



**Council of University System Staff
8/13/19 Draft Minutes
Salisbury University**

Bowie State University
14000 Jericho Park Road
Bowie, MD 20715

Coppin State University
2500 W. North Avenue
Baltimore, MD 21216

Frostburg State University
101 Braddock Road
Frostburg, MD 21532

Salisbury University
1101 Camden Avenue
Salisbury, MD 21801

Towson University
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Towson, MD 21252

University of Baltimore
1420 N. Charles Street
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**University of Maryland,
Baltimore**
620 W. Lexington Street
Baltimore, MD 21202

**University of Maryland
Baltimore County**
1000 Hilltop Circle
Baltimore, MD 21250

**University of Maryland Center
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P.O. Box 775
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**University of Maryland,
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**University of Maryland
Eastern Shore**
Princess Anne, MD 21853

**University of Maryland
University College**
3501 University Blvd. East
Adelphi, MD 20783

**University System of Maryland
Office**
3300 Metzgerott Road
Adelphi, MD 20783-1690

1. **Call to Order** – The meeting was called to order by Chair, Laila Shishineh.
2. **Welcome and Introductions by Dr. Karen Olmstead (Provost & Senior Vice President of Academic Affairs)**
 - Campus changes Academic Commons are the heart of the campus.
 - Dr. Wight has been President for 1 year.
 - Staff are given accolades for assisting in the highest level of female graduated in the country in Computer Science.
 - Highest level nursing student pass rates exam the country
 - Online System anagement top in the country
 - University committed downtown activities
 - Staff are the glue and the energy of getting things done on the campus.
3. **Special Presentations**
 - a. Eli Modlin (Chief of Staff & Director of Government and Community Relations):
 - Forging a relationship with campus government relations office & legislative session expectations
 - Any issues the sooner you let us know what the issue the better they can assist on what impacts the staff
 - How we can help in support for Advocacy Day such as transportation, food, setup meetings with legislators background information may be needed, what topic who do you want to meet with and what impact on staff
 - Keep open line of communication with your government relation and state relations council person
 - Great to hear how this effects the state and how it effects the USM staff
 - University campus relations person is the best place to start when there are questions
 - Each campus has a Staff position for government relations
 - b. Kim Meyer (2nd Chair of Staff Senate): Staff Senate accomplishments
PowerPoint presentation (Lisa will share materials)
4. **Consent Agenda & Materials for August 2019**
Sister Maureen Schrimpe approved and Deniz Erman 2nd the motion which was unanimously approved.
5. **Approval of Minutes from July 2019**
Sister Maureen Schrimpe approved and Deniz Erman 2nd the motion which was unanimously approved.
6. **Chair's Report**
 - Chancellor's Council - everyone introduced themselves
 - There is a new chair for the student committee: Benjamin Forest

(Frostburg)

- At the meeting they shared report updates from the CUSF, CUSS, and Student Council and from executive committees. They also shared Board of Regents Award Winners
- The council approved the Affirmative Action, Equal Opportunity, Sexual Orientation Non Discriminatory and Act of Violence was consolidated into one policy.
- Lisa will represent CUSS at the BOR meeting next month
- Chevonie will be back at the September meeting

7. Chancellor's Liaison's Report

No Report

8. Committee Meeting (Goal Setting/Selection of Chairs)

Update new members & select committee chairs/co-chairs

9. LUNCH (Tentative Working Lunch)

10. Committee Reports

a. Benefits and Compensation

Chair Julia Bluss & Co-Chair LaVel Jones

- Review the goals
- Prescriptions Benefits
- Work with the Legislative group
- Ombudsmen
- Best Practice for Staff Development Day
- Telecommuting best practices

b. Board of Regents Awards

Chair Teri Herberger

- Recap of how things have changed
- Work on Rubric
- Presidential buy-in and better letters
- Emphasis on impact in community and work
- Just have the BOR review the packets and ask for volunteers to grade them
- System SharePoint

c. Communications and Marketing

Chair April Lewis & Co-Chair Dawn Stoute

- Newsletter quarterly
- Will collect Institutional updates by 8/19
- Presidential update optional
- Best practices
- System updates

d. Legislative and Policy

Chair Vanessa Collins

- Prep for Advocacy Day
- Meet with Patrick Hogan in the fall
- Review Bylaws and Constitution for consistency
- Alternate day for Advocacy Day

e. Executive Committee

- Shared Drive (via Google) shared with everyone – executive

committee and committee chairs can update

- Liaison Assignments

Susan Hold, Benefits & Comp

Carol Green-Willis, BOR

Trish Johnson, Legislative

Antionne Beidleman, Communication

- Joint Committee update Nov. 14th
- 2019-2020 Roster update

11. Old Business

- a. Distribution of certificates of appreciation for service in 2018-2019

12. New Business

- a. Member-At-Large Nominations & Elections –

- i. Chantelle Smith nominates Antoinne Beidleman and Lisa Gray nominates Trish Johnson.
- ii. Motion made by Sister Maureen Schrimpe, motion seconded by LeVel Jones
- iii. Motion by acclamation, Sister Maureen Shrimpe. Passed unanimously. Trish Johnson (Bowie) & Antionne Beidleman (UMGC) elected.

13. Institution Updates

- 14.** Next Meeting Tuesday, September 24th at UMBC

15. Adjourn

