division for a term of five years in the amount of approximately \$62 million to commence on May 23, 2019.

COMMITTEE RECOMMENDATION:

DATE:

BOARD ACTION:

DATE:

SUBMITTED BY: Ellen Herbst (301) 445-1923



TOPIC: University of Maryland, College Park: Sale and Ground Lease of Land to Gilbane Development Company to Develop Graduate Student Housing, Townhomes, and Access Roadways

COMMITTEE: Finance

DATE OF COMMITTEE MEETING: March 27, 2019

SUMMARY: The University of Maryland, College Park (UMCP) seeks approval of a real estate transaction with Gilbane Development Company (GDC) to develop a graduate student housing and townhome development known as Western Gateway. Western Gateway will be built on an assemblage of University land plus adjacent private land controlled by GDC. The University land will be conveyed in part through a ground lease (for the graduate student housing) and in part through a sale (for townhouses).

Western Gateway will advance UMCP goals in two ways. First, it will increase the supply of graduate student housing units, adding 300 units available to graduate students at below-market rents. Second, the development of approximately 83 new townhome units (partially on UMCP land to be sold, partially on privately owned land) will advance the University's goal of providing, and adding to the mix of, housing close to campus to attract faculty and staff to live near work. Western Gateway also will include a new road network—connecting Mowatt Lane, Campus Drive, and Adelphi Road and the future Purple Line station—on-site parking, and enhanced pedestrian and bicycle connectivity.

This disposition includes approximately 0.91 acres of land on Mowatt Lane that is the site of the existing Hillel Center, which will be acquired by the University under a previously-approved land exchange. With the Hillel land, the UMCP land subject to disposition consists of approximately 10.44 acres on Mowatt Lane and an approximately 0.92 acre parcel on Campus Drive. A map of the proposed development and parcels is attached. The sale and lease parcels were appraised as follows:

Appraiser	Date	Value for Sale Property	Value Leasehold Property
Moroney & Associates	January 2, 2019	\$810,000	\$7,800,000
Newmark Knight Frank	January 17, 2019	\$790,000	\$8,100,000

As noted, the disposition of UMCP land has two components. First, for the graduate student housing component, UMCP and GDC will enter into a 75-year ground lease with two ten-year extension options for approximately 2.26 acres.

The ground lease will impose restrictions requiring GDC to make a priority offering of the 300 units to UMCP graduate students (with lower priority offerings permitted only if graduate students do not fully occupy the units). Rents for graduate students will be fixed pursuant to a formula in the ground lease intended to mandate below market rents. The appraised annual ground rent of \$622,500 per year will be abated for so long as the project complies with lease restrictions regarding priority and below market rentals to the UMCP graduate student community. The parties are negotiating a formula under which the abatement terminates, in whole or part, should GDC not lease all units to graduate students or otherwise default.

The remainder of the assemblage, approximately 8.18 acres on Mowatt Lane and 0.92 acres on Campus Drive, will be sold to GDC for \$810,000. Note that of the 8.18 acres, only approximately 1 acre is developable as townhouses; the balance of the site will be encumbered by a “no vertical construction” restriction (intended, in part, to preserve trees near an adjoining creek and create a buffer between this project and the neighboring community). The University will reserve access easements through the developed site, such that the road and sidewalk network—built at the developer’s cost—will provide UMCP with enhanced campus ingress and egress options.

Closing on this transaction will be contingent upon GDC having obtained all zoning and development approvals from the County. The adjacent privately owned land controlled by GDC to be assembled for this project is currently owned by Cedars LLC, the Archdiocese of Washington, and University Baptist Church. GDC expects to close on these properties before it closes on its transaction with the University.

ALTERNATIVE(S): The Committee could reject the proposed ground lease and land sale to GDC. The University would retain the existing unimproved land; however, the advantage of a larger assemblage with adjacent privately-owned land likely would be lost.

FISCAL IMPACT: The 9.1 acre assemblage proposed for sale is valued at \$810,000. As noted, the University would abate the agreed upon ground rent for the leasehold parcel, as long as GDC operates the facility as graduate student housing charging agreed upon below market rents. The disposition would have no direct cost to the University beyond that associated with conducting due diligence and closing.

