

USM's AIS File Layout Codes
One record per applicant only (no duplicate IDs) following MHEC's instructions
Revised to Align with MAC2 Files - 10/10/18 --To be implemented for Fall '18 Data

Element Name	Field Length	Data Type	DD#	Description/Definition
Collection Term	1	digits	DD2	Use Term Identifier (Fall - 1)
Collection Year	4	digits	DD1	Collection Year (4 digits)
OPEID	8	digits	DD3	Institutional Identifier using OPEID codes
Sub-Campus Code	1	alpha/numeric	DD4	For campus use (can be blank)
Identification Number	9	digits	DD5	Social Security Number, Individual Taxpayer Identification Number or alternative student identifier (9 digits required, blank not valid)
Identification Number Type	1	digits	DD5	1=SSN; 2=Institutional Assigned Identifier; 3=ITIN
Local Campus Student ID	10	alpha/numeric	DD8	Campus Assigned Student ID
SASID	10	digits	DD9	MSDE assigned student identifier
Gender	1	digits	DD21	Student gender or assigned gender if unknown
Geographic Origin	3	digits	DD23	Permanent legal residence of student at time of application and admission
Acceptance flag	1	digits	N/A	1=Accepted; 2=Rejected; 3=No action; 4=Deferred to Spring -- New for 2018
Enrollment flag	1	digits	N/A	1=Enrolled; 2=Not enrolled
First-time Status by Level	1	digits	N/A	1=Undergraduate - First-time (Not enrolled previously at any institution OR completed fewer than 12 credits at another institution) 2=Undergraduate - Other (Previously enrolled at another institution and completed 12 or more credits) 3=Graduate Master's - First-time (Not previously enrolled at any institution at this level) 4=Graduate Master's - Other (Previously enrolled at another institution at this level) 5=Graduate Doctorate Professional Practice - First-time (Not previously enrolled at any institution at this level) 6=Graduate Doctorate Professional Practice - Other (Previously enrolled at another institution at this level) 7=Graduate Doctorate Research/Scholarship - First-time (Not previously enrolled at any institution at this level) 8=Graduate Doctorate Research/Scholarship - Other (Previously enrolled at another institution at this level) 9=Graduate Other - First-time (Not previously enrolled at any institution at this level; include non-degree seeking) 0=Graduate Other - Other (Previously enrolled at another institution at the graduate level)
Program Taxonomy	6	digits	DD31	MHEC's academic program code - HEGIS
Degree Sought	2	digits	DD30	Degree code associated with program taxonomy that student is seeking or non-degree
Sending OPEID (transfers)	8	digits	DD3	Sending OPEID for UG transfer student
Residence application	1	digits		1=In-state; 2=Out-of-State (Residence, based on tuition status, of student at the time of application)
Residence enrollment	1	digits		1=In-state; 2=Out-of-State (Residence, based on tuition status, of student at the time of enrollment.)
US Citizenship	1	digits	DD24	Identifies whether student is in the US Citizenship group or not
Hispanic/Latino Ethnicity	1	digits	DD25	Identifies whether student is of Hispanic or Latino origin
White	1	digits	DD26.1	Student identifies with White Race category; 1=yes or blank
Black/African American	1	digits	DD26.2	Student identifies with Black Race category; 2=yes or blank
Asian	1	digits	DD26.3	Student identifies with Asian Race category; 3=yes or blank
American Indian/Native Alaskan	1	digits	DD26.4	Student identifies with Native American Race category; 4=yes or blank
Native Hawaiian/Pac. Is.	1	digits	DD26.5	Student identifies with Native Hawaiian/PI Race category; 5=yes or blank
Last Name	35	Alphabetic	DD10	Student's Last Name (no numbers)
First Name	35	Alphabetic	DD11	Student's First Name (no numbers)
Middle Name	35	Alphabetic	DD12	Student's Middle Name (no numbers)
Generation Suffix	10	Alphabetic	DD13	May be blank or JR, II, III, IV, etc.
Birthdate	8	Digits	DD27	Student's date of birth. numeric - 8 digits in the format YYYYMMDD Example: 19880501 is May 1, 1988
High School Code	6	Digits	DD40	The identity of the high school from which the student graduated. (College Board)
** Indicates new field for Fall 2018. Will not be included in MHEC submission.				