



**UNIVERSITY SYSTEM  
of MARYLAND**

Board of Regents  
Committee on Finance

October 26, 2022

Zoom Details to be Provided to Committee

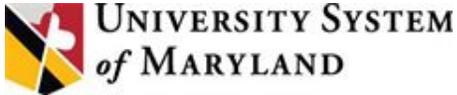
Public Listen-Only Access: 301-715-8592; Conference ID: 912 1280 9796;  
Passcode: 794036

**AGENDA FOR PUBLIC SESSION**

Call to Order

Chairman Attman

1. [Coppin State University: 2022-2033 Facilities Master Plan \(action\)](#)
2. [University System of Maryland: Proposed Amendment to USM Policy VIII-10.10—Policy on Facilities Renewal for Auxiliary and Non-Auxiliary Capital Assets \(action\)](#)
3. [University System of Maryland at Southern Maryland: Lease of Building 1 to Kennedy Krieger Institute \(action\)](#)
4. [Fall 2022 Enrollment Update and FY 2023 Estimated FTE Report \(presentation and information\)](#)
5. [University System of Maryland: Report on FY 2022 Procurement Contracts \(information\)](#)
6. [Convening Closed Session \(action\)](#)



## BOARD OF REGENTS

SUMMARY OF ITEM FOR ACTION,  
INFORMATION OR DISCUSSION

**TOPIC:** Coppin State University: 2022-2033 Facilities Master Plan

**COMMITTEE:** Finance

**DATE OF COMMITTEE MEETING:** September 7, 2022 (information)  
October 26, 2022 (action)

**SUMMARY:** Coppin State University (CSU) requests approval of its 2022 Facilities Master Plan (FMP).

Coppin State University is located in West Baltimore along the North Avenue corridor. The University is a comprehensive, urban institution offering programs in liberal arts, sciences, and professional disciplines, and it is committed to excellence in teaching, research, and continuing service to its community. The campus is comprised of 56 acres, consisting of 13 buildings with over 1.2 million gross square feet (GSF) of academic and auxiliary space.

The University has followed the roadmap outlined in the 2015 FMP. Since the last FMP approval, the 150,443 GSF Science and Technology Center was completed. It is located on the southern end of campus, at the intersection of North Avenue and Warwick Avenue, directly across North Avenue from the Percy Julian Science Building. Percy Julian is currently being renovated for the College of Business and is slated for completion in the Spring of 2023.

An elevated pedestrian bridge connecting south campus to north campus was completed in 2017 and has improved student safety as they traverse over North Avenue. Recent developments on the central and northern end of campus include improvements to campus lighting and the construction of exterior restrooms to service the university's athletic fields. In addition, Coppin State is awaiting final program approval, from DBM, to begin the process of constructing a new Residence Hall located adjacent to the two existing residential halls.

Coppin State utilized a comprehensive plan based on inclusion, data gathering, and stakeholder engagement to develop a new Facilities Master Plan. The plan includes groundbreaking strategies and recommendations that will reinforce the strengths of the campus, take advantage of opportunities, and address challenges that the University may face over time. As an anchor institution in West Baltimore, Coppin State University seeks to foster connections within, and outside of its campus community, revitalize the neighborhoods surrounding the institution, and amplify the groundbreaking, innovative work of its students, faculty, and staff. The Facilities Master Plan is a living document, which will assist in decision making and inform changes that will complement and support Coppin State's institutional goals and reputation.

The 2022 FMP supports the University mission and Strategic Plan. The plan builds upon the framework established in the 2015-2025 FMP and addresses physical planning aspects associated with the institution's planned enrollment growth and strategic initiatives. Through new construction and renovation, the 2022 FMP addresses the existing space deficit and provides additional academic and auxiliary space to support future enrollment growth. The plan develops the campus to the responsible capacity of the land, strengthens pedestrian connections, and provides a functional alignment of schools and departments. The plan defines the campus edges, entrances, and destination centers through both natural and designed landscapes.

The plan also sets forth a comprehensive strategy for renewal and reinvestment in existing facilities to address the existing deferred maintenance backlog and improve the functionality and energy efficiency of the existing physical plant.

The 2022 FMP builds upon Coppin’s commitment to develop a more sustainable campus, and it continues to preserve and protect existing green spaces as well as adding more with future developments. All new and major renovation construction projects will incorporate LEED standards, seek to limit net gain of impervious surface, and preserve the existence of green space. Extending the central utility loop to new and existing buildings will improve energy efficiency, and parking and transportation projects along with policy recommendations are designed to reduce the institution’s carbon footprint and traffic on local and state roads.

**ALTERNATIVE(S)**: The 2022 FMP documents institutional long-term planning objectives and is consistent with the framework of the 2015 FMP, the institution’s mission, strategic plan, and the current enrollment growth projections. Unanticipated enrollment growth, the development of detailed facility programs, and a desire to meet unexpected State of Maryland workforce and societal needs may require additional master plan studies in the future.

**FISCAL IMPACT**: The Facilities Master Plan 2022 will present a challenge to the capital and operating budgets to secure funding to support the 2022 FMP. Approval of the 2022 Plan does not imply approval of capital projects or funding. These items will be reviewed through the normal procedures of the capital and operating budget processes.

**CHANCELLOR’S RECOMMENDATION**: That the Finance Committee recommend the Coppin State University Facilities Master Plan 2022, as presented at the Committee’s previous meeting, for approval to the full Board of Regents, in accordance with the Board’s two-step approval process. Approval of the Plan does not imply approval of capital projects or funding. These items will be reviewed through the normal procedures of the capital and operating budget processes.

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COMMITTEE RECOMMENDATION: \_\_\_\_\_ DATE: \_\_\_\_\_

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BOARD ACTION: \_\_\_\_\_ DATE: \_\_\_\_\_

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SUBMITTED BY: Ellen Herbst (301) 445-1923

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**TOPIC:** University System of Maryland: Proposed Amendment to USM Policy VIII-10.10—Policy on Facilities Renewal for Auxiliary and Non-Auxiliary Capital Assets

**COMMITTEE:** Finance

**DATE OF COMMITTEE MEETING:** October 26, 2022

**SUMMARY:** The proposed amendment to the facilities renewal policy will provide improvements in capturing what the institutions are accomplishing—including a greater focus on outcomes—and more consistency in reporting the progress toward meeting the Board’s goal of 2% of replacement value. The amended policy will also be more closely aligned with the new methodology for allocating facilities renewal funding as required by the April 2019 Joint Chairmen’s Report.

During the 2022 session, the Department of Legislative Services suggested in their analysis that "the USM BOR update its facilities renewal policy to reflect current practices and specifically those practices related to State facilities." In his testimony, the Chancellor agreed to present an amended policy to the Board for its consideration.

A System-wide work group comprised of vice presidents for administration and finance, and institutional representatives, discussed the existing policy and identified changes that would help make it more effective in improving the System’s collective approach to facilities renewal. A consensus position was reached and subsequently reviewed with the vice presidents and the presidents during their recent standing meetings.