CHANCELLOR’S RECOMMENDATION: That the Finance Committee recommend that the Board of Regents approve for the University of Maryland, College Park the disposition by sale of approximately 9.1 acres of University land on Mowatt Lane and Campus Drive and the lease of approximately 2.26 acres of University land on Mowatt Lane to the Gilbane Development Company, in consultation with the System Office and after appropriate legal review, consistent with the University System of Maryland Policy on “Acquisition and Disposition of Real Property.”

COMMITTEE RECOMMENDATION: _____ DATE: _____

BOARD ACTION: _____ DATE: _____

SUBMITTED BY: Ellen Herbst (301) 445-1923

EXHIBIT A - PARCEL BREAKOUT

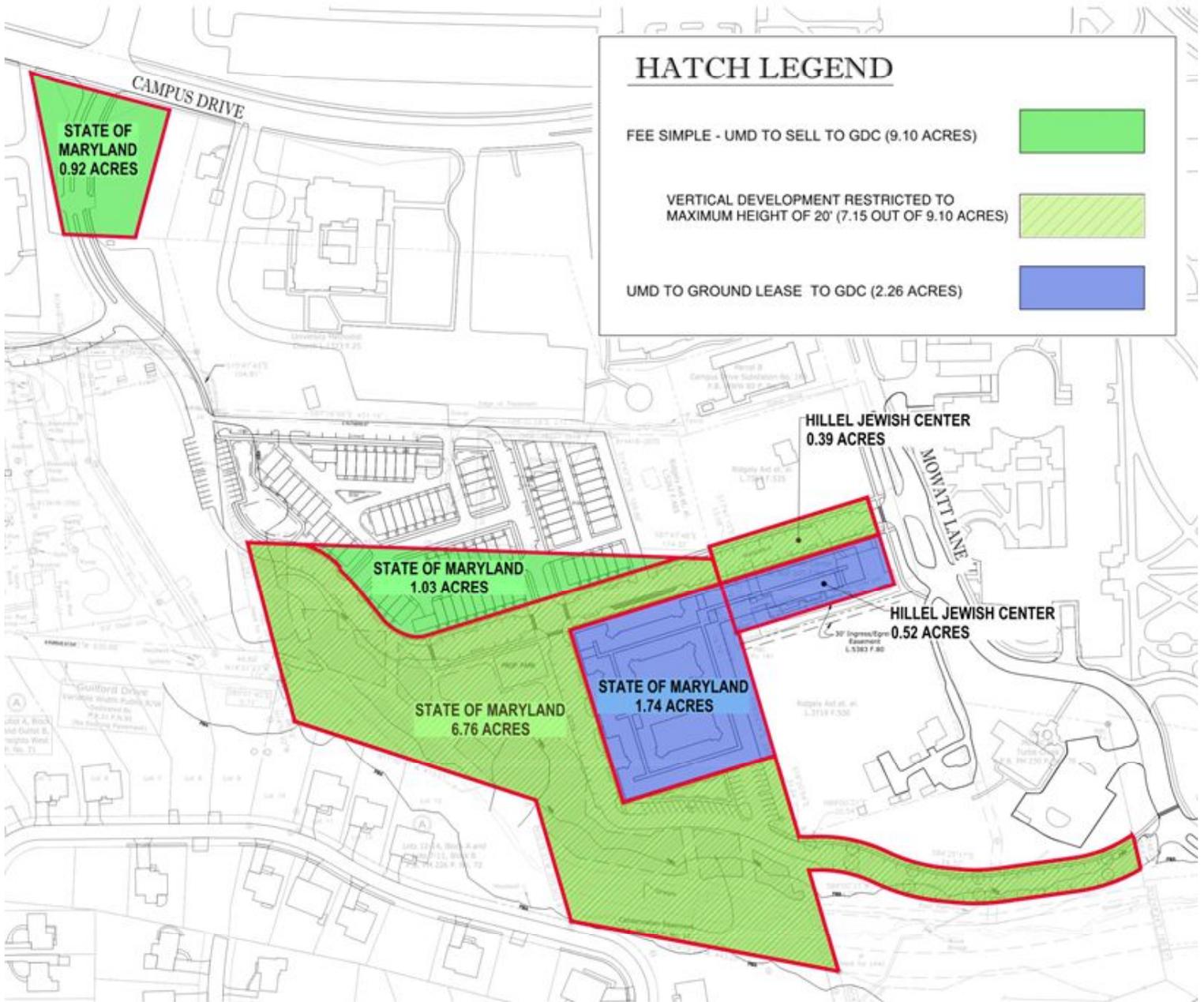


EXHIBIT B - SITE PLAN



February 04, 2019
 ©2019 David Galda + Partners | 1300 Springs Street, 4th Floor | Silver Spring, Maryland 20910 | 301.588.4800
PORTI GALLAS + PARTNERS
Gilbane

Current site plan with Conservation Easement limits
WESTERN GATEWAY



BOARD OF REGENTS

SUMMARY OF ITEM FOR ACTION,
INFORMATION OR DISCUSSION

TOPIC: University of Maryland, College Park: Increase in Project Budget Authorization for Improvements and Approval of MEDCO Financing at Calvert Road Child Care Facility

COMMITTEE: Finance

DATE OF COMMITTEE MEETING: March 27, 2019

SUMMARY: On June 22, 2018, the Board of Regents, meeting in a closed session, approved for the University of Maryland, College Park a forty-year ground lease with the City of College Park (City) for the operation of a child care facility (Facility). Since that prior authorization, as a result of design modifications, historic preservation accommodations, and construction cost inflation, construction costs for the Facility have increased from the approximated \$6 million budget to approximately \$7.2 million. The University requests Board of Regents approval for the increased cost of construction.

Upon such approval, the University will enter into a 40-year ground lease with the City, as previously approved, for real property located at 4601 Calvert Road, in College Park. The University will invest approximately \$7.2 million to construct the Facility, including a parking lot and play area. The construction will retain the historic façade of a former elementary school as part of an approximately 12,600 square foot project. Instead of receiving traditional rent from the University under the Lease, the City will receive a baseline allocation of 14 of the 120 child care seats. The City also receives the benefit of using designated conference and multi-purpose space in the Facility.

