



University System of Maryland Job Class Specification

TITLE: NURSE RESEARCH I , MRI
FLSA: NONEXEMPT
EEO6: H50
IPEDS-SOC: 29-1141

JOB CODE: N15NR1
JOB TYPE: INST SPECIFIC UMB
JOB FAMILY/SERIES: NRS

APPROVED BY:
Chancellor Donald N. Langenberg

EFFECTIVE DATE: 07/01/1996

JOB SUMMARY

Under general supervision, serves as the primary technical support to a clinical drug trial or other research study, the scope and complexity of which requires licensure as a Registered Nurse. This involves implementing specific treatment protocols, obtaining and organizing research data, and providing direct patient care.

PRIMARY DUTIES

1. Assists in identifying and recruiting volunteers to participate in clinical drug trials or other research studies. Conducts interviews to determine eligibility using established selection/exclusion criteria.
2. Explains study objectives, requirements, risks, and benefits with potential volunteers to assist them in making a decision regarding their participation.
3. Elicits a complete medical history and conducts physical assessments such as taking vital signs.
4. Implements research protocol including study drug, therapy, and/or invasive procedures. Routinely monitors participants to ensure that medications are being taken in accordance with research protocol.
5. Observes physical and emotional reactions to medications and/or treatments. Reports irregularities and adverse effects to appropriate medical personnel.
6. Obtains, processes, and transports specimens to appropriate laboratory according to established aseptic technique. Performs venipunctures and fingersticks to obtain blood specimens.
7. Completes case report forms and other records documenting activities such as treatments and medications received. Compiles and presents statistics of study progress.

8. Reviews medical records and extracts, enters, and updates information into an automated data file or system.
9. Provides health education information to study participants and their families.
10. Facilitates clinic process by scheduling and following-up appointments; overseeing patient flow; preparing patients for procedures; preparing examination and treatment rooms; and maintaining clinic supplies.

Note: The intent of this list of primary duties is to provide a representative summary of the major duties and responsibilities of this job. Incumbents perform other related duties assigned. Specific duties and responsibilities may vary based upon departmental needs.

MINIMUM QUALIFICATIONS

EDUCATION:

EXPERIENCE: One year experience as a Registered Nurse.

OTHER: Currently licensed with the Maryland State Board of Examiners of Nurses as a Registered Nurse under Maryland State Law.

REQUIRED KNOWLEDGE/SKILLS/ABILITIES

Thorough knowledge of the Maryland Nurse Practice Act for Registered Nurses. Thorough knowledge of the principles of aseptic technique and infection control including blood and body fluid precautions. Ability to perform extensive standing and walking. Thorough knowledge, skill, and ability to perform various medical and nursing procedures and to operate medical equipment. Ability to communicate effectively orally and in writing. Ability to gather and interpret quantitative and qualitative data. Ability to operate computers and other office equipment. Skill and ability to interact with the public, health care providers, agencies, and facilities. Thorough knowledge of and compliance with confidentiality of records and communications regarding clients.

OTHER: Except for qualifications established by law, additional related experience and formal education in which one has gained the knowledge, skills, and abilities required for full performance of the work of the job class may be substituted for the education or experience requirement on a year-for-year basis with 30 college credits being equivalent to one year of experience.

CONDITIONS OF EMPLOYMENT

Candidates selected for employment may be subject to medical inquiries and/or medical examination to determine the ability to perform the job. Employees in this job class will be required to comply with the Maryland Nurse Practice Act for Registered Nurses. Employees in this job class may be subject to pre-employment and random drug testing. Overtime, weekend, on-call and shift work may be required in some positions.