The proposed changes include:

1. **More focus on outcomes and impact.** The current policy measures primarily “inputs” to the program (e.g., how much spending is reported annually toward maintenance) and does not effectively measure “outcomes,” or the effectiveness of those inputs over time. There was strong interest in adding a metric that illustrates how well institutions are doing year-to-year. A reporting requirement for a Facility Condition Index for each institution will help underscore the intent of the policy as “outcome-based,” ensuring more focus on reporting a holistic picture of progress toward protecting the campus’ physical assets.
2. **Reporting the full scope of maintenance expenditure.** Campus spending to reduce the deferred maintenance backlog includes several other budgetary components—both capital and operating—that are not currently captured in the policy’s 2% of replacement value annual spending goal. In some cases, decisions made at the institutions are directing significant operating and capital resources (both State and non-State/auxiliary funds) to renovate and replace older facilities. Yet, none of these expenditures are currently captured and counted toward the goal. The amended policy language amasses all appropriate related capital (renovation, replacement) and operating maintenance expenditures as part of the 2% calculation.

For example, operating funds could include not only current maintenance expenditures, but those made from plant fund for renovation and replacement. State PAYGO and other special operating budget allocations could be counted. Capital funds would include not only the pro-rata allocations for each institution from the USM capital facilities renewal program, but also the portion of funded projects approved in the Capital Improvement Program and System Funded Construction Program that can be attributed to renovation or replacement of existing space.

Calculation of “replacement value” would likewise be modified to include only facilities greater than 10 years old. This is consistent with the current practice adopted in 2019 for allocating capital facilities renewal appropriations to institutions. An administrative process will determine the accounting details of these calculations (e.g., what is counted and when). As stated in the policy, the Chancellor will issue a memo of guidance that will provide specifics in terms of data, calculations, and reporting. The operating budget and capital/facilities groups from all of the institutions will be engaged to develop the parameters of those metrics.

3. **State and non-state/auxiliary facilities.** While the existing policy mentions non-state or auxiliary facilities, there was an interest in re-emphasizing a separate reporting process for auxiliary progress toward reducing the facilities renewal backlog. Going forward, two separate reports will be prepared annually—one for State-funded facilities and one for auxiliary facilities.

**ALTERNATIVE(S):** The Committee could decline to recommend this policy change and the current policy will remain in effect.

**FISCAL IMPACT:** None is anticipated.

**CHANCELLOR’S RECOMMENDATION:** That the Committee on Finance recommend that the Board of Regents approve the proposed amendment to USM Policy VIII-10.10—Policy on Facilities Renewal for Auxiliary and Non-Auxiliary Capital Assets, as presented.

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COMMITTEE RECOMMENDATION:

DATE:

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BOARD ACTION:

DATE:

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SUBMITTED BY: Ellen Herbst (301) 445-1923

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**VIII-10.10 - POLICY ON FACILITIES RENEWAL FOR AUXILIARY AND NON-AUXILIARY CAPITAL ASSETS**

(Approved by the Board of Regents, May 1, 1992; Amended on December 9, 2005; Amended on \_\_\_\_\_)

1. Subject to limitations established by law, the Board of Regents is empowered to maintain the capital assets under its jurisdiction, including land, structures, and infrastructure, for auxiliary and non-auxiliary programs.
2. Facilities renewal is the planned renovation, adaptation, replacement, or upgrade of the systems of a capital asset during its life span such that it meets assigned functions in a reliable manner.
3. Total institutional spending for facilities renewal, renovation, and replacement from operating and capital sources shall be targeted annually at 2% of the current replacement value (RV) of all capital assets greater than 10 years old. Institutions should report spending separately for State (non-auxiliary) and auxiliary facilities. The allocation of funds and the selection of projects shall be approved through the operating and capital budget processes.
4. Institutions shall provide information on the amount of funds and their use to the operating and capital budget departments in the USM Office, to enable the Chancellor to monitor and report on the progress of the facilities renewal program on an annual basis to the Regents. Current replacement values and renovation backlog figures from annual SGAP reports will also be used to report a Facility Condition Index (FCI) ratio for each institution. The Chancellor's Office will provide guidance for institutions regarding data, calculations, and reporting.
5. After approval of the budget request by the Board, the request for State operating funds to the Governor shall not be less than the average of the previous three fiscal years unless there are System-wide funding constraints. The Chancellor may recommend to the Board an institution's one-time only exception from policy or may recommend amendments to an institution's budget request to meet the facilities renewal policy, following recommendations by the President.

Replacement for:

Policies of the former University of Maryland, included in a report titled Critical Capital Needs, fall 1985, which highlights facilities renewal requirements for non-auxiliary facilities.

The Campus Funds Construction Program for non-auxiliary facilities and policy for the University Funded Construction Program for auxiliary facilities.

Policy of the former Board of Trustees of State Universities and Colleges, included in a report titled Facilities Management: A Comprehensive Plan, as approved by the Finance and Management Committee.

### VIII-10.10 - POLICY ON FACILITIES RENEWAL FOR AUXILIARY AND NON-AUXILIARY CAPITAL ASSETS

(Approved by the Board of Regents, May 1, 1992; Amended on December 9, 2005; Amended on \_\_\_\_\_)

1. Subject to limitations established by law, the Board of Regents is empowered to maintain the capital assets under its jurisdiction, including land, structures, and infrastructure, for auxiliary and non-auxiliary programs.
2. Facilities renewal is the planned renovation, adaptation, replacement, or upgrade of the systems of a capital asset during its life span such that it meets assigned functions in a reliable manner.
3. ~~Total institutional spending for facilities renewal, renovation, and replacement from operating and capital sources shall be targeted annually at 2% of the current replacement value (RV) of all institutional capital assets greater than 10 years old. Institutions should report spending separately for State (non-auxiliary) and auxiliary facilities. The allocation of funds and the selection of projects shall be approved through the operating and capital budget processes. with the support of \$15 million per year in Academic Revenue Bonds (for State buildings only) appropriated among institutions based on their pro-rata share of replacement value. Operating funds shall be enhanced as follows at each institution until the 2% of replacement value spending level is reached:~~
  - a. ~~Institutions will increase operating expenditures (from all sources) at an (annual 5-year average) increment of 2/10th of 1% of replacement value. Where tuition represents less than 25% of the State-supported budget, the increment for FR will be implemented at 50% of the aforementioned goal.~~
  - b. ~~To close the gap further, the Regents may require ½ of 1% of the replacement value (RV) of any new building be allocated annually from the institutional operating budget as part of the cost of building start-up.~~
4. Institutions shall provide information on the amount of funds and their use to the operating and capital budget departments in the USM Office, to enable the Chancellor to monitor and report on the progress of the facilities renewal program on an annual basis to the Regents. Current replacement values and renovation backlog figures from annual SGAP reports will also be used to report a Facility Condition Index (FCI) ratio for each institution. The Chancellor's Office will provide guidance for institutions regarding data, calculations, and reporting.
5. After approval of the budget request by the Board, the request for State operating funds to the Governor shall not be less than the average of the previous three fiscal years unless there are System-wide funding constraints. The Chancellor may recommend to the Board an institution's one-time only exception from policy or may recommend amendments to an institution's budget request to meet the facilities renewal policy, following recommendations by the President.
6. ~~Furthermore, the Regents will approve an annual Capital Budget request to the State that includes, at a minimum, the FY2006 level of funding for building renovation and replacement (\$70 million) adjusted for inflation.~~

Replacement for:

Policies of the former University of Maryland, included in a report titled Critical Capital Needs, fall 1985, which highlights facilities renewal requirements for non-auxiliary facilities.

The Campus Funds Construction Program for non-auxiliary facilities and policy for the University Funded Construction Program for auxiliary facilities.