The University will finance the capital improvements through lease revenue bonds issued by the Maryland Economic Development Corporation (MEDCO). The financing will be in the form of a lease/leaseback (or similar) transaction, with the sublease structured as a Capital Lease. Once approved by this Board, the University will thereafter seek all required approvals of the financing, the MEDCO sublease and related documents from the Board of Public Works, as advised by the Office of Attorney General.

ALTERNATIVE(S): The Committee could reject this request, which would preclude the University from proceeding with the construction of the Facility.

FISCAL IMPACT: The project has been bid to a construction manager and the total projected budget is now approximately \$7.2 million. The Facility has been value engineered to lower project cost as much as possible and still meet the ground lease requirement of 120 child care seats. The total project cost includes hard and soft costs for design, construction costs, and costs for furniture, fixtures, and equipment.

CHANCELLOR’S RECOMMENDATION: That the Finance Committee recommend that the Board of Regents approve for the University of Maryland, College Park an increase in the project budget for the Calvert Road Child Care Facility, with a total cost of approximately \$7.2 million to be financed as described above.

COMMITTEE RECOMMENDATION: _____ DATE: _____

BOARD ACTION: _____ DATE: _____

SUBMITTED BY: Ellen Herbst (301) 445-1923

C:\Users\lmcman\Documents\HOME\LEM\BOR\2019 - 032719\umcp child care facility.docx



TOPIC: University of Maryland, College Park: Proposed Joint Development of City Hall Block

COMMITTEE: Finance

DATE OF COMMITTEE MEETING: March 27, 2019

SUMMARY: The University of Maryland, College Park (UMCP) is currently in the planning and design phase of a joint development of the block in College Park that is the site of the existing City Hall.

Exhibits are attached showing the site location, existing conditions, and a preliminary rendering of the proposed building. The City owns the majority of the block; the balance is owned by Terrapin Development Company. The City and UMCP propose to remove all existing improvements on the block (the single story retail facing Baltimore Avenue and the existing City Hall building). If approved, the University and the City intend to jointly develop a single building with approximately 100,000 gross square feet.

