



COUNCIL of UNIVERSITY  
SYSTEM FACULTY

**CUSF Executive Committee Zoom Meeting**  
**Monday, September 12, 2022**  
**12:00 Noon**

**MINUTES**

| <b>Attendee</b>                       | <b>Attendance</b> |
|---------------------------------------|-------------------|
| Holly Brewer – Chair (UMCP)           | Zoom              |
| Elizabeth Brunn – Past Chair (UMGC)   | Zoom              |
| Jo Boughman – (USM)                   | Zoom              |
| Zakiya Lee – (USM)                    | Zoom              |
| Erica Kennedy – Member at Large (FSU) | Zoom              |
| Lorenda Naylor – Secretary (UB)       | Zoom              |
| Atma Sahu – Member at Large (CSU)     | Zoom              |
| Heather Haverback – Vice Chair (TU)   | Zoom              |

12:00 PM Call to order by Holly Brewer

12:05 PM Approval of June & August 2022 CUSF Executive Committee minutes (See Separate Email Attachments). Holly Brewer asked for a motion to approve the minutes as edited. Minutes were edited to reflect: Lore Naylor's attendance by phone at June 2022 meeting and Erica Kennedy's request to add mental health to the agenda this year. Lore Naylor made motion to accept both June & August minutes with edits. Erica seconded the motion. Lore, Erica, and Holly voted yes to approve the minutes. Heather, Atma, and Elizabeth had not yet joined the meeting due to schedule conflicts. Minutes were approved.

12:07 PM Report from USM – Jo Boughman and Zakiya Lee.

Jo Boughman reported that Holly will be attending the Board of Regents (BOR) meeting this Friday, 9/16/22.

Zakiya – USM Student Council officers will reach out to Holly Brewer to discuss November 2022 election day and asks that USM and CUSF encourage all faculty to be flexible with students on election day.

Holly reported at this morning's President's Council meeting that some USM employees did not want to receive Covid-19 vaccines.

#### 12:15 PM Discussion of CUSF governance

1. How CUSF fits into the larger structure of USM. How can we make communication more efficient and share information with University Faculty Senate (UFS) chairs create better networks of communication between faculty senate chairs and CUSF representatives at each university. Holly advised that a major Covid-19 report was disseminated by CUSF last academic year, but it received minimal recognition or feedback, which was disappointing. For Fall 2022 faculty have reported they were not allowed to request changes (classrooms, times, and course modality) unless they had a documented disability, which was an issue for some faculty members. Erica shared that she is concerned about faculty continuing to be cautious regarding Covid-19 and needing additional communication on Covid-19 for AY23. Jo advised that she assembled a table on communication summarizing USM institutions on Covid-19 (testing, vaccines, quarantines, etc.) and that communication varies across institutions. For example, at some campuses the health center sends out communication and not the president. (Not all campuses have health centers). Holly disclosed that some faculty have cancer and are at higher risk of getting Covid, which needs to be taken into consideration. Elizabeth advised that CUSF's role is to advise USM on faculty issues and bring forward common issues across USM, and presidents are open to make communication dissemination better and more effective. Zakiya relayed that communication can be enhanced by sharing CUSF reports with university faculty senate (UFS) chairs at each institution. Atma supported more meetings if needed. Lore suggested inviting UFS chairs to attend CUSF meetings instead of adding additional meetings to everyone's calendar. Zakiya added that there will be 7 or 8 new UFS chairs so they do not represent survey feedback from last year. Holly mentioned she and Heather believe we need more communication with UFS chairs, perhaps meeting once a month instead of the 2 scheduled meetings. Elizabeth noted that each institution has CUSF representatives who report to their UFS chairs so additional meetings might be redundant to the work of CUSF representatives. After a discussion, it was decided that CUSF will poll UFS chairs to get their input on joint meetings.
2. Review of Role and Responsibilities of all ExCom committee members, chairs of committees, as well as suggestions for new responsibilities, including chairs of different committees. Do we need different committees given this year's strategic plan?

Holly mentioned CUSF may need different chairs given the new USM Strategic Plan and the ongoing collective bargaining issue. In 2010, CUSS wrote a report on collective bargaining and

believe it will come up this year as well. Holly suggested a collective bargaining committee to address graduate student concerns. Zakiya suggested making it a subcommittee under the current legislative affairs committee. Jo affirmed this recommendation: putting the collective bargaining subcommittee under the larger legislative affairs committee. Elizabeth advised that Jay Zimmerman (Towson University) is returning as a CUSF representative this year and might be interested in serving on committee. It was decided that the collective bargaining subcommittee will be placed under the Legislative Affairs committee. The potential list of CUSF committees and co-chairs include:

Ed Policy: Mary Crowley; Faculty Concerns: Doris Santamaria-Makang, which includes three subcommittees: 1) Covid; 2) Mental Health; and 3) DEI; Rules: Heather Haverback; Legislative Affairs: possibly David Gray; Faculty Awards: possibly Ben Arah; and Faculty Concerns, Sub-technology: open.

1:00 PM Review possible agenda for General CUSF meeting

Holly changed the agenda time from 10:45 to 10:30, which CUSF approved. Holly stated we have 3 CUSF Representative openings in which UFS's need to elect new representatives.

1:10 pm Elizabeth mentioned that the CUSF chair is not allowed to vote at the ExCom meeting and asked if there was a quorum the first half of the meeting since some CUSF members joined late due to schedule conflicts. Holly shared that she read the CUSF By-Laws and interpreted that the CUSF chair could vote on the CUSF Executive Committee.

1:15 PM Issues raised to us:

1. Covid & the universities. What has become of our report from last year?

Holly noted this issue was discussed earlier in the meeting.

2. Adjuncts & tuition remission?

Holly reported that Jo advised it is within the scope of CUSF to take up adjuncts and tuition remission and that Jo advised she can provide CUSF with a cost estimate for providing adjuncts tuition remission.

Erica stated that enrollment (**recruitment and retention**) is a central issue at her institution. Lore Naylor affirmed and stated it is also in the new USM Strategic Plan.

3. Invitation for Kathy Miller prescription committee chair.

Holly indicated nothing new to report on prescriptions.

1:20 PM New Business – no new business reported

1:21 PM Adjourned

|           | <b>Schedule of CUSF Executive<br/>Committee Meetings<br/>for 2022-2023 Academic Year<br/>MEETING TIME<br/>12:00 PM to 2:00 PM<br/>Via zoom (unless otherwise<br/>determined)</b> |
|-----------|--|
| September | September 12, 2022   |
| October   | October 3, 2022  |
| November  | November 7, 2022   |
| December  | December 5, 2022   |
| January   | January 9, 2023  |
| February  | February 6, 2023   |
| March     | March 6, 2023  |
| April     | April 10, 2023   |
| May       | May 1, 2023  |
| June      | June 5, 2023   |