Policy of the former Board of Trustees of State Universities and Colleges, included in a report titled Facilities Management: A Comprehensive Plan, as approved by the Finance and Management Committee.



**TOPIC:** University System of Maryland at Southern Maryland: Lease of Building 1 to Kennedy Krieger Institute

**COMMITTEE:** Finance

**DATE OF COMMITTEE MEETING:** October 26, 2022

**SUMMARY:** The University System of Maryland at Southern Maryland (USMSM) requests approval to lease Building 1 on USMSM's campus to the Kennedy Krieger Institute (KKI). The facility comprises 15,500 assignable square feet, and with the opening of Building 3 is not essential for current programming needs. A site map is attached to this item for reference.

KKI, a non-profit organization located in Baltimore, supports the developmental needs of children with severe neurological or rehabilitative conditions through day and outpatient programs, research, and education. Families in the Southern Maryland region are disadvantaged by the distance required to travel to Baltimore, and KKI has long sought to provide services more regionally. Their education, research, and community service missions align closely with those of USMSM and USM.

KKI intends to use Building 1 as an ancillary center to offer clinical (e.g., speech and occupational therapy) and educational services to students and families in the Southern Maryland region. The building, once improved by KKI as set forth herein, is appropriate for these services. KKI will enlarge classrooms by combining adjacent spaces; add bathrooms next to each enlarged classroom; add a small, fenced playground; modify space as needed to accommodate specialty areas (e.g., art, music, and nursing rooms); and raise the roof of the current media room to meet the requirements of a gym. In addition, KKI will have regular use of the warming kitchen in Building 2, and full use of the parking lot, which is currently configured to make their very limited bus traffic convenient.

KKI has been allotted \$5 million from the Maryland General Assembly to locate in Southern Maryland and will use some of these funds for the necessary improvements to the building. However, because the roof on Building 1 is twenty-eight years old (the original roof), USM will take partial responsibility for roof costs, estimated to be approximately \$500,000.

The term of the lease is fifteen years with two 5-year renewal options that can be exercised by KKI with the approval of USMSM. Under the lease, KKI will cover the cost of the utilities in Building 1, which is estimated to be approximately \$36,000 annually. Additionally, they will maintain their own network servers and phone system. USMSM will maintain the building, the parking lots, and sidewalks, including plowing, shoveling, and salting, as well as daily custodial and nighttime deep cleaning services.

The University System of Maryland granted a Right of Entry in October 2022 to allow KKI to begin preparations for the capital improvements to the building.

This lease agreement will not require the approval of the Maryland Board of Public Works.

**Tenant:** Madison Street Properties, Inc., (Holding Company for Kennedy Krieger Institute, Inc.)  
Baltimore, MD: Bradley L. Schlaggar, MD, PhD, president and CEO

**ALTERNATIVE(S):** The alternative is to not enter into the lease. If the lease is not approved, USMSM would continue to operate and maintain the building.

**FISCAL IMPACT:** At fair market value for the Southern Maryland region and for a not-for-profit agency, this lease cost is \$14 per assignable square foot (15,500), and payments will commence at substantial completion of the improvements. The lease will produce annual gross revenue of \$217,000 in years one through three. A review of comparable properties in the area reveals leasing rates ranging from \$9 to \$23 (note: KKI will be paying the cost of utilities and funding capital improvements).

An annual increase of 2% will begin at the fourth year of the lease. The initial 15-year lease agreement will generate \$3.6 million in revenue. The lease allows for two subsequent 5-year lease options. If these options are continued at 2% annualized increase, USMSM's total revenue for the 25-year lease would be \$6.7 million.

**CHANCELLOR'S RECOMMENDATION:** That the Finance Committee recommend that the Board of Regents approve for USMSM the lease as described above, consistent with the University System of Maryland Policy on Acquisition, Disposition, and Leasing of Real Property.

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COMMITTEE RECOMMENDATION:	DATE:
BOARD ACTION:	DATE:

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SUBMITTED BY: Ellen Herbst (301) 445-1923

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**BOARD OF REGENTS**

SUMMARY OF ITEM FOR ACTION,  
INFORMATION OR DISCUSSION

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**TOPIC:** Fall 2022 Enrollment Update and FY 2023 Estimated FTE Report

**COMMITTEE:** Finance

**DATE OF COMMITTEE MEETING:** October 26, 2022

**SUMMARY:** This annual report provides a preliminary update about the fall undergraduate, graduate, and first-professional students for the University System and each institution.

In total, the preliminary Fall 2022 enrollment decreased (-1,651) for a preliminary total of 163,200 students. The FY 2023 estimated total of 124,855 full-time equivalent (FTE) students was -560 FTE lower than last fiscal year. Although enrollment declined, it is the smallest decline since enrollment first decreased in fall FY 2020.

**ALTERNATIVE(S):** This item is presented for information purposes.

**FISCAL IMPACT:** This item is presented for information purposes.

**CHANCELLOR’S RECOMMENDATION:** This item is presented for information purposes.

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COMMITTEE RECOMMENDATION:

DATE:

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BOARD ACTION:

DATE:

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SUBMITTED BY: Ellen Herbst (301) 445-1923

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**UNIVERSITY SYSTEM**  
*of* **MARYLAND**

**FALL 2022  
ENROLLMENT UPDATE  
AND  
FY 2023 ESTIMATED FTE  
REPORT**

**Office of Institutional Research, Data & Analytics  
Administration and Finance  
University System of Maryland Office  
October 2022**

## Fall 2022 Enrollment Update &amp; FY 2023 FTE Estimate

**Enrollment Report Background**

Responsive to the Policy on Enrollment (III-4.10), the purpose of this annual report is to provide the Board of Regents with the updated preliminary fall headcount enrollment and full-time equivalent (FTE) enrollment estimate for the current fiscal year. The data are compiled from mandatory Maryland Higher Education Commission (MHEC) preliminary enrollment reports and the University System of Maryland (USM) credit hour collections. This is the first opportunity to compare campus' projected fiscal year FTE, as submitted in the budget request, to an updated estimated annualized fiscal year FTE based on the credit hours achieved in the fall semester. For additional information, please contact the Office of Institutional Research, Data & Analytics via e-mail at [ir@usmd.edu](mailto:ir@usmd.edu).

**Enrollment Highlights and Trends**

The University System of Maryland total enrollment decreased for the fourth straight year. Over the past three years, COVID-19 interrupted enrollment as evidenced with fewer new students. National enrollment reports are mixed. Simultaneously, USM exceeded the state's degree production needs by graduating a record number of students. Enrollment numbers were impacted at both ends of the pipeline. However, this year's rebound in first-time, full-time enrollment offers hope that new student numbers will help replenish institutional enrollment.