At this time, the space is proposed to be allocated as follows: 45,000 to 50,000 GSF to the University; approximately 43,000 GSF to the City; and, 7,200 GSF for street level retail. As design continues, the total project square footage and the allocations are likely to change. The total project budget is approximately \$43 million of which the University's share would be approximately \$25 million. Additional adjustments will be made to allocate real estate costs to the project. The University proposes to finance this construction through MEDCO.

The University currently contemplates two possible uses of the new office space. First, UMCP already leases approximately 36,000 square feet of office space from private commercial landlords in the City. Relocating these tenants to this new building would, over ten years, save UMCP more than \$10 million in rent payments (net present value). Moreover, some office buildings now leased by UMCP are reported to be potential redevelopment sites, increasing the need to find relocation space. A second possible use would be to relocate the operations now housed in the University's Service Building (Building 003). The Service Building is located on the east side of Baltimore Avenue, directly between the new Hotel at The University of Maryland and the proposed site for the new Purple Line transit station, making the Service Building site a prime development location.

The University anticipates returning to the Board of Regents at such time as the design, cost and financing terms are more definite for all required approvals.

ALTERNATIVE(S): This item is presented for informational purposes.

FISCAL IMPACT: This item is presented for informational purposes.

CHANCELLOR'S RECOMMENDATION: This item is presented for informational purposes.

COMMITTEE RECOMMENDATION:

DATE:

BOARD ACTION:

DATE:

