



University System of Maryland Job Class Specification

TITLE: VETERINARY TECHNICIAN
FLSA: NONEXEMPT
EEO6: H50
IPEDS-SOC: P-292056

JOB CODE: N10VTT
JOB TYPE: SYSTEMWIDE
JOB FAMILY/SERIES: VET

APPROVED BY:
Chancellor Donald N. Langenberg

EFFECTIVE DATE: 07/01/96

JOB SUMMARY

Under general supervision of a Veterinarian, provides clinical care and treatment for laboratory animals.

PRIMARY DUTIES

1. Assists with specialized veterinary procedures such as physical examinations, treatments, surgery and radiology.
2. Assists in the administration of a health monitoring program including diagnostics.
3. Ensures that all rooms are properly stocked with supplies, clean and orderly. Coordinates scheduling for surgical areas.
4. Assists in ensuring that post-operative care is performed as appropriate.
5. Performs technical services such as administering anesthesia, euthanasia and breeding rabbits, rats etc.
6. Responsible for the initial receipt of animals, assessing their health condition and ensuring that all are healthy and have the appropriate documentation.
7. Orders supplies and completes necessary requisition forms for technical service charges.
8. Maintains animal health records, requisitions, USDA receipts and dispositions.
9. Assists in the training of animal care and research personnel in bi methodologies.

Note: The intent of this list of primary duties is to provide a representative summary of the major duties and responsibilities of this job. Incumbents perform other related duties assigned. Specific duties and responsibilities may vary based upon departmental needs.

MINIMUM QUALIFICATIONS

EDUCATION: Graduation from a two year American Veterinary Medical Association (AVMA) Accredited Veterinary Technician program.

EXPERIENCE: One year working in a veterinary practice.

OTHER: CERTIFICATION: State registered as a Veterinary Technician

REQUIRED KNOWLEDGE/SKILLS/ABILITIES

General knowledge of the appropriate handling of all species of laboratory animals. General knowledge of and ability to use diagnostic, surgical, and standard laboratory equipment such as radiology equipment, anesthesia machines, steam sterilizers, endoscopes, ECG machines. Ability to follow standard operating procedures; to wear and work in personal protective equipment; to operate computers and other standard office equipment; to supervise and train personnel; to communicate effectively both orally and in writing.

OTHER: Except for qualifications established by law, additional related experience and formal education in which one has gained the knowledge, skills, and abilities required for full performance of the work of the job class may be substituted for the education or experience requirement on a year-for-year basis with 30 college credits being equivalent to one year of experience.

CONDITIONS OF EMPLOYMENT

Candidates selected for employment may be subject to medical inquiries and/or medical examinations to determine ability to perform the job. Employees in this job class may be subject to pre-employment and random drug testing.