- Preliminary Fall 2022 headcount enrollment stands at 163,200, down by -1,651 (-1%) students compared to Fall 2021. (See Table A, Appendix Tables 1 & 5).
- The estimated FY 2023 FTE of 124,855 is a decrease of -560 compared to FY 2022. Excluding UMGC, USM's FTE 89,051 estimate is a decrease of -1,042 FTE compared to FY 2022. (See Table B).
- There is an increase of +668 first-time, full-time students in Fall 2022 (14,773) compared to Fall 2021 (14,105). First-time enrollment increased at most institutions including BSU (+282), SU (+164), CSU (+159), UMES (+135), UMBC (+95), TU (+93), and UMGC (+57). (See Tables 3).
- Across the System, undergraduate enrollment is lower (-702) caused by the -1,245 drop in full-time students partially offset by an increase in part-time (+543) students. (See Table 2).
- Graduate enrollment is down -949 students, caused by the -1,329 drop in part-time students and partially offset by a gain of full-time (+380) students. UMBC (+679), UMCP (+90), TU (+27), FSU (+15), and CSU (+10) increased full-time graduate enrollment. (See Table 2 & 5).
- The combined enrollment of 10,800 at the USM's Historically Black Colleges and Universities (HBCUs) is an increase for the first time in over ten years (+7 or +0.1%). A combined increase of +576 new first-time students compared to Fall 2021 is a key factor with this positive enrollment change. (See Tables 3, 4 & 5).

Fall 2022 Enrollment Update & FY 2023 FTE Estimate

**Fall 2022 Enrollment Compared to the Spring 2022 Enrollment Projections**

The Board of Regents approved a ten-year enrollment projection in Spring 2022. In accordance with the Board oversight as stated in the Policy on Enrollment (III-4.10), Fall enrollment attained compared to the approved enrollment projection will be provided. Table A compares the Fall 2021 actual enrollment with the Fall 2022 projections (completed in the spring) and the Fall 2022 actuals.

**Table A. The University System of Maryland  
Fall 2022 Enrollment Compared to Enrollment Projections**

	Fall 2021 Actual	Fall 2022 Enrollment Projection	Fall 2022 Preliminary Enrollment	Change Over	
				Fall 2022 Projection	Fall 2022 Actual
				Fall 22 Actual - Fall 22 Projection	Fall 22 Actual - Fall 21 Actual
BSU	6,308	6,325	6,275	-50	-33
CSU	2,101	2,100	2,006	-94	-95
FSU	4,449	4,270	4,068	-202	-381
SU	7,568	7,684	7,123	-561	-445
TU	20,856	19,989	19,793	-196	-1,063
UBalt	3,709	3,461	3,325	-136	-384
UMB	7,244	7,272	6,931	-341	-313
UMBC	13,638	13,927	13,991	64	353
UMCP	41,271	41,100	40,792	-308	-479
UMES	2,384	2,330	2,519	189	135
UMGC	55,323	53,498	56,377	2,879	1,054
USM	164,851	161,956	163,200	1,244	-1,651

Source--USM Enrollment Projections; MHEC EIS and S-7 updated 10-10-22

Prepared by: USM Office of Institutional Research

The preliminary Fall 2022 enrollment was down -1,651 compared to Fall 2021. However, this is the smallest enrollment decrease in the last three years, when the enrollment decreases first occurred. Although enrollment is lower than last fall, the preliminary Fall 2022 enrollment exceeds the spring projections by +1,244. Three institutions, UMBC, UMES, and UMGc all exceeded enrollment projections.

## Fall 2022 Enrollment Update &amp; FY 2023 FTE Estimate

**FY 2023 Full-Time Equivalent (FTE) Student Estimate Compared to the Budget Submission**

Full-time equivalent (FTE) students were calculated from the actual Fall 2022 credit hour enrollment. The table below provides an estimated FY 2023 FTE for each USM institution. This annualized FTE estimate used a conservative methodology that calculated the average proportion of spring to fall credit hours for each institution for the recent five fiscal years. The USM estimate was then compared with each institution's budget submission FTE estimate and the FY 2022 actuals.

**Table B. The University System of Maryland  
FY 2023 USM Annualized FTE Estimate**

	FY 2022 Actual FTE	FY 2023 Budget Submission	FY 2023 Annualized <u>ESTIMATED</u> FTE	Change Over	
				FY 2023 Budget Submission	FY 2022 Actual
			Per Fall 2022 Credit Hour Enrollment	FY 23 Estimate - FY 23 Budget	FY 23 Estimate - FY 22 Actual
BSU	4,959	4,984	5,000	16	41
CSU	1,600	1,697	1,539	-158	-61
FSU	3,335	3,123	3,070	-53	-265
SU	6,611	6,709	6,343	-366	-268
TU	16,870	15,806	16,138	332	-732
UBalt	2,447	2,352	2,247	-105	-200
UMB	7,230	7,226	7,210	-16	-20
UMBC	10,910	11,243	11,296	53	386
UMCP	33,914	34,050	33,956	-94	42
UMES	2,217	2,376	2,252	-124	35
UMGC	35,322	35,804	35,804	0	482
USM	125,415	125,370	124,855	-515	-560

Source--USM Credit Hour Report and USM IR Offices Estimates updated 10-10-22

Prepared by: USM Office of Institutional Research

Similar to the headcount enrollment changes, the total credit hours reflect the smallest decrease in the past three years (-560). Generally, the FTE variance is minimal and aligns with the operating budget planning. Five institutions expect an increase in FTE in FY 2023 compared to FY 2022--BSU, UMBC, UMCP, UMES, and UMG. C.

**TABLE 1**  
**UNIVERSITY SYSTEM OF MARYLAND**  
**CHANGES IN HEADCOUNT ENROLLMENT**  
**Fall 2021-2022**

	Fall 2021/2022 Headcount Change		
	Fall 2022 Headcount	Δ N from 2021	% Change from 2021
Bowie State University	6,275	(33)	-0.5%
Coppin State University	2,006	(95)	-4.5%
Frostburg State University	4,068	(381)	-8.6%
Salisbury University	7,123	(445)	-5.9%
Towson University	19,793	(1,063)	-5.1%
University of Baltimore	3,325	(384)	-10.4%
University of Maryland, Baltimore	6,931	(313)	-4.3%
University of Maryland, Baltimore County	13,991	353	2.6%
University of Maryland, College Park	40,792	(479)	-1.2%
University of Maryland Eastern Shore	2,519	135	5.7%
University of Maryland Global Campus	56,377	1,054	1.9%
<b>USM Total</b>	<b>163,200</b>	<b>(1,651)</b>	<b>-1.0%</b>

Source: MHEC EIS (2013-2021) MHEC S-7 (2022)

**TABLE 1b**  
**UNIVERSITY SYSTEM OF MARYLAND**  
**CHANGES IN HEADCOUNT ENROLLMENT**  
**EXCLUDING UMGC**  
**Fall 2021-2022**

	Fall 2021/2022 Headcount Change		
	Fall 2022 Headcount	Δ N from 2021	% Change from 2021
Bowie State University	6,275	(33)	-0.5%
Coppin State University	2,006	(95)	-4.5%
Frostburg State University	4,068	(381)	-8.6%
Salisbury University	7,123	(445)	-5.9%
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University of Baltimore	3,325	(384)	-10.4%
University of Maryland, Baltimore	6,931	(313)	-4.3%
University of Maryland, Baltimore County	13,991	353	2.6%
University of Maryland, College Park	40,792	(479)	-1.2%
University of Maryland Eastern Shore	2,519	135	5.7%
<b>USM Total</b>	<b>106,823</b>	<b>(2,705)</b>	<b>-4.3%</b>

Source: MHEC EIS (2013-2021) MHEC S-7 (2022)

