

**FY2028 CAPITAL IMPROVEMENT PROGRAM
FY2027 SYSTEM FUNDED CONSTRUCTION PROGRAM
SCHEDULE and SUBMISSIONS**

ACTIVITIES	JAN	FEB	MAR	APR	MAY	JUNE
INSTITUTIONS UPDATE CBIS PASSWORD						Call Service Desk: 1-410-697-9700
INSTITUTIONS SUBMIT PART II PROGRAMS to OCP (for FY2028 Planning Request)*	1					
INSTITUTIONS SUBMIT FINAL EQUIPMENT LISTS (for FY2028 Construction Requests)			1			
INSTITUTIONS SUBMIT "BOARD BOOK" MATERIAL (10-yr. CIP & 5-yr. SFCP excel spreadsheets; Briefing Papers & Private Use Forms for CIP and SFCP 5-Yr. Plans; SFCP Debt Affordability Forms; F.R. Project List (SEE INSTRUCTIONS))				16		
INSTITUTIONS SUBMIT IMPACT ON OPERATING BUDGET FORMS FOR FY2028 CIP **					1	
INSTITUTIONS SUBMIT PART I JUSTIFICATION PROGRAMS to USM OCP (FY2029, FY2030, FY20331, FY2032+)**						18**
INSTITUTIONS SUBMIT ADA ACCESS MARYLAND FORMS/ REQUEST TO OCP and the STATE (OID): Defer to State schedule						1(Est.)
DRAFT CIP/SFCP TO PRESIDENTS & ADMIN VPS				16		
INSTITUTIONS SUBMIT LETTERS OF RESPONSE AND PROJECT MAPS RELATED TO DRAFT CIP/SFCP					21	
Board Capital Budget Workshop					6	
INSTITUTIONS SUBMIT CAPITAL IMPROVEMENT PROGRAM on CBIS. The following should also be forwarded electronically to USM: -Basic scope and cost information on asking year, FY2027, FR projects -Environmental Assessment Forms and Project Consistency Reports, as needed, for all projects in the 5-Yr. Plan -Cash Flow Projections as requested by DBM -Project Funding Status Report (aka Unencumbered Balances) -Maryland Dept of Planning Areas and Overlays -FR Project Status and Encumbrances						30
OCP SUBMITS BUDGET TO THE FINANCE COMMITTEE of the Board of Regents						4
OCP SUBMITS BUDGET TO THE BOARD OF REGENTS						12
OCP SUBMITS BUDGET TO THE STATE on CBIS (Cut off at OCP for accepting FINAL EDITS from institutions is June 12)						30
	JUL	AUG	SEPT	OCT	NOV	DEC
DBM BUDGET HEARING						To Be Scheduled (typically July)
BUDGET REFINEMENT/ADJUSTMENT (DBM & USM)						Ongoing
* Due March 1 to DBM; ** June 30 to DBM through FY29; then May 1 –ALL DATES						AMENDED BY STATE BUDGET INSTRUCTIONS