



## University System of Maryland Job Class Specification

**TITLE:** NURSE II, MRI  
**FLSA:** NONEXEMPT  
**EEO6:** H50  
**IPEDS-SOC:** 29-1141

**JOB CODE:** N16NS2  
**JOB TYPE:** SYSTEMWIDE  
**JOB FAMILY/SERIES:** NRS

**APPROVED BY:**  
Chancellor Donald N. Langenberg

**EFFECTIVE DATE:** 07/01/1996

### **JOB SUMMARY**

Under general supervision, functions as the primary staff nurse in a clinic or program providing professional nursing care and services as well as routine support to a clinical drug trial or research study in a public medical research institution.

### **PRIMARY DUTIES**

1. Develops and implements health education programs such as health promotion and disease prevention activities.
2. Develops and implements policies and procedures such as infection control, immunization and safe work practices.
3. Initiates and implements health related projects.
4. Provides guidance, instruction or training to other nurses and auxiliary personnel.
5. Provides individual instruction, guidance and counseling on health problems, concerns, treatments and procedures.
6. Assists in the development and implementation of various health education, health promotion and disease prevention activities.
7. Evaluates the nature and severity of patient's problem utilizing nursing assessment skills. Determines appropriate level of care needed and develops a nursing plan of care.
8. Performs various nursing procedures such as the administration of medications and injections and the treatment of wounds and burns.
9. Assists physicians and other health care providers with tasks such as patient examination, minor surgery and diagnostic procedures.
10. Assists in the development and implementation of policies and procedures such as infection control, immunization and safety.

11. Participates in quality assurance activities such as peer review, medical record review, program evaluation and quality improvement efforts.
12. Coordinates referrals to community or other health and human service facilities and serves as a patient liaison with these facilities.
13. Collects, performs, and/or interprets laboratory tests.
14. Controls drug inventory including narcotics and other controlled substances.
15. Provides assistance to a clinical drug trial or research study by screening volunteers, collecting data, and administering study drug or special procedures.

Note: The intent of this list of primary duties is to provide a representative summary of the major duties and responsibilities of this job. Incumbents perform other related duties assigned. Specific duties and responsibilities may vary based upon departmental needs.

#### **MINIMUM QUALIFICATIONS**

EDUCATION:

EXPERIENCE: Three years directly related experience as a Registered Nurse.

OTHER: Currently licensed with the Maryland State Board of Examiners of Nurses as a Registered Nurse under Maryland State Law.

#### **REQUIRED KNOWLEDGE/SKILLS/ABILITIES**

Thorough knowledge of the Maryland Nurse Practice Act for Registered Nurses. Thorough knowledge of the principles of aseptic technique and infection control including blood and body fluid precautions. Ability to perform extensive standing and walking. Thorough knowledge, skill and ability to perform various medical and nursing procedures and to operate medical equipment. Ability to communicate effectively both orally and in writing. Ability to gather and interpret quantitative and qualitative data. Skill and ability to interact with the public, health care providers, agencies and facilities. Ability to provide guidance and training to others. Skill and ability to organize and plan day to day responsibilities. Thorough knowledge of and compliance with confidentiality of records and communications regarding clients.

OTHER: Except for qualifications established by law, additional related experience and formal education in which one has gained the knowledge, skills, and abilities required for full performance of the work of the job class may be substituted for the education or

experience requirement on a year-for-year basis with 30 college credits being equivalent to one year of experience.

**CONDITIONS OF EMPLOYMENT**

Candidates selected for employment may be subject to medical inquiries and/or medical examination to determine ability to perform the job. Employees in this job class may be subject to pre-employment and random drug testing. Overtime, weekend, on-call and shift work may be required in some positions. Employees in this job class will be required to comply with the Maryland Nurse Practice Act for Registered Nurses.