**TABLE 2**  
**ENROLLMENT BY STUDENT LEVEL AND STATUS**  
**Fall 2013-2022**

Student Level & Status	Fall									
	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
<b>Undergraduates</b>										
<b>Full-Time: N</b>	79,654	82,667	83,179	85,092	86,361	86,685	85,234	83,511	80,948	79,703
%	52.0%	51.0%	50.6%	49.5%	49.3%	49.1%	49.5%	49.1%	49.1%	48.8%
<b>Part-Time: N</b>	31,446	37,628	39,656	45,306	46,881	48,441	47,151	47,703	45,756	46,299
%	20.5%	23.2%	24.1%	26.3%	26.8%	27.5%	27.4%	28.0%	27.8%	28.4%
<b>Total: N</b>	111,100	120,295	122,835	130,398	133,242	135,126	132,385	131,214	126,704	126,002
%	72.5%	74.3%	74.7%	75.8%	76.1%	76.6%	76.9%	77.1%	76.9%	77.2%
<b>Graduate/First-Professional</b>										
<b>Full-Time: N</b>	17,678	17,739	17,734	17,731	17,653	17,653	17,337	16,944	17,725	18,105
%	11.5%	11.0%	10.8%	10.3%	10.1%	10.0%	10.1%	10.0%	10.8%	11.1%
<b>Part-Time: N</b>	24,540	23,966	23,930	23,867	24,281	23,644	22,492	22,022	20,422	19,093
%	16.0%	14.8%	14.5%	13.9%	13.9%	13.4%	13.1%	12.9%	12.4%	11.7%
<b>Total: N</b>	42,218	41,705	41,664	41,598	41,934	41,297	39,829	38,966	38,147	37,198
%	27.5%	25.7%	25.3%	24.2%	23.9%	23.4%	23.1%	22.9%	23.1%	22.8%
<b>All Students</b>										
<b>Total</b>	<b>153,318</b>	<b>162,000</b>	<b>164,499</b>	<b>171,996</b>	<b>175,176</b>	<b>176,423</b>	<b>172,214</b>	<b>170,180</b>	<b>164,851</b>	<b>163,200</b>

Source: MHEC EIS (2013-2021) MHEC S-7 (2022)

Note: Percentages are % of total headcount for each fall term.

**TABLE 3  
TRENDS IN ENROLLMENT OF FIRST-TIME FULL-TIME UNDERGRADUATES  
Fall 2013-2022**

First-Time Full-Time Undergraduates

<b>Institution</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>One-Year % Change</b>	<b>Five-Year % Change</b>
BSU	625	594	559	958	1,075	898	801	957	888	1,170	31.8%	8.8%
CSU	353	267	242	383	383	389	429	291	172	331	92.4%	-13.6%
FSU	889	957	931	829	774	735	739	627	582	497	-14.6%	-35.8%
SU	1,241	1,144	1,186	1,328	1,326	1,285	1,467	1,214	1,214	1,378	13.5%	3.9%
TU	2,747	2,711	2,708	2,750	2,735	2,990	2,789	2,380	2,569	2,662	3.6%	-2.7%
UBalt	236	226	137	138	107	76	40	62	60	26	-56.7%	-75.7%
UMBC	1,653	1,616	1,543	1,518	1,759	1,777	1,692	1,652	2,035	2,130	4.7%	21.1%
UMCP	4,011	4,128	3,934	4,543	5,178	6,021	5,326	5,289	6,007	5,809	-3.3%	12.2%
UMES	604	756	1,011	698	560	501	508	466	443	578	30.5%	3.2%
UMGC	87	175	149	192	131	132	225	141	135	192	42.2%	46.6%
<b>USM</b>	<b>12,446</b>	<b>12,574</b>	<b>12,400</b>	<b>13,337</b>	<b>14,028</b>	<b>14,804</b>	<b>14,016</b>	<b>13,079</b>	<b>14,105</b>	<b>14,773</b>	4.7%	5.3%
<b>MD H.S. Grads*</b>	67,865	67,333	66,688	67,002	67,091	68,220	68,030	70,710	70,910	71,830		

Source: MHEC Preliminary Opening Fall Enrollment (2022) and EIS (2013-2021) Public and non-public high school graduates data -WICHE

\*The 2013-2022 actual Maryland high school graduates is currently not available; WICHE estimates used.

**TABLE 4**  
**HISTORICALLY BLACK INSTITUTIONS**  
**ENROLLMENT TRENDS**  
**Fall 2013-2022**

Year	Undergraduate	Graduate	Total	% Change Total
Fall 2013	10,808	2,356	13,164	-2.4%
Fall 2014	10,710	2,397	13,107	-0.4%
Fall 2015	10,725	2,278	13,003	-0.8%
Fall 2016	10,495	2,017	12,512	-3.8%
Fall 2017	10,555	1,976	12,531	0.2%
Fall 2018	10,267	1,984	12,251	-2.2%
Fall 2019	9,943	1,838	11,781	-3.8%
Fall 2020	9,531	1,713	11,244	-8.2%
Fall 2021	9,037	1,756	10,793	-4.0%
Fall 2022	9,068	1,732	10,800	0.1%

Source: MHEC EIS (2013-2021) MHEC S-7 (2022)

<b>TABLE 5</b>							
<b>ENROLLMENT TRENDS BY INSTITUTION</b>							
<b>Fall 2013-2022</b>							
Institution	Undergraduates		Graduates/First Prof.		Total Headcount	Annual % Change	% of USM
	Full-Time	Part-Time	Full-Time	Part-Time			
<b>Bowie State University</b>							
Fall 2013	3,521	837	453	750	5,561	2.6%	4%
Fall 2014	3,675	781	513	726	5,695	2.4%	4%
Fall 2015	3,533	782	474	641	5,430	-4.7%	3%
Fall 2016	3,939	772	412	546	5,669	4.4%	3%
Fall 2017	4,389	798	409	552	6,148	8.4%	4%
Fall 2018	4,421	887	463	549	6,320	2.8%	4%
Fall 2019	4,329	898	476	468	6,171	-2.4%	4%
Fall 2020	4,429	925	444	452	6,250	1.3%	4%
Fall 2021	4,344	1,037	471	456	6,308	0.9%	4%
Fall 2022	4,418	960	351	546	6,275	-0.5%	4%
<b>Coppin State University</b>							
Fall 2013	2,251	669	133	330	3,383	-6.3%	2%
Fall 2014	2,046	638	151	298	3,133	-7.4%	2%
Fall 2015	2,007	661	137	303	3,108	-0.8%	2%
Fall 2016	1,888	619	133	299	2,939	-5.4%	2%
Fall 2017	1,854	653	150	236	2,893	-1.6%	2%
Fall 2018	1,765	597	121	255	2,738	-5.4%	2%
Fall 2019	1,804	579	113	228	2,724	-0.5%	2%
Fall 2020	1,606	502	74	166	2,348	-13.8%	1%
Fall 2021	1,353	492	65	191	2,101	-10.5%	1%
Fall 2022	1,335	422	75	174	2,006	-4.5%	1%
<b>Frostburg State University</b>							
Fall 2013	4,192	511	216	554	5,473	1.0%	4%
Fall 2014	4,228	687	209	521	5,645	3.1%	3%
Fall 2015	4,176	785	238	557	5,756	2.0%	3%
Fall 2016	4,141	743	243	549	5,676	-1.4%	3%
Fall 2017	3,849	876	176	495	5,396	-4.9%	3%
Fall 2018	3,805	833	205	451	5,294	-1.9%	3%
Fall 2019	3,522	907	236	513	5,178	-2.2%	3%
Fall 2020	3,221	898	245	493	4,857	-6.2%	3%
Fall 2021	2,885	792	264	508	4,449	-8.4%	3%
Fall 2022	2,528	736	279	525	4,068	-8.6%	2%