SUBMITTED BY: Ellen Herbst (301) 445-1923

C:\Users\lmcman\Documents\HOME\LEM\BOR\2019 - 032719\umcp city hall block.docx

Exhibit A - Location

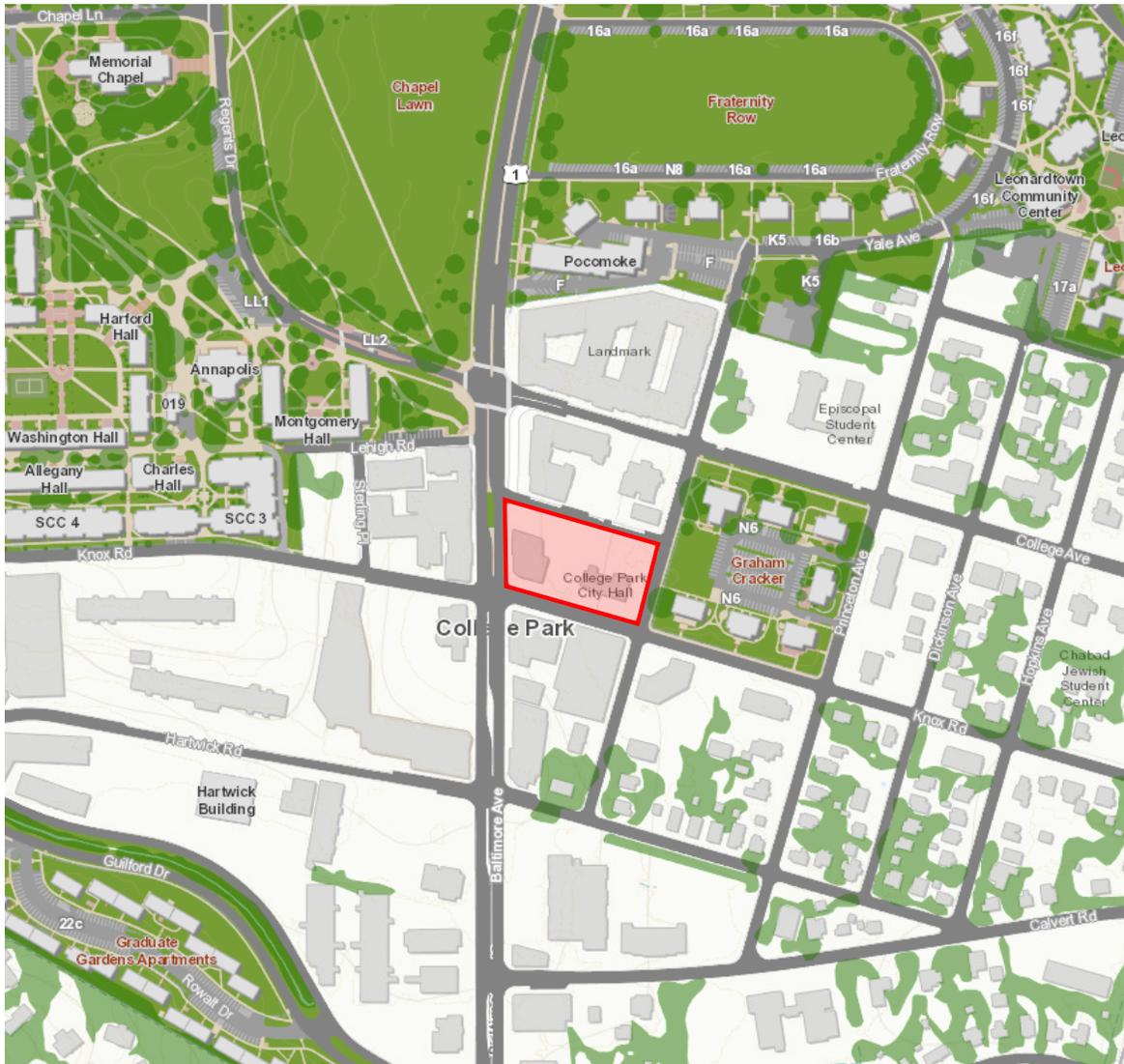
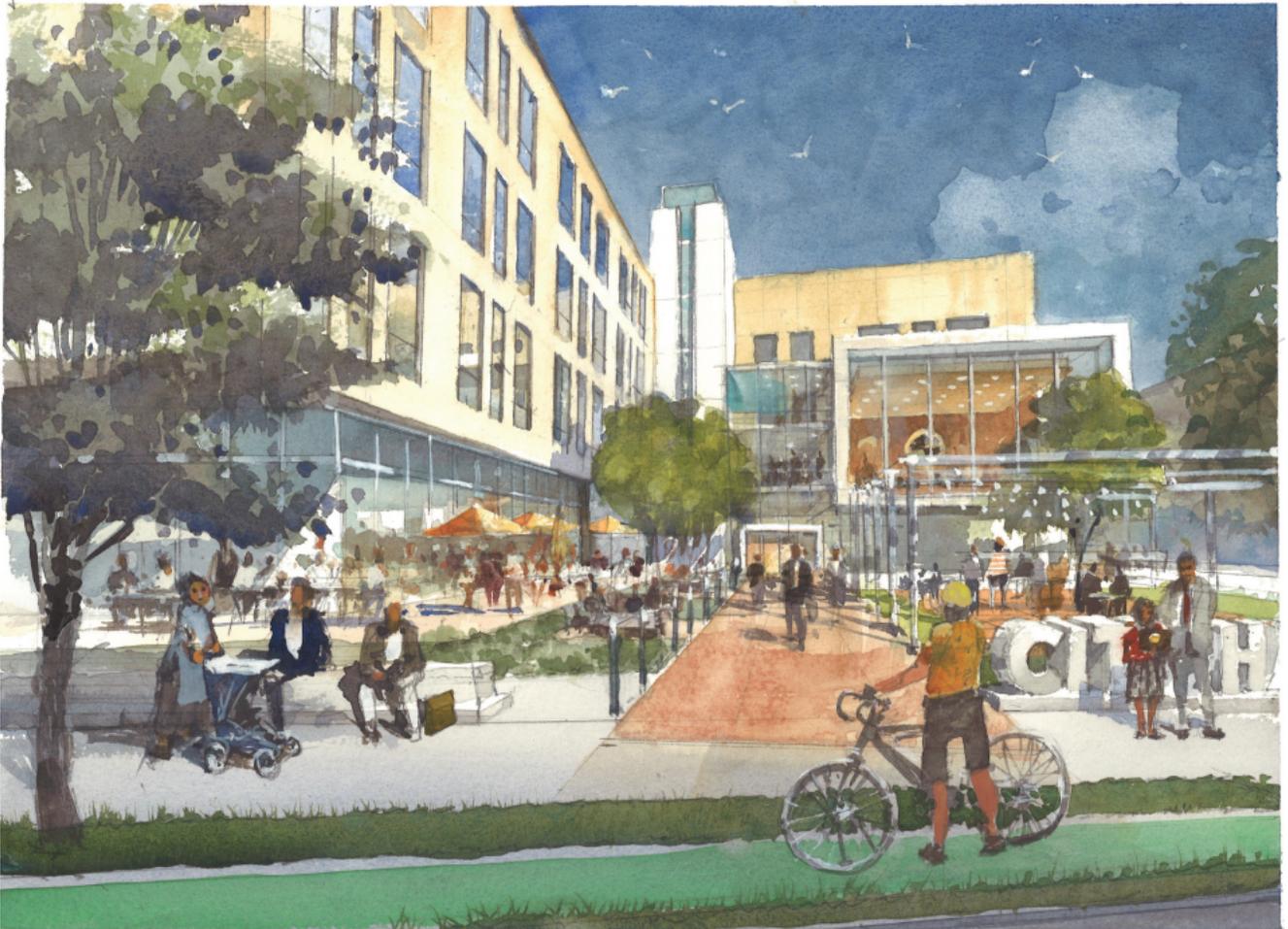


Exhibit B - City Hall Block Existing Conditions



Exhibit C - Proposed City Hall/UMD Office/Retail Building





BOARD OF REGENTS

SUMMARY OF ITEM FOR ACTION,
INFORMATION OR DISCUSSION

TOPIC: University of Maryland, Baltimore: Replacement of Sanitary Drain Piping and Associated Systems on Two Floors in Bressler Research Building

COMMITTEE: Finance

DATE OF COMMITTEE MEETING: March 27, 2019

SUMMARY: The University is seeking Board approval to replace the sanitary drain piping and associated systems on the 5th and 6th floors of the Bressler facility. The Project consists of restoring and upgrading selected mechanical utilities located above the 5th floor ceiling and floor finishes for the Cage Wash Room serving the Animal Facility located on the 6th floor. The scope of the project initially included just the repair and replacement of drains and waste lines supporting vivarium spaces. This drainage system had begun to leak, allowing animal waste to seep down onto the floor below. However, while investigating the issue it was discovered that neighboring utility systems including the domestic water system, steam lines, re-heat boxes, and supporting electrical components were also in dire need of replacement. Therefore, rather than simply performing a piecemeal repair limited to the sanitary drain piping alone, the project has been expanded to take advantage of the adjacency of the systems which would be exposed and also need to be replaced. This will provide significant economies of scale versus going back later to replace the other deteriorated systems.

The project involves work on both the 5th and 6th floors as follows:

- 5th floor work includes replacing existing sanitary, vent, cold water, hot water, steam and steam condensate piping and related valves and traps located above the 5th floor ceiling serving the Animal Facilities on the 6th floor. The utility work shall be completed sequentially in seven work phases to minimize disruption to the operation of the Vivarium on the 6th floor. Removal and replacement of ceiling tiles, ceiling grid, light fixtures and sprinklers on the 5th floor where indicated on the drawings. This work can be completed without any disruption to the 6th floor.
- 6th floor work includes removal of the existing epoxy floor finish with a new epoxy floor finish in the Cage Wash Room. The cage washer may need to be temporarily removed to accommodate the new floor finish then reinstalled and placed back in service and may also include the disconnection/reconnection of the cage washer to the Plumbing and/or HVAC Systems.

ALTERNATIVE(S): The alternative to this project is to continue with existing deteriorated facilities. However, if the project is not completed, UMB will need to mothball vivarium spaces used to support School of Medicine research activities. This could jeopardize grant awards and diminish the University's ability to support a robust research enterprise.

FISCAL IMPACT: The budget for this project is \$5.9 million, which will be paid for by institutional funds.

CHANCELLOR'S RECOMMENDATION: That the Finance Committee recommend that the Board of Regents approve the Bressler Research Building 5th, 6th Floors Replace Sanitary Drain Piping Project and Associated Systems as described above.

COMMITTEE RECOMMENDATION:

DATE:

BOARD ACTION:

DATE:

SUBMITTED BY: Ellen Herbst (301) 445-1923

C:\Users\lmcman\Documents\HOME\LEM\BOR\2019 - 032719\umb bressler systems.docx