<b>TABLE 5</b>							
<b>ENROLLMENT TRENDS BY INSTITUTION</b>							
<b>Fall 2013-2022</b>							
Institution	Undergraduates		Graduates/First Prof.		Total Headcount	Annual % Change	% of USM
	Full-Time	Part-Time	Full-Time	Part-Time			
<b>Salisbury University</b>							
Fall 2013	7,374	630	291	348	8,643	-0.2%	6%
Fall 2014	7,350	647	354	419	8,770	1.5%	5%
Fall 2015	7,148	701	403	419	8,671	-1.1%	5%
Fall 2016	7,250	611	489	398	8,748	0.9%	5%
Fall 2017	7,191	591	520	412	8,714	-0.4%	5%
Fall 2018	7,081	569	516	401	8,567	-1.7%	5%
Fall 2019	7,090	596	530	401	8,617	0.6%	5%
Fall 2020	6,621	529	540	434	8,124	-5.7%	5%
Fall 2021	6,106	587	513	362	7,568	-6.8%	5%
Fall 2022	5,853	525	433	312	7,123	-5.9%	4%
<b>Towson University</b>							
Fall 2013	16,588	2,191	1,198	2,522	22,499	2.5%	15%
Fall 2014	16,575	2,232	1,115	2,363	22,285	-1.0%	14%
Fall 2015	16,768	2,281	1,078	2,157	22,284	0.0%	14%
Fall 2016	16,893	2,305	1,081	2,064	22,343	0.3%	13%
Fall 2017	17,106	2,490	1,068	2,041	22,705	1.6%	13%
Fall 2018	17,350	2,468	1,035	2,070	22,923	1.0%	13%
Fall 2019	17,209	2,410	1,017	2,073	22,709	-0.9%	13%
Fall 2020	16,238	2,492	1,058	2,129	21,917	-3.5%	13%
Fall 2021	15,526	2,381	993	1,956	20,856	-4.8%	13%
Fall 2022	14,805	2,056	1,025	1,907	19,793	-5.1%	12%
<b>University of Baltimore</b>							
Fall 2013	2,061	1,465	1,396	1,596	6,518	-0.6%	4%
Fall 2014	2,089	1,396	1,295	1,642	6,422	-1.5%	4%
Fall 2015	2,056	1,288	1,235	1,650	6,229	-3.0%	4%
Fall 2016	1,995	1,227	1,153	1,608	5,983	-3.9%	3%
Fall 2017	1,716	1,233	1,084	1,532	5,565	-7.0%	3%
Fall 2018	1,470	1,099	1,039	1,433	5,041	-9.4%	3%
Fall 2019	1,192	905	997	1,382	4,476	-11.2%	3%
Fall 2020	1,050	849	1,049	1,221	4,169	-6.9%	2%
Fall 2021	868	736	990	1,115	3,709	-11.0%	2%
Fall 2022	756	650	983	936	3,325	-10.4%	2%

<b>TABLE 5</b>							
<b>ENROLLMENT TRENDS BY INSTITUTION</b>							
<b>Fall 2013-2022</b>							
Institution	Undergraduates		Graduates/First Prof.		Total Headcount	Annual % Change	% of USM
	Full-Time	Part-Time	Full-Time	Part-Time			
<b>University of Maryland, Baltimore</b>							
Fall 2013	549	197	4,479	1,059	6,284	-1.3%	4%
Fall 2014	571	221	4,392	1,092	6,276	-0.1%	4%
Fall 2015	620	246	4,325	1,138	6,329	0.8%	4%
Fall 2016	704	201	4,463	1,114	6,482	2.4%	4%
Fall 2017	718	211	4,514	1,260	6,703	3.4%	4%
Fall 2018	702	207	4,500	1,368	6,777	1.1%	4%
Fall 2019	695	183	4,399	1,550	6,827	0.7%	4%
Fall 2020	707	191	4,372	1,867	7,137	4.5%	4%
Fall 2021	724	206	4,419	1,895	7,244	1.5%	4%
Fall 2022	732	231	4,193	1,775	6,931	-4.3%	4%
<b>University of Maryland Baltimore County</b>							
Fall 2013	9,508	1,628	1,191	1,581	13,908	2.0%	9%
Fall 2014	9,653	1,726	1,189	1,411	13,979	0.5%	9%
Fall 2015	9,592	1,651	1,160	1,436	13,839	-1.0%	8%
Fall 2016	9,484	1,658	1,167	1,331	13,640	-1.4%	8%
Fall 2017	9,543	1,691	1,126	1,302	13,662	0.2%	8%
Fall 2018	9,623	1,637	1,205	1,302	13,767	0.8%	8%
Fall 2019	9,436	1,624	1,257	1,285	13,602	-1.2%	8%
Fall 2020	9,220	1,712	1,216	1,349	13,497	-0.8%	8%
Fall 2021	9,147	1,688	1,536	1,267	13,638	1.0%	8%
Fall 2022	9,069	1,556	2,215	1,151	13,991	2.6%	9%
<b>University of Maryland, College Park</b>							
Fall 2013	24,522	2,136	7,677	2,937	37,272	0.1%	24%
Fall 2014	25,027	2,029	7,911	2,643	37,610	0.9%	23%
Fall 2015	25,410	2,033	8,091	2,606	38,140	1.4%	23%
Fall 2016	26,350	2,122	8,094	2,517	39,083	2.5%	23%
Fall 2017	27,708	2,160	8,107	2,546	40,521	3.7%	23%
Fall 2018	28,501	2,261	8,102	2,336	41,200	1.7%	23%
Fall 2019	28,390	2,121	7,877	2,355	40,743	-1.1%	24%
Fall 2020	28,160	2,715	7,460	2,374	40,709	-0.1%	24%
Fall 2021	28,424	2,497	8,006	2,344	41,271	1.4%	25%
Fall 2022	28,069	2,284	8,096	2,343	40,792	-1.2%	25%

<b>TABLE 5</b>							
<b>ENROLLMENT TRENDS BY INSTITUTION</b>							
<b>Fall 2013-2022</b>							
Institution	Undergraduates		Graduates/First Prof.		Total Headcount	Annual % Change	% of USM
	Full-Time	Part-Time	Full-Time	Part-Time			
<b>University of Maryland Eastern Shore</b>							
Fall 2013	3,171	359	430	260	4,220	-5.3%	3%
Fall 2014	3,192	378	442	267	4,279	1.4%	3%
Fall 2015	3,291	451	485	238	4,465	4.3%	3%
Fall 2016	2,918	359	397	230	3,904	-12.6%	2%
Fall 2017	2,573	288	414	215	3,490	-10.6%	2%
Fall 2018	2,360	237	370	226	3,193	-8.5%	2%
Fall 2019	2,095	238	345	208	2,886	-9.6%	2%
Fall 2020	1,834	235	350	227	2,646	-8.3%	2%
Fall 2021	1,619	192	348	225	2,384	-9.9%	1%
Fall 2022	1,749	184	346	240	2,519	5.7%	2%
<b>University of Maryland Global Campus</b>							
Fall 2013	5,917	20,823	214	12,603	39,557	-6.4%	26%
Fall 2014	8,261	26,893	168	12,584	47,906	21.1%	30%
Fall 2015	8,578	28,777	108	12,785	50,248	4.9%	31%
Fall 2016	9,530	34,689	99	13,211	57,529	14.5%	33%
Fall 2017	9,714	35,890	85	13,690	59,379	3.2%	34%
Fall 2018	9,607	37,646	97	13,253	60,603	2.1%	34%
Fall 2019	9,472	36,690	90	12,029	58,281	-3.8%	34%
Fall 2020	10,425	36,655	136	11,310	58,526	0.4%	34%
Fall 2021	9,952	35,148	120	10,103	55,323	-5.5%	34%
Fall 2022	10,389	36,695	109	9,184	56,377	1.9%	35%
<b>University System of Maryland - Totals</b>							
Fall 2013	79,654	31,446	17,678	24,540	153,318	-1.5%	100%
Fall 2014	82,667	37,628	17,739	23,966	162,000	5.7%	100%
Fall 2015	83,179	39,656	17,734	23,930	164,499	1.5%	100%
Fall 2016	85,092	45,306	17,731	23,867	171,996	4.6%	100%
Fall 2017	86,361	46,881	17,653	24,281	175,176	1.8%	100%
Fall 2018	86,685	48,441	17,653	23,644	176,423	0.7%	100%
Fall 2019	85,234	47,151	17,337	22,492	172,214	-2.4%	100%
Fall 2020	83,511	47,703	16,944	22,022	170,180	-1.2%	100%
Fall 2021	80,948	45,756	17,725	20,422	164,851	-3.1%	100%
Fall 2022	79,703	46,299	18,105	19,093	163,200	-1.0%	100%

Source: MHEC EIS (2013-2021) MHEC S-7 (2022)



**BOARD OF REGENTS**

SUMMARY OF ITEM FOR ACTION,  
INFORMATION OR DISCUSSION

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**TOPIC:** University System of Maryland: Report on FY 2022 Procurement Contracts

**COMMITTEE:** Finance

**DATE OF COMMITTEE MEETING:** October 26, 2022

**SUMMARY:** The USM Policy on Approval of Procurement Contracts requires that contracts of \$1 million to \$5 million, and emergency and expedited procurement contracts of \$5 million or more, shall be reported to the Committee on Finance.

Attached is the report of the procurement contracts awarded during Fiscal Year 2022 (July 1, 2021 - June 30, 2022). As provided in the policy, the report does not include construction contracts for capital projects approved by the Board of Regents, sponsored research/education contracts and grants, and contracts pertaining to interests in real property.

Forty-four contracts have been awarded that meet the reporting requirements totaling \$89.7 million. There were no emergency or expedited procurement contracts. Of the total dollars awarded, 15% of the contracts were awarded to Maryland firms. The MBE participation on these contract awards was 7%.

**ALTERNATIVES:** This is an information item.

**FISCAL IMPACT:** This is an information item.

**CHANCELLOR’S RECOMMENDATION:** This is an information item.

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COMMITTEE RECOMMENDATION:

DATE:

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BOARD ACTION:

DATE:

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SUBMITTED BY: Ellen Herbst (301) 445-1923

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BOR Finance Committee - Public Session

USM Procurements Between \$1 million and \$5 million  
For Fiscal Year 2022

<u>Inst.</u>	<u>Description of Procurement</u>	<u>Category</u>	<u>Method</u>	<u>Award</u>	<u>Amount</u>	<u>Fund Source</u>	<u>In- State</u>	<u>% MBE</u>
CSU	Housekeeping Services	Maintenance	Competitive Sealed Proposals	WFF Facilities Services	\$1,703,577	Current Unrestricted	No	20%
CSU	Food Services	Services	Competitive Sealed Proposals	Thompson Hospitality	\$3,300,000	Auxiliary Funds	No	10%
CSU	HVAC Services	Maintenance	Cooperative Agreement	Johnson Controls. Inc.	\$1,025,115	Current Unrestricted	No	25%
CSU	Enrollment Management & Recruitment Services	Services	Competitive Sealed Proposals	EAB Global	\$3,979,150	Current Unrestricted	No	0%
UMB	Journal Subscriptions PO1000008616	Services	UMCP Contract	Ebsco Information Services	\$2,230,082	State Operating	No	0%
UMB	PM of Campus Chillers PO1000009030	Maintenance	Cooperative Contract	Boland Trane Services	\$1,145,220	Building Maintenance	Yes	0%
UMB	Journal Subscriptions PO1000011034	Services	UMCP Contract	Ebsco Information Services	\$1,500,000	State Operating	No	0%
UMB	Microsoft Licenses PO1000011121	Information Technology	Cooperative Contract	Bell Techlogix, Inc.	\$1,007,150	State Operating	No	0%
UMB	School of Pharmacy Window Replacement	Maintenance	Task Order - UMB On Call GC Contract	Emjay Engineering & Construction	\$1,075,000	ARB	Yes	15%
UMB	BRB Electrical Substation 4-7 Renewal	Maintenance	RFP	Cynergy Electric Company	\$3,758,768	Deficiency and PAYGO	Yes	10%
UMB	UMB/UMBC Window Washing	Maintenance	RFP	VIP Special Service, LLC	\$1,059,695	State Operating	No	0%
UMBC	Repaving of Hilltop Circle	Maintenance	Cooperative Contract	Espina Paving	\$2,100,884	Operating	No	7%
UMBC	Exterior Site Maintenance at Hillside & Terrace	Maintenance	Cooperative Contract	Brawner Builders	\$2,882,227	Operating	Yes	10%
UMCP	Cisco Core and Edge Routers for the Mid-Atlantic Crossroads	Information Technology	Cooperative Purchase	Dysis Solutions	\$1,474,535	Self-Support	No	0%
UMCP	On Call contractor for replacement of air handling units	Maintenance	Competitive Sealed Proposal	M&M Welding Fabricators	\$2,960,100	Plant Funds	No	20%
UMCP	UMES Natural gas conversion	Maintenance	Competitive Sealed Proposal	Paige Industrial Services	\$3,249,159	Plant Funds	No	15%
UMCP	On Call contractor to modernize 3 elevator cars at Denton Hall	Maintenance	Competitive Sealed Proposal	Elevator Control Services	\$1,470,439	Auxiliary	No	9%
UMCP	Facilities strategic plan for multiple departments	Architectural	Competitive Sealed Proposal	Sasaki Associates	\$1,626,150	Plant Funds	No	0%
UMCP	Advertising and Enrollment Marketing for UMD Smith School	Services	Competitive Sealed Proposal	Furman Roth, Inc.	\$2,967,720	State Operating	No	0%
UMCP	Core and edge DWDM replacement for Mid-Atlantic Crossroads	Information Technology	Cooperative Purchase	Graybar Electric	\$3,376,833	Self-Support	No	0%
UMCP	Furniture for 2 floors in an academic building at SMHEC	Supplies & Equipment	Preference Purchase	Maryland Correctional Enterprises	\$1,266,140	Plant Funds	No	0%
UMCP	Security guard services for USG	Building Maintenance	Competitive Sealed Bid	Bradley Technologies, Inc.	\$3,274,898	Self-Support	No	12%
UMCP	Facilities Master Plan 2023	Engineering	A/E Act	Cooper Roberston Partners	\$1,381,661	State Operating	No	29%
UMCP	Vehicle probe data for Tenn-DOT	Services	Competitive Sealed Proposal	Inrix, Inc.	\$1,573,514	Self-Support	No	0%
UMCP	Mainframe support services	Information Technology	Competitive Sealed Proposal	Blue Hill Data Services	\$1,628,860	State Operating	No	0%
UMCP	Microsoft licensing for UMCP faculty, staff, students	Information Technology	Cooperative Purchase	Bell Techlogix, Inc.	\$1,492,800	State Operating	No	0%
UMCP	Trip data for Georgia DOT as part of ETC	Services	Competitive Sealed Proposal	Inrix, Inc.	\$1,358,902	Current Restricted	No	0%
UMCP	Contractor to perform 2 underground utilities projects	Construction	Competitive Sealed Proposal	J. Vinton Schaefer and Sons, Inc.	\$2,279,091	Plant, Capital Project	No	21%
UMCP	Xray photoelectron spectrometer	Supplies & Equipment	Competitive Sealed Bid	Kratos Analytical, Inc.	\$1,229,034	Self-Support	No	0%
UMCP	On Call contractor to replace 2 chillers	Building Maintenance	Competitive Sealed Proposal	W. L. Gary Company	\$1,336,000	Plant Funds	No	20%
UMCP	UMCES-Chesapeake Analytics Collaborative Building project	Construction	Competitive Sealed Proposal	Barton Malow Company	\$1,448,000	Plant Funds	No	20%
UMCP	Furniture for School of Public Policy	Supplies & Equipment	Preference Purchase	Maryland Correctional Enterprises	\$1,539,501	Plant, Capital Project	No	0%
UMES	Management of Food Dining Services	Service	Competitive/Contract Renewal	Thompson Hospitality	\$4,500,000	Auxiliary Unrestricted	No	4%
UMES	Utilities/Electrical Energy	Utility	Co-op Purchase/Contract Renewal/State Contract	Washington Gas Energy Services	\$3,000,000	State Unrestricted	No	0%
UMES	Purchase of Natural Gas Supply	Utility	Co-op Purchase/Contract Renewal/State Contract	Washington Gas Energy Services	\$1,634,180	State Unrestricted	No	0%
UMES	Office Furniture Pharmacy Building	Furniture	Preferred Provider	Maryland Correctional Enterprises	\$1,508,158	Plant, Capital Project	Yes	0%
UMES	Natural Gas Supply Transport & Delivery	Services	Intergovernmental	Maryland Environmental Services	\$2,000,000	Facilities Unrestricted	Yes	0%
BSU	Classroom Equipment Upgrades	Information Technology	Cooperative Agreement	Lee Hartman & Sons	\$2,246,289	Current Unrestricted	No	30%
BSU	Exterior Door Replacement	Maintenance	Competitive Sealed Proposal	Rich Moe Enterprises	\$1,224,928	Current Restricted	Yes	25%

BOR Finance Committee - Public Session

USM Procurements Between \$1 million and \$5 million  
For Fiscal Year 2022

<u>Inst.</u>	<u>Description of Procurement</u>	<u>Category</u>	<u>Method</u>	<u>Award</u>	<u>Amount</u>	<u>Fund Source</u>	<u>In- State</u>	<u>% MBE</u>
BSU	Housekeeping Contract	Maintenance	BSU Contract	ABM Janitorial Services	\$3,303,962	Current Unrestricted	No	20%
BSU	HVAC Maintenance	Maintenance	BSU Contract	Johnson Controls, Inc.	\$1,291,790	Cares Act: HBCU Support	No	0%
BSU	Laptop Computers & Peripherals	Information Technology	Cooperative Agreement	CDW Government	\$1,365,639	Cares Act: HBCU Support	No	0%
UBalt	Enrollment Management Recruitment and Marketing Services	Services	Sole Source	EAB Global, Inc.	\$1,559,141	Institutional Funds	No	0%
TU	Oracle cloud based software renewal	Information Technology	Sole Source	Oracle America Inc.	\$2,370,470	State Operating	No	0%



**BOARD OF REGENTS**

SUMMARY OF ITEM FOR ACTION,  
INFORMATION OR DISCUSSION

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**TOPIC:** Convening Closed Session

**COMMITTEE:** Finance

**DATE OF COMMITTEE MEETING:** October 26, 2022

**SUMMARY:** The Open Meetings Act permits public bodies to close their meetings to the public in special circumstances outlined in §3-305 of the Act and to carry out administrative functions exempted by §3-103 of the Act. The Board of Regents Finance Committee will now vote to reconvene in closed session. As required by law, the vote on the closing of the session will be recorded. A written statement of the reason(s) for closing the meeting, including a citation of the authority under §3-305 and a listing of the topics to be discussed, is available for public review.

It is possible that an issue could arise during a closed session that the Committee determines should be discussed in open session or added to the closed session agenda for discussion. In that event, the Committee would reconvene in open session to discuss the open session topic or to vote to reconvene in closed session to discuss the additional closed session topic.

**ALTERNATIVE(S):** No alternative is suggested.

**FISCAL IMPACT:** There is no fiscal impact.

**CHANCELLOR’S RECOMMENDATION:** The Chancellor recommends that the Board of Regents Committee on Finance vote to reconvene in closed session.

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COMMITTEE RECOMMENDATION:

DATE:

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BOARD ACTION:

DATE:

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SUBMITTED BY: Ellen Herbst (301) 445-1923

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UNIVERSITY SYSTEM  
*of* MARYLAND

STATEMENT REGARDING CLOSING A MEETING  
OF THE COMMITTEE ON FINANCE  
OF THE USM BOARD OF REGENTS

Date: October 26, 2022

Time: 10:30 a.m.

Location: Video Conference

STATUTORY AUTHORITY TO CLOSE A SESSION

Md. Code, General Provisions Article §3-305(b):

- (1) To discuss:
- (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
  - (ii) Any other personnel matter that affects one or more specific individuals.
- (2)  To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3)  To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4)  To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5)  To consider the investment of public funds.
- (6)  To consider the marketing of public securities.
- (7)  To consult with counsel to obtain legal advice on a legal matter.
- (8)  To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9)  To conduct collective bargaining negotiations or consider matters that relate to the negotiations.

CONVENING CLOSED SESSION

- (10)  To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
- (i) the deployment of fire and police services and staff; and
  - (ii) the development and implementation of emergency plans.
- (11)  To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12)  To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13)  To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter.
- (14)  Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.
- (15)  To discuss cybersecurity, if the public body determines that public discussion would constitute a risk to:
- (i) security assessments or deployments relating to information resources technology;
  - (ii) network security information, including information that is:
    1. related to passwords, personal identification numbers, access codes, encryption, or other components of the security system of a governmental entity;
    2. collected, assembled, or maintained by or for a governmental entity to prevent, detect, or investigate criminal activity; or
    3. related to an assessment, made by or for a governmental entity or maintained by a governmental entity, of the vulnerability of a network to criminal activity; or
  - (iii) deployments or implementation of security personnel, critical infrastructure, or security devices.

Md. Code, General Provisions Article §3-103(a)(1)(i):

- Administrative Matters

TOPICS TO BE DISCUSSED:

The awarding of a new contract for marketing and advertising services. To consider the investment of the USM Common Trust Fund.

REASON FOR CLOSING:

To maintain confidentiality of discussions of bid proposals prior to BOR approval and the awarding of a new contract (§3-305(b)(14)); and, to maintain the confidentiality of discussions of the investment of public funds (§3-305(b